

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the 13th day of September, 2010, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Margie Crawford	*	City Secretary
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:06 p.m.

There were no citizens to be recognized. The Pledge of Allegiance was said by all in attendance of the meeting.

Preliminaries having been done, the agenda items were addressed as follows:

OLD BUSINESS:

Item No. One – Consider Establishing Work shop for Amending and Condensing City of Elkhart's Administrative Policy Guidelines.

On this 13th day of September, 2010, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to take no action on Item No. One and it remains on the Tabled Item List. Motion Carried.

Item No. Two – Consider ACCAD's Proposed Budget for Year 2011.

On this 13th day of September, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to approve Anderson County Central Appraisal Budget for year of 2011. Motion Carried.

NEW BUSINESS:

Agenda Item No. One – Approve Minutes of August 2nd, August 23rd, and August 27th, 2010.

On this 13th day of September, 2010, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to approve and accept the minutes of August 2nd, 23rd, and 27th, 2010 as presented. Motion Carried.

Agenda Item No. Two – Consider Cafeteria Plan for Aflac Insurance.

On this 13th day of September, 2010, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Doug Smith to approve a cafeteria plan for city employees with Aflac Insurance. Motion Carried.

Agenda Item No. Three – Consider Award of Bid for Generator Project.

On this 13th day of September, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum that the Bid for the Generator Project is awarded to Alan Fielding Electric of Whitehouse, Texas. Motion Carried.

Agenda Item No. Four – Consider Resolution to Apply for 2011-2012 Texas Community Development Block Grant Assistance Under the Community Development Fund.

On this 13th day of September, 2010, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Doug Smith that the city apply for the 2010-2011 Texas Community Development Block Grant and approve, and pass, Resolution No. 281-091310; a resolution of the City of Elkhart Texas, authorizing the submission of a Texas Community Development Block Grant application to the Texas Department of Rural Affairs for the Community Development Fund; and authorizing the mayor to act as the executive officer and authorized representative in all matters pertaining to the participation in the Texas Community Development Block Grant Program. Motion Carried.

Agenda Item No. Five – Consider Ordinance to set City of Elkhart Property Tax Rate for Tax Year 2010.

On this 13th day of September, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to approve, pass, and adopt Ordinance No. 275-091310; an ordinance providing for the Levy of Ad Valorem Taxes and establishing a tax rate of 0.3043 per 100 dollar assessed valuation on all real and personal property situated within the corporate limits of the City of Elkhart for taxation by the constitution and laws of the State of Texas. Motion Carried.

Agenda Item No. Six – Consider Financial Report.

On this 13th day of September, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to approve the Financial Report as presented. Motion Carried.

Agenda Item No. Seven – To Be Heard, Reports by Mayor and Staff.

All reports having been given and no action required by council on Agenda Item No. Seven, the following agenda item was addressed;

Agenda Item No. Eight – Adjournment.

On this 13th day of September, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to adjourn the meeting. Motion Carried.

This regular City of Elkhart Council Meeting of September 13, 2010 adjourned as of 7:55 p.m.


Raymond Dunlap, Mayor

ATTEST:


Margie Crawford, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the 29th day of September, 2010, the City of Elkhart Council convened into a Special Called Meeting with the following members present:

Raymond Dunlap	*	Mayor
Margie Crawford	*	City Secretary
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember

Absent was Mayor Pro-tem Randy McCoy.

Mayor Dunlap called the meeting to order at 5:04 p.m. and a quorum being present, council addressed the agenda items as follows:

Agenda Item No. One – Consider Purchase of the following Items for Maintenance of Wells and Wastewater Plant.

- a) 16 Bottles of Chlorine at Cost of \$1,693.43;
- b) 2 Five Gallon Buckets of Bacterial Booster at cost of \$149.50

On this 29th day of September, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges approving the purchases of 16 Bottles of Chlorine at a cost of \$1,693.43 and 2 Five gallon buckets of Bacterial Booster at a cost of \$149.50. Motion Carried.

Agenda Item No. Two – Consider Authorizing Public Works Supervisor to Purchase Supplies for Maintenance and Operations Of Utilities Without Approval of Council.

On this 29th day of September, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith authorizing Public Works Supervisor to purchase items for normal daily operations or for emergency purposes without city council approval. Motion Carried.

Agenda Item No. Three – Consider the Purchase of a Commercial Mower for Public Works Dept.

On this 29th day of September, 2010, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith that a commercial mower for the Public Works Dept. is not approved for purchase as of this time and that this issue be brought back before the council at a later date. Motion Carried.

Agenda Item No. Four – Consider Approving Invoices/Statements for Payment To City Vendors.

On this 29th day of September, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum that invoices/statements for payment to city vendors as presented are approved for payment. Motion Carried.

There being no further agenda items to be addressed by council, Mayor Dunlap asked for a motion to adjourn.

On this 29th day of September, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to adjourn this meeting. Motion Carried.

This Special Called Council Meeting adjourned as of 6:30 p.m.


Raymond Dunlap, Mayor

ATTEST:


Margie Crawford, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the Fourth day of October, 2010, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Margie Crawford	*	City Secretary
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:02 p.m.

The Pledge of Allegiance was said by all in attendance of the meeting and as there were no citizens to be heard, the agenda items were addressed by council.

OLD BUSINESS:

1. Consider Establishing Work Shop for Amending and Condensing City of Elkhart Administrative Policy Guidelines.

On this Fourth day of October, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum that on November 15, 2010 at 6:00 p.m. the City Council convenes to establish a workshop for amending city's Administrative Policy Guidelines. Motion Carried.

NEW BUSINESS:

Agenda Item No. One – Consider Approving Minutes of September 13th and 29th, 2010.

On this Fourth day of October, 2010, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith that the minutes of September 13th and 29th, 2010 stand approved as presented. Motion Carried.

Agenda Item No. Two – Consider Obtaining Attorney Opinion on “Agreement To Convey Easements”.

On this Fourth day of October, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to table Item No. 2, Attorney Opinion on “Agreement to Convey Easements”, until such time as city council can meet with Mr. Moon and city calls a Special Meeting for 6:00 p.m. on October 12th, 2010. Motion Carried.

Agenda Item No. Three – Consider Reimbursement of Attorney Fees for Case # ELK 10-0001 for Dangerous Dog.

On this Fourth day of October, 2010, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith that Donna continues to contact Mr. Parton by mail and locate him for payment of attorney fees. Motion Carried.

Agenda Item No. Four – Consider Purchase of a Chlorine Scale for School Well.

On this Fourth day of October, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to buy a Chlorine Scale for School Well. Motion Carried.

Agenda Item No. Five – Consider Resolution of the City of Elkhart Adopting Section 3 Local Opportunity Plan for Texas Community Development Block Grant.

On this Fourth day of October, 2010, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Erroll Tatum to Pass and Adopt Resolution No. 282-100410; an resolution of the City of Elkhart adopting Section 3 Local Opportunity Plan for its Texas Community Development Block Grant (TXCDBG) program. Motion Carried.

Agenda Item No. Six – Consider Establishing a Limited Dollar Amount for Purchases Required for Day-to-Day Operations for Public Works Department without Council Approval.

On this Fourth day of October, 2010, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Erroll Tatum to take Agenda Item No. Six off of the agenda. Councilmember Lucia Butler opposed. No vote on issue.

On this Fourth day of October, 2010, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Erroll Tatum withdrawing motion to remove Agenda Item No. Six off of the agenda. Motion Carried.

On this Fourth day of October, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to up the limit for purchases from \$250 to \$500.00 without council approval for day-to-day city operations. Motion Carried.

Agenda Item No. Seven – Consider Approving Financial Report.

On this Fourth day of October, 2010, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to approve the Financial Report as presented. Motion Carried.

Agenda Item No. Eight – Reports; Mayor, City Secretary, Pub.Works Supervisor/ Code Enforcement Official and Emergency Mgmt. Coordinator.

Reports having been given and no action required council addressed Agenda Item No. Nine; Adjournment.

On this Fourth day of October, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn this regular meeting. Motion Carried.

This meeting adjourned as of 7:48 p.m.


Raymond Dunlap, Mayor

ATTEST:


Margie Crawford, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the 12th day of October, 2010, the City of Elkhart Council convened into a Special Called Meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Margie Crawford	*	City Secretary
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Erroll Tatum	*	Councilmember

Councilmember Doug Smith was absent from meeting.

Agenda Item No. One – Call to Order

A quorum being present, Mayor Dunlap called the meeting to order at 6:02 p.m.
No action required on Item No. One.

Persons in attendance are as follows: Walter (Tracy) Hicks, Engineer for the City and his assistant Sigi West, Larry Walker, Engineer for Elkhart ISD, Jeff Walker of Claycomb Associates, John King, Contractor, and Mr. Moon, Elkhart ISD Superintendent.

Agenda Item No. 2 – Subject for Consideration; Elkhart ISD/Contractor of
Construction of Utility Lines and Sewer Line Easements.

Upon conclusion of in-depth discussion on all issues pertaining to the laying of sewer line and necessary easements, Mayor Dunlap asked for a motion.

On this 12th day of October, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Randy McCoy to authorize an agreement between the city and school district to reflect a 12 month warranty to include underground work and bringing property back to original condition. The vote was as follows: Karen Bridges, Aye; Lucia Butler, Aye; Randy McCoy, Aye, Erroll Tatum, refrained. Vote was 3 Ayes and 1 Refrain; Ayes having the majority vote, motion carried.


On this 12th day of October, 2010, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Lucia Butler to have school's attorney re-draft the "Agreement to Convey Easement". Motion Carried.


Agenda Item No. 3 – Adjournment.

On this 12th day of October, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to adjourn the Special Called Meeting.
Motion Carried.

This Special Called Meeting adjourned at 6:43 p.m.

ATTEST:


Raymond Dunlap, Mayor


Margie Crawford, City Secretary

THE STATE OF TEXAS *
COUNTY OF ANDERSON *
CITY OF ELKHART *

On the 20th day of October, 2010, a Pre-Construction Conference was conducted with the following City of Elkhart and other pertinent persons in attendance:

Raymond Dunlap	*	Mayor
Margie Crawford	*	City Secretary
Howard Calloway	*	Public Works Supervisor
Tracy Hicks	*	Wisembaker Fix & Association
Sigi West	*	Wisembaker Fix & Association
Jeremy Black	*	Wisembaker Fix & Association
Alan T. Fielding	*	Alan Fielding Electric
Lee Anne Huntoon	*	GrantWorks, Inc.

This Pre-construction Conference convened at 10:00 a.m. with City Engineer Tracy Hicks chairing the conference.

This project is funded by the Ike/Dolly Disaster Relief Grant and funding has already began and the next step of the program is to begin construction (installation) of Generators at designated locations; Contract Number DRS010044.

Upon opening of the Pre-construction Conference, discussion on procedures for installation of Generator (s) followed:

John Young of GrantWorks, Inc is the contact person for payroll issues; employee interviews and any questions pertaining to payroll. B.J. Morales will also be taking care of payroll issues.

Subcontractor will be McKinney Moore.

Change Orders will come through and from Tracy Hicks, City Engineer, of which TDRA must approve before they've been fully executed; then City will execute after TDRA approval.

Any payments must be approved by state and it can take 30-60 days to process. However, usually draws are processed within three (3) weeks.


Interviews at the Job Site will need to be conducted by GrantWorks or City; Section 3 – do they employ low-mod workers; will they hire anyone for this particular job?

Contractor Alan Fielding of Alan Fielding Electric will be checking job site and having signs erected and doing concrete work beginning the First (1st) week of November, 2010.

Notice to Proceed is signed and implemented this date of October 20, 2010.

There being no further discussion, this Pre-construction Conference was closed by Mr. Hicks, Engineer for City.


Raymond Dunlap, Mayor

ATTEST:

Margie Crawford, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the First day of November, 2010, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember

Absent was City Secretary Margie Crawford and in her stead was Financial Secretary Vicki Frederick.

A quorum being present, Mayor Dunlap called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was said by all in attendance of the meeting and following Mayor Dunlap recognized citizens as present; Sheriff Greg Taylor, Mr. Mike Moon, Superintendent of Elkhart ISD, Tracy Hicks, Engineer and his Assistant Sigi West of Wisenbaker, Fix & Associates, and ex-mayor and citizen Garth Moran.

OLD BUSINESS:

Tabled Item No. One – Consider Attorney Opinion on “Agreement to Convey Easements”.

On this First day of November, 2010, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Doug Smith to obtain an opinion from City’s attorney on the “Agreement to Convey Easements”. Motion Carried.

NEW BUSINESS:

Agenda Item No. One – Consider Approving Minutes of October 4th, 12th, and 20th, 2010.

On this First day of November, 2010, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to approve and accept the minutes of October 4th, 12th, and 20th, 2010 as presented. Motion Carried.

Agenda Item No. Two – Consider TCEQ Enforcement/Agreed Order.

On this First day of November, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to pay the TCEQ Enforcement Penalty of \$21,070 and enter into the TCEQ Agreed Order. Vote is as follows: Karen Bridges, Aye; Erroll Tatum, Aye; Randy McCoy, Aye; Doug Smith, Aye; Lucia Butler, Abstained. 4 Ayes – 1 Abstained; Ayes having the majority vote, Motion Carried.

Agenda Item No. Three – Consider Work Order for Engineer’s Professional Services; Enforcement Order Coordination.

On this First day of November, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to accept Work Order No. 20 for

Project No. EK 031; engineering services for 2010 Enforcement Order Coordination.
Motion Carried.

**Agenda Item No. Four – Consider Approving a Proposed Street Dance Sponsored
By Elkhart Oaks Care Center.**

On this First day of November, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges approving a proposed Street Dance sponsored by Elkhart Oaks Care Center with the stipulation that Security will be provided for the dance. Motion Carried.

**Agenda Item No. Five – Consider Cost of Materials for Installation of a Gravity
Flow Sewer Line; Coordinated Between Elkhart ISD
And City of Elkhart.**

On this First day of November, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to Table Item No. Five until city contacts contractor regarding cost of installing a four (4 inch) inch Gravity Flow Sewer Line; Howard Calloway and Mayor Raymond Dunlap meet with Contractor and Mr. Moon and bring back to council on November 15th meeting. Motion Carried.

Agenda Item No. Six – Consider Approving Cost for Street Repairs.

On this First day of November, 2010, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Lucia Butler to finish repair work on Watkins Street and then Gammage Street at a cost of \$54,936.77. Motion Carried.

Agenda Item No. Seven – Consider Approving Financial Report.

On this First day of November, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve and accept the Financial Report as read. Motion Carried.

**Agenda Item No. Eight – Executive Session, Open Meetings Act, Section
551.074; Personnel, City Secretary Resignation/
Retirement.**

Mayor Dunlap called for executive session and closed the open meeting at 8:05 p.m.

City Council convened back into open meeting at 8:40 p.m. and addressed Agenda Item No. Nine as Agenda Item No. Eight was for discussion only.

Agenda Item No. Nine – Consider City Secretary Resignation/Retirement.

On this First day of November, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to accept Margie Crawford's, City Secretary, resignation into retirement to be effective December 31st, 2010. Motion Carried.

**Agenda Item No. Ten – To Be Heard; Reports by Mayor, City Secretary, Public
Works Supervisor/Code Enforcement Official and
Emergency Mgmt. Coordinator for City.**

All reports having been given, Mayor Dunlap asked for a motion to adjourn.

Agenda item No. 11 – Adjourn.

On this First day of November, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to adjourn this regular meeting of November 01, 2010. Motion Carried.


Raymond Dunlap, Mayor

ATTEST:


Margie Crawford, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the 15th day of November, 2010, the City of Elkhart Council convened into a Special Called Meeting and Administrative Policy Guidelines Workshop with the following members present:

Raymond Dunlap	*	Mayor
Margie Crawford	*	City Secretary
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember

Mayor Pro-tem Randy McCoy was absent from this meeting.

A quorum being present, Mayor Dunlap moved forward to agenda items as there were no citizens to be heard. In lieu of the Pledge of Allegiance, agenda items were addressed by council.

OLD BUSINESS:

1. Consider Cost of Materials for Installation of a Gravity Flow Sewer Line; Coordinated Between Elkhart ISD and City of Elkhart.

On this 15th day of November, 2010, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to remove Tabled Item No. One from the list as there was no action to be taken on this issue. Motion Carried.

NEW BUSINESS:

Agenda Item No. One – Consider Placement of “No Thru Trucks” Signs at Two Entrances into the Ridgecrest Addition.

On this 15th day of November, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler for City to have “No Thru Trucks” signs placed at referenced entrances into the Ridgecrest Addition and to contact TX Dot regarding signs indicating directions for City of Houston. Motion Carried.

Agenda Item No. Two – Consider Purchase of Small Truck for Public Works Water and Sewer Departments.

On this 15th day of November, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to purchase a ¾ Ton 2010 Dodge pick-up to be financed at the Elkhart State Bank. Motion Carried.

Agenda Item No. Three – Executive Session, Open Meetings Act, Section 551.074; Personnel, Consider December 31st vacated City Secretary Position.

Mayor Dunlap called for executive session under the Open Meetings Act, Section 551.074 at 7:02 p.m. Council convened into a closed session for discussion only.

City Council exited closed session and entered back into open meeting at 7:33 p.m.

Agenda Item No. Four – Consider December 31st Vacated City Secretary Position.

On this 15th day of November, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges appointing Donna Surber to City Secretary effective immediately upon retirement of current City Secretary, Margie Crawford. Motion Carried.

Agenda Item No. Five – Adjourn.

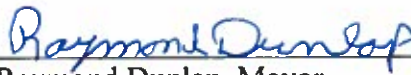
On this 15th day of November, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to adjourn this Special Called Meeting. Motion Carried.

This Special Called Meeting adjourned at 7:38 p.m.

WORKSHOP FOR ADMINISTRATIVE POLICY GUIDELINES:

This was discussed briefly and it was the consensus of council to bring this issue back in January, 2011.

Councilmember Lucia Butler made a motion to close the Workshop and it was seconded by Councilmember Doug Smith. Motion Carried. This Workshop adjourned at 7:44 p.m.


Raymond Dunlap, Mayor

ATTEST:


Margie Crawford, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the sixth day of December, 2010, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:02 pm.

The Pledge of Allegiance was said by all in attendance of the meeting and following Mayor Dunlap recognized citizens as present; Sheriff Greg Taylor.

OLD BUSINESS:

No old business.

NEW BUSINESS:

Agenda Item One: Consider approving Minutes of November 1 and 15, 2010 meetings.

On the sixth day of December, 2010, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to approve and accept the minutes of November 1 and 15, 2010. Motion Carried.

Agenda Item Two: Consider approval of "K-2" ordinance # 276-120610.

On the sixth day of December, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Randy McCoy to approve ordinance #276-120610. Motion Carried.

Agenda Item Three: Consider approving Elkhart ISD and City of Elkhart Interlocal agreement.

On the sixth day of December, 2010, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Doug Smith to approve the Elkhart ISD and City of Elkhart Interlocal agreement. Motion Carried.

Agenda Item Four: Consider Engagement Letter from CPA.

On the sixth day of December, 2010, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to approve the Engagement Letter from Todd, Hamaker & Johnson, LLP Certified Public Accountants. Motion Carried.

Agenda Item Five: Consider offering Hepatitis A and B Vaccine to current employees.

On the sixth day of December, 2010, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to offer Hepatitis A and B Vaccine to current employees as optional and at no cost to the employee or the city of Elkhart. Motion Carried.

Agenda Item Six: Consider approval of 2011 employee holiday schedule.
On the sixth day of December, 2010, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to approve the 2011 employee holiday schedule. Motion Carried

Agenda Item Seven: Consider approval for Donna Surber to be authorized signator/depositor for the City of Elkhart, including accounts at Elkhart State Bank and Texas Community Development block Grant Program Contract No. DRS010044 for the City of Elkhart.

On the sixth day of December, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to authorize Donna Surber as signator/depositor for the City of Elkhart, including accounts at Elkhart State Bank and Texas Community Development block Grant Program Contract No. DRS010044 for the City of Elkhart. Motion Carried.

Agenda Item Eight: Consider approval to authorize a debit card from Elkhart State Bank for Donna Surber and Vicki Frederick.

On the sixth day of December, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to authorize a debit card from Elkhart State Bank General fund account #0904722 for Donna Surber, City Secretary and Vicki Frederick, City Financial Secretary. Motion Carried.

Agenda Item Nine: Consider amendment of Garage Sale Ordinance.

On the sixth day of December, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to amend City Ordinance #274-092908 to remove the ten dollar permit fee for a garage sale. Motion Carried.

Agenda Item Ten: Consider to grant approval of five (5) sewer taps to Watson Evangelistic Church upon signature for EISD easement.

On the sixth day of December, 2010, a motion was made by Councilman Doug Smith and seconded by Councilman Erroll Tatum to table consideration to grant approval of five (5) sewer taps to Watson Evangelistic Church upon signature for EISD easement, pending the upcoming Wednesday December 8, 2010 scheduled meeting with EISD engineers and residents concerned with the EISD easements. Motion Carried.

Agenda Item Eleven: Consider asking TXDOT for a traffic study on HWY 287.

On the sixth day of December, 2010, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith for no action and to remove from agenda considering asking TXDOT for a traffic study on HWY 287. Motion Carried.

Agenda Item Twelve: Consider future of collection of Elkhart City Taxes.

On the sixth day of December, 2010, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to table the consideration of the future of collection of Elkhart City Taxes, pending more information from the Anderson County Tax Assessor/Collector's office. Motion Carried.

Agenda Item Thirteen: Approve Financial Report.

On the sixth day of December, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to approve Financial Report as presented. Motion Carried.

Agenda Item Fourteen: Reports to be heard: Mayor, City Secretary, Public Works Supervisor/Code Enforcement Official, Emergency Management Coordinator.
All reports were given and heard.

Agenda Item Fifteen: Executive session, Open meetings Act, Section 551.074; Personnel: (a) City Secretary Salary, (b) 90 day evaluation Public Works Supervisor, (c) 90 day evaluation Public Works Employee, (d) Hiring part time office clerk, (e) Employee Christmas Bonuses.

Mayor Dunlap called for executive session and closed the open meeting at 7:35pm.

City Council convened into open meeting at 8:27pm.

Agenda Item Sixteen: Consider salary/evaluations for mentioned employees.

(a) On the sixth day of December, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to increase the incoming City Secretary', Donna Surber, salary \$4.39 (four dollars and thirty nine cents). Motion Carried.

(b) On the sixth day of December, 2010, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to extend the position for Public Works Supervisor on the contingency of obtaining a class "C" license. Motion Carried.

(c) On the sixth day of December, 2010, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to increase Public Works Employee, BJ Perry, \$.75 (seventy five cents) per hour and to change to full time status. Motion Carried.

(d) On the sixth day of December, 2010, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Karen Bridges to hire Gloria McKinney as a part time office clerk at the rate of \$10.00 (ten dollars) per hour. Motion Carried, Councilmember Lucia Butler abstained from voting.

(e) On the sixth day of December, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to give each employee \$300.00 (three hundred dollars) for a Christmas Bonus. Motion Carried.

Agenda Item Seventeen: Adjourn

On the sixth day of December, 2010, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to adjourn this regular meeting of December 6, 2010. Motion Carried
Adjourned at 8:35pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the third day of January, 2011, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:00 pm. Councilmember Karen Bridges was not present. Councilmember Erroll Tatum arrived at 6:04.

The Pledge of Allegiance was said by all in attendance of the meeting and following Mayor Dunlap recognized citizens as present; Tax attorney Tab Beall.

OLD BUSINESS:

Consider future of collection of Elkhart City Taxes.

On the third day of January, 2011 a motion was made by Councilmember Randy McCoy to defer all future tax collections to Anderson County at the rate of \$100 per month. This motion was seconded by Councilmember Doug Smith. Councilmember Erroll Tatum abstained from voting, due to tardiness to meeting. Motion Carried.

NEW BUSINESS:

Agenda Item One: Consider approving Minutes of December 6, 2010 meeting.

On the third day of January, 2011, a motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to approve and accept the minutes of December 6, 2010. Motion Carried.

Agenda Item Two: Consider approval of placing a street light behind Elkhart Food Center.

On the third day of January, 2011, a motion was made by Councilmember Erroll Tatum to approve placing a street light behind Elkhart Food Center. There was no second to this motion by any councilmember. Motion not carried.

Agenda Item Three: Consider removing Margie Crawford from all Elkhart State Bank accounts.

On the third day of January, 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to remove Margie Crawford from all Elkhart City accounts, including all Elkhart State Bank accounts. Motion Carried.

Agenda Item Four: Consider placing a no parking sign at 411 S Hwy 287.

On the third day of January, 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to place a no parking sign at 411 S Hwy 287. Motion Carried.

Agenda Item Five: Consider purchase of a new phone system from Harper Systems for the city office.

On the third day of January, 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to purchase a new phone system from Harper Systems for the city office. Motion Carried.

Agenda Item Six: Consider approving a \$2,000 work order for Wisenbaker, Fix and Associates for the EISD sewer line project.

On the third day of January, 2011, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to approve a \$2,000 work order for Wisenbaker, Fix and Associates for the EISD sewer line project. Motion Carried

Agenda Item Seven: Consider reimbursing Donna Surber for Health/Life insurance monthly in lieu of City provided insurance.

On the third day of January, 2011, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to reimburse Donna Surber for Health/Life insurance, upon receipt of proof of payment, in lieu of City provided insurance. Motion Carried.

Agenda Item Eight: Consider approval of Financial Report.


On the third day of January, 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the Financial Report. Motion Carried.

Agenda Item Nine: Reports to be heard: Mayor, City Secretary, Public Works Supervisor/Code Enforcement Official, Emergency Management Coordinator.


All reports were given and heard.

Agenda Item Ten: Adjourn

On the third day of January, 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn this regular meeting of January 3, 2011. Motion Carried
Adjourned at 8:10pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the seventh day of February 2011, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:01 pm. Councilmember Karen Bridges arrived at 6:06. Mayor Pro-Tem Randy McCoy arrived at 6:14.

The Pledge of Allegiance was said by all in attendance of the meeting and following Mayor Dunlap recognized citizens as present; Tax Attorney Tab Beall, Billy Jack Wright, Ken Rieves from AirEvac Lifeteam, and Rachael Riley from the Grapeland Messenger. Jim Bob Parker arrived at 6:37.

OLD BUSINESS:

No old business to be considered.

NEW BUSINESS:

Agenda Item One: Consider approving Minutes of January 3, 2011 meeting. On the seventh day of February 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve and accept the minutes of January 3, 2011. Motion Carried.

Agenda Item Two: Consider resolution to increase delinquent tax penalty to 20%. On the seventh day of February 2011, a motion was made by Councilmember Lucia Butler to increase the delinquent tax penalty to 20% by resolution 283-020711. Motion was seconded by Councilmember Doug Smith. Motion Carried.

Agenda Item Three: Consider contract for delinquent taxes with attorney Tab Beall. On the seventh day of February 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to approve and sign the contract with attorney Tab Beall for delinquent taxes. Motion Carried.

Agenda Item Four: Consider Air Evac Lifeteam membership contract. On the seventh day of February 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to take no action on this item. Councilmember Lucia Butler abstained from voting. Motion Carried.

Agenda Item Five: Consider calling General Election May 14, 2011. On the seventh day of February 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Doug Smith to pass ordinance 277-020711 calling the General Election May 14, 2011. Motion Carried.

Agenda Item Six: Consider appointment of Presiding Judge, Alternate Judge and Early Voting Clerk for May 14, 2011 election.

On the seventh day of February 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to appoint by resolution 284-020711, Deborah Richbourg Fuller as Presiding Judge, Robert Woody as Alternate Judge and Donna Surber as Early Voting Clerk. Motion Carried

Agenda Item Seven: Consider replacing sewer pipe at 110 FM 319.

On the seventh day of February 2011, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to replace sewer pipe at 110 FM 319. Motion Carried.

Agenda Item Eight: Consider removing tree near 111 Gammage street.

On the seventh day of February 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Randy McCoy to hire Pardue Tree Service to remove tree near 111 Gammage street, to be funded from the general fund. Motion Carried.

Agenda Item Nine: Consider communication devices for public works employees.

On the seventh day of February 2011, a motion was made by Councilmember Lucia Butler and seconded by Erroll Tatum to table this item. Motion Carried.

Agenda Item Ten: Consider approving Financial Report.

On the seventh day of February 2011, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to approve the Financial Report.

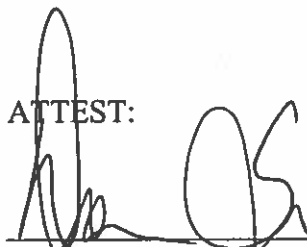
Agenda Item Eleven: Reports to be heard: Mayor, City Secretary, Public Works Supervisor/Code Enforcement Official, Emergency Management Coordinator.

All reports were given and heard.

Agenda Item Twelve: Adjourn

On the seventh day of February 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Randy McCoy to adjourn this regular meeting of February 7, 2011. Motion Carried
Adjourned 8:50pm.

ATTEST:



Donna Surber, City Secretary



Raymond Dunlap, Mayor

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the fourteenth day of March 2011, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Councilmember
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:00 pm. Councilmember Doug Smith was absent.

The Pledge of Allegiance was said by all in attendance of the meeting and following Mayor Dunlap recognized citizens as present; Calvin Smith, Kim Johnson, Betty Collier from Grantworks and Rachael Riley from the Grapeland Messenger.

OLD BUSINESS:

Item One: Consider communication devices for public works employees.

On the fourteenth day of March 2011, a motion was made by Councilmember Lucia Butler to purchase four (4) radios for use in the public works department and to purchase a cell phone to be used for after hours. Motion was seconded by Councilmember Karen Bridges. Motion Carried.

NEW BUSINESS:

Agenda Item One: Consider approving Minutes of February 7, 2011 meeting.

On the fourteenth day of March 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Lucia Butler to approve and accept the minutes of February 7, 2011. Motion Carried.

Agenda Item Two: Consider approval of 2009/2010 audit.

On the fourteenth day of March 2011, a motion was made by Councilmember Erroll Tatum to approve the 2009/2010 audit. Motion was seconded by Councilmember Karen Bridges. Motion Carried.

Agenda Item Three: Consider resolution 285-031411 to apply for TDHCA Home HRA Grant.

On the fourteenth day of March 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to apply for TDHCA Home HRA Grant by resolution 285-031411. Motion Carried.

Agenda Item Four: Consider presentation by Calvin Smith representing Mark Mullin in regards to property purchased for a subdivision.

On the fourteenth day of March 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Randy McCoy to table this item. Motion Carried.

Agenda Item Five: Consider purchasing a commercial mower.

On the fourteenth day of March 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to purchase a Kawasaki Boss 60" from The Warehouse with a three (3) year warranty package. Motion Carried.

Agenda Item Six: Consider purchasing new water meters.

On the fourteenth day of March 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to purchase one (1) commercial water meter to be used at Eagle Railcar. Motion Carried

Agenda Item Seven: Discuss commercial/business water accounts.

On the fourteenth day of March 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Erroll Tatum to change the deposit for small business commercial accounts with existing meters to \$150.00. Motion Carried.

Agenda Item Eight: Consider future of Page Street.

On the fourteenth day of March 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to have the city secretary (Donna Surber) to contact TML and a surveyor regarding Page Street. Motion Carried.

Agenda Item Nine: Executive Session; Open Meetings Act, Section 551.074, Personnel:

Personnel 90 Day Evaluation. Meeting was closed for Executive Session at 8:38pm. Meeting was reconvened at 9:00pm.

Agenda Item Ten: Consider Personnel 90 Day Evaluation.

On the fourteenth day of March 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to hire Gloria McKinney as a permanent part-time employee with a 5% pay increase. Motion Carried.

Agenda Item Eleven: Consider approving Financial Report.

On the fourteenth day of March 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Lucia Butler to accept the financial report as read. Motion Carried.

Agenda Item Twelve: Reports to be heard: Mayor, City Secretary, Public Works Supervisor/Code Enforcement Official, Emergency Management Coordinator.

All reports were given and heard.

Agenda Item Thirteen: Adjourn.

On the fourteenth day of March 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to adjourn this regular meeting of March 14, 2011. Motion Carried.
Adjourned 9:25pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the fourth day of April 2011, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Councilmember
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:00 pm.

The Pledge of Allegiance was said by all in attendance of the meeting and following Mayor Dunlap recognized citizens as present; Rachael Riley from the Grapeland Messenger.

OLD BUSINESS:

Item One: Consider options for property purchased by Mark Mullin.

On the fourth day of April 2011, a motion was made by Councilmember Lucia Butler to remove this item from the agenda. Motion was seconded by Councilmember Doug Smith. Motion Carried.

Item Two: Consider future of Page Street.

6:30pm Mayor Dunlap called a recess for Councilmembers to walk to Page Street to view the area being discussed.

6:46pm Mayor Dunlap reconvened meeting.

On the fourth day of April 2011, a motion was made by Councilmember Randy McCoy to remove Item Two from the Old Business Agenda due to uncertainty of ownership of said property. Motion was seconded by Councilmember Erroll Tatum. Councilmember Lucia Butler abstained from voting. Motion Carried.

NEW BUSINESS:

Agenda Item One: Consider approving Minutes of March 14, 2011 meeting.

On the fourth day of April 2011, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to approve and accept the minutes of March 14, 2011. Motion Carried.

Agenda Item Two: Consider Cancellation of May 14, 2011.

On the fourth day of April 2011, a motion was made by Councilmember Lucia Butler to cancel the May 14, 2011 General Election. Motion was seconded by Councilmember Karen Bridges. Motion Carried.

Agenda Item Three: Consider options for residents replacing culverts.

On the fourth day of April 2011, a motion was made by Councilmember Randy McCoy to table this item until further information from the Public Works Supervisor. Motion was seconded by Doug Smith. Motion Carried.

Agenda Item Four: Consider speed bumps for Pilgrim Road.

On the fourth day of April 2011, a motion was made by Councilmember Erroll Tatum to have Mayor Dunlap contact Sheriff Greg Taylor's office in regards to unauthorized motor vehicles on Pilgrim Street. Motion was seconded by Councilmember Doug Smith. Councilmember Lucia Butler abstained from voting. Motion Carried.

Agenda Item Five: Consider water rates for inside city limits and outside city limits.

On the fourth day of April 2011, a motion was made by Councilmember Randy McCoy to Table this Agenda Item. Motion was seconded by Councilmember Lucia Butler. Motion Carried.

Agenda Item Six: Consider options for repair of leak on Brunson Street.

On the fourth day of April 2011, a motion was made by Councilmember Lucia Butler to Table this Agenda Item. Motion was seconded by Councilmember Karen Bridges. Motion Carried

Agenda Item Seven: Consider approving Financial Report.

On the fourth day of April 2011, a motion was made by Councilmember Erroll Tatum to accept the financial report as printed. Motion was seconded by Councilmember Doug Smith. Motion Carried.

Agenda Item Eight: Reports to be heard: Mayor, City Secretary, Public Works Supervisor/Code Enforcement Official, Emergency Management Coordinator.

All reports were given and heard.

Agenda Item Nine: Adjourn.

On the fourth day of April 2011, a motion was made by Councilmember Lucia Butler to adjourn this regular meeting of April 4, 2011. Motion was seconded by Councilmember Doug Smith. Motion Carried.
Adjourned 8:25pm.

ATTEST:



Donna Surber, City Secretary



Raymond Dunlap, Mayor

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the twelfth day of April 2011, the City of Elkhart Council convened into a called session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Councilmember
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:00 pm. Councilmember Doug Smith arrived at 6:03pm.

The Pledge of Allegiance was said by all in attendance of the meeting and following Mayor Dunlap recognized citizens as present; Jerry Cooper.

OLD BUSINESS:

Item One: Consider options for repair of leak on Brunson Street.

On the twelfth day of April 2011, a motion was made by Councilmember Doug Smith to approve Howard Calloway to make repairs to Brunson Street, as soon as possible at the least expense possible. Motion was seconded by Councilmember Erroll Tatum. Motion Carried.

NEW BUSINESS:

Agenda Item One: Consider proposal from Jerry Cooper for storage buildings to be built on Hwy 287.

On the twelfth day of April 2011, a motion was made by Councilmember Randy McCoy to approve Jerry Cooper to build two (2) 30x100 ft buildings to be used as storage buildings. Motion was seconded by Councilmember Lucia Butler. Motion Carried.

Agenda Item Two: Executive Session; Open Meetings Act, Section 551.074, Personnel:

Personnel hiring of full time employee. Meeting was closed for Executive Session at 6:36pm. Meeting was reconvened at 7:10pm.

Agenda Item Three: Consider hiring of full time employee.

On the twelfth day of April 2011, a motion was made by Councilmember Lucia Butler to increase Gloria McKinney's work hours to 32 hours per week and reevaluate in four (4) months. Motion was seconded by Councilmember Doug Smith.

Motion was made by Lucia Butler to rescind her previous motion. Motion was seconded by Karen Bridges.

Motion was made by Lucia Butler to increase Gloria McKinney's hours to 32 hours per week with the work load to be reevaluated in four (4) months. Motion was seconded by Karen Bridges. Motion Carried.


Agenda Item Four: Adjourn.

On the twelfth day of April 2011, a motion was made by Councilmember Doug Smith to adjourn this called meeting of April 12, 2011. Motion was seconded by Councilmember Lucia Butler. Motion Carried.
Adjourned 7:35pm.



Raymond Dunlap, Mayor

ATTEST:



Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the second day of May 2011, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Councilmember
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:00 pm. Councilmember Karen Bridges arrived at 6:07pm.

The Pledge of Allegiance was said by all in attendance of the meeting and following Mayor Dunlap recognized citizens as present; Eddie Bedre sr. and Eddie Bedre jr.

OLD BUSINESS:

Item One: Consider options for residents replacing culverts.

On the second day of May 2011, a motion was made by Councilmember Lucia Butler to provide installation of culverts, as long as the customer provides culvert and material. Motion was seconded by Councilmember Doug Smith. Councilmember Lucia Butler then rescinded this motion.

On the second day of May 2011, a motion was made by Councilmember Lucia Butler to install culverts as a courtesy installment if customer provides materials themselves or reimburses the city of Elkhart for materials. Motion was seconded by Councilmember Doug Smith. Motion Carried. Councilmember Erroll Tatum opposed.

NEW BUSINESS:

Agenda Item One: Consider approving minutes of April 4, 2011 and April 12, 2011.

On the second day of May 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Lucia Butler to approve and accept the minutes of April 4, 2011 and April 12, 2011. Motion Carried.

Agenda Item Two: Consider options for Bedre Lane.

On the second day of May 2011, a motion was made by Councilmember Randy McCoy to table this until further investigation. Motion was seconded by Councilmember Lucia Butler. Motion Carried.

Agenda Item Three: Consider options for Public Works employee uniforms.

On the second day of May 2011, a motion was made by Councilmember Erroll Tatum to purchase Public Works employees seven (7) each royal blue t-shirts and blue jeans and to approve an annual one hundred (\$100) boot allowance. Motion was seconded by Karen Bridges. Motion Carried.

Agenda Item Four: Consider purchasing an emergency power transfer switch for Elkhart Volunteer Fire Department.

On the second day of May 2011, a motion was made by Councilmember Doug Smith to authorize purchase of a \$279 emergency power transfer switch for Elkhart

Volunteer Fire Department. Motion was seconded by Councilmember Lucia Butler. Motion Carried. Councilmember Randy McCoy abstained from voting.

Agenda Item Five: Consider implementing a yard of the month program.

On the second day of May 2011, a motion was made by Councilmember Karen Bridges to implement a yard of the month program for inside the city limits. Motion was seconded by Councilmember Lucia Butler. Motion Carried.

Agenda Item Six: Consider options for Water/Sewer Money market account.

On the second day of May 2011, a motion was made by Councilmember Lucia Butler to purchase water meters with seven thousand dollars (\$7000) from the Water/Sewer Money market account. Motion was seconded by Councilmember Doug Smith. Motion Carried. Councilmember Erroll Tatum opposed.

Agenda Item Seven: Consider approving Financial Report.

On the second day of May 2011, a motion was made by Councilmember Doug Smith to accept the financial report as printed. Motion was seconded by Councilmember Lucia Butler. Motion Carried.

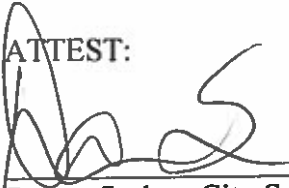
Agenda Item Eight: Reports to be heard: Mayor, City Secretary, Public Works Supervisor/Code Enforcement Official, Emergency Management Coordinator.

All reports were given and heard.

Agenda Item Nine: Adjourn.

On the second day of May 2011, a motion was made by Councilmember Lucia Butler to adjourn this regular meeting of May 2, 2011. Motion was seconded by Councilmember Erroll Tatum. Motion Carried.
Adjourned 8:14pm.

ATTEST:



Donna Surber, City Secretary


Raymond Dunlap, Mayor

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the twenty sixth day of May 2011, the City of Elkhart Council convened into a called session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Councilmember
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:00 pm.

The Pledge of Allegiance was said by all in attendance of the meeting and following Mayor Dunlap recognized citizens as present; Brent Stark, Shelly Bridges, Brenda Starr, Carla Sheridan, Leslie Laningham, Brenda Owens, Sharon Calloway, Danny Trigs, T R Jordan, Brian Chapin, Dan Hernandez jr., James Rials, Tom Bunt.

NEW BUSINESS:

Agenda Item One: Consider accepting resignation of Vicki Frederick.

On the twenty sixth day of May 2011, a motion was made by Councilmember Karen Bridges to accept the resignation of Vicki Frederick effective June 17, 2011. Motion was seconded by Councilmember Lucia Butler. Motion Carried.

Agenda Item Two: Executive Session; Open Meetings Act, Section 551.074, Personnel: hiring of full time employees. Meeting was closed for Executive Session at 6:50pm. Meeting was reconvened at 8:44pm.

Agenda Item Three: Consider purchase of residential water meters.

On the twenty sixth day of May 2011, a motion was made by Councilmember Doug Smith to purchase one hundred (100) residential water meters. Motion was seconded by Councilmember Lucia Butler. Motion Carried.

Agenda Item Four: Consider repairs for waste water plant office.

On the twenty sixth day of May 2011, a motion was made by Councilmember Lucia Butler to table this item. Motion was seconded by Councilmember Doug Smith. Motion Carried.

Agenda Item Five: Consider hiring full time employees.

On the twenty sixth day of May 2011, a motion was made by Councilmember Lucia Butler to hire Gloria McKinney full time with a \$2.00 per hour salary increase. Motion was seconded by Councilmember Doug Smith. Motion Carried.

On the twenty sixth day of May 2011, a motion was made by Councilmember Lucia Butler to hire Carla Sheridan full time at \$10.00 per hour with a ninety (90) day probation period. Motion was seconded by Councilmember Doug Smith. Motion Carried.

Agenda Item Six: Adjourn.

On the twenty sixth day of May 2011, a motion was made by Councilmember Randy McCoy to adjourn. Motion was seconded by Councilmember Doug Smith. Motion Carried.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the sixth day of June 2011, the City of Elkhart Council convened into a called session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Councilmember
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Smith	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:05 pm.

OLD BUSINESS:

Agenda Item One: Consider options for sewer plant building.

On the sixth day of June 2011, a motion was made by Councilmember Lucia Butler to remove this item. Motion was seconded by Councilmember Doug Smith.
Motion Carried.

NEW BUSINESS:

Agenda Item One: Consider approving minutes of May 2, 2011 and May 26, 2011.

On the sixth day of June 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Doug Smith to approve and accept the minutes of May 2, 2011 and May 26, 2011. Motion Carried.

Agenda Item Two: Consider resolution 060611 awarding contract to Grantworks for Home Grant.

On the sixth day of June 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Erroll Tatum to award the Home Grant contract to Grantworks. Motion Carried.

Agenda Item Three: Consider options for employees' health insurance.

On the sixth day of June 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to approve Blue Cross/Blue Shield as primary health insurance and retain Principal for Life and Dental insurance. Motion Carried.

Agenda Item Four: Consider purchasing garbage bags.

On the sixth day of June 2011, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to discontinue selling trash bags through the city office. Motion Carried.

Agenda Item Five: Consider having City Council meeting on 1st Tuesday of the month if the 1st Monday is a holiday.

On the sixth day of June 2011, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to schedule the regular monthly

council meeting on the 1st Tuesday of the month if the 1st Monday is a scheduled holiday.
Motion Carried.

Agenda Item Six: Consider scheduling a budget workshop.

On the sixth day of June 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges schedule a budget workshop for June 20, 2011 6:0pm. Motion Carried.

Agenda Item Seven: Consider purchasing water meters.

On the sixth day of June 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to purchase 620 residential water meters from the water/sewer Money Market Account and Water Account. Leaving at least \$2500.00 in the Money Market Account and replenishing the funds into the Money Market Account in a timely manner. Motion Carried.

Agenda Item Eight: Consider Summer sewer cap.

On the sixth day of June 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to remove this item from the agenda. Motion Carried.

Agenda Item Nine: Consider approving the financial report.

On the sixth day of June 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to accept the financial report as printed. Motion Carried.

Agenda Item Ten: Executive Session; Open Meetings Act, Section 551.074, Personnel: Review Personnel Salaries. Meeting was closed for Executive Session at 8:34pm. Open meeting was reconvened at 9:10pm.

Agenda Item Eleven: Executive Session; Open Meetings Act, Section 551.074, Personnel: Review Personnel Salaries.

On the sixth day of June 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Erroll Tatum to take no action on this item. Motion Carried.

Agenda Item Twelve: Reports to be heard: Mayor, City Secretary, Public Works Supervisor/Code Enforcement Official, Emergency Management Coordinator.

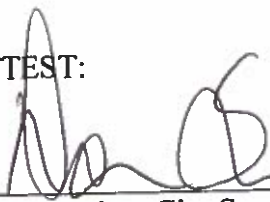
All reports were given and heard.

Agenda Item Thirteen: Adjourn.

On the sixth day of June 2011, a motion was made by Councilmember Randy McCoy to adjourn. Motion was seconded by Councilmember Erroll Tatum. Motion Carried.

Adjourned at 9:30pm.

ATTEST:


Donna Surber, City Secretary


Raymond Dunlap, Mayor

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the sixteenth day of June 2011, the City of Elkhart Council convened into a called session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Councilmember
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 5:05 pm. Councilmember Karen Bridges was absent.

NEW BUSINESS:

Agenda Item One: Executive Session; Open Meetings Act, Section 551.074, Personnel: Meeting was closed for Executive Session at 5:06pm. Open meeting was reconvened at 5:45pm. No action was taken on this item.

Agenda Item Six: Adjourn.

On the sixteenth day of June 2011, a motion was made by Councilmember Lucia Butler to adjourn. Motion was seconded by Councilmember Doug Smith. Motion Carried. Adjourned at 5:50pm.

ATTEST:



Donna Surber, City Secretary



Raymond Dunlap, Mayor

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the twentieth day of June 2011, the City of Elkhart Council convened into a called session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Councilmember
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 6:07 pm. Councilmember Doug Smith was absent.

NEW BUSINESS:

Agenda Item One: Consider options for employee health insurance.

On the twentieth day of June 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to accept United Healthcare as City of Elkhart employees' health insurance.
Motion Carried.

Agenda Item Two: Adjourn.

On the twentieth day of June 2011, a motion was made by Councilmember Erroll Tatum to adjourn this regular meeting of June 20, 2011. Motion was seconded by Councilmember Karen Bridges.

Motion Carried.
Adjourned 6:16pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the fifth day of July 2011, the City of Elkhart Council convened into a regular session with the following members present:

Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Pro-Tem Randy McCoy called the meeting to order at 6:07 pm. Citizens present: Wayne Rush and Bobby Cernoch.

NEW BUSINESS:

Agenda Item One: Consider approving minutes of June 6, 2011, June 16, 2011 and June 20, 2011.

On the fifth day of July 2011, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to approve and accept the minutes of June 6, 2011, June 16, 2011 and June 20, 2011. Motion Carried.

Agenda Item Two: Consider appointing a Mayor Pro-Tem.

On the fifth day of July 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to appoint Randy McCoy as Mayor Pro-Tem. Motion Carried.

Agenda Item Three: Consider changing the designated polling place.

On the fifth day of July 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to approve the First Baptist Church of Elkhart as the official polling place. Motion Carried.

Agenda Item Four: Consider removing Vicki Frederick from all City of Elkhart accounts, including all Elkhart State Bank Accounts.

On the fifth day of July 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to remove Vicki Frederick from all City of Elkhart accounts, including all Elkhart State Bank Accounts. Motion Carried.

Agenda Item Five: Consider authorizing Gloria McKinney and Carla Sheridan to have access to the City of Elkhart's information with all Elkhart State Bank accounts.

On the fifth day of July 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to authorize Gloria McKinney and Carla Sheridan to have access to the City of Elkhart's information with all Elkhart State Bank accounts. Motion Carried.

Agenda Item Six: Consider opening a new bank account for City of Elkhart Garbage fund.

On the fifth day of July 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to open a new bank account for City of Elkhart Garbage. Motion Carried.

Agenda Item Seven: Consider purchasing computer(s) and server.

On the fifth day of July 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to purchase one server from general funds, one laptop and two desktop computers from sewer, water and garbage funds. Motion Carried.

Agenda Item Eight: Consider approving the financial report.

On the fifth day of July 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to accept the financial report as printed. Motion Carried.

Agenda Item Nine: Reports to be heard: Mayor, City Secretary, Public Works Supervisor/Code Enforcement Official, Emergency Management Coordinator.

All reports were given and heard.

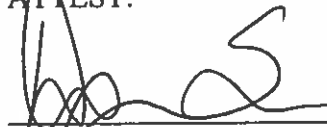
Agenda Item Ten: Adjourn.

On the fifth day of July 2011, a motion was made by Councilmember Lucia Butler to adjourn. Motion was seconded by Councilmember Karen Bridges. Motion Carried.

Adjourned at 7:47pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the eighteenth day of July 2011, the City of Elkhart Council convened into a called session with the following members present:

Raymond Dunlap	*	Mayor
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 5:02 pm. Councilmembers Karen Bridges and Randy McCoy were absent. Citizen Jim Bob Parker was in attendance.

NEW BUSINESS:

Agenda Item One: Consider repair/replacement of cement slab at the EVFD station.

On the eighteenth day of July 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to hire London Concrete to replace the cement slab at the Elkhart Volunteer Fire Department. Motion Carried

Agenda Item Two: Consider adding a donation line for emergency services to customer water bills.

On the eighteenth day of July 2011, a motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to add a donation line for emergency services to customer water bills. Motion Carried.

Agenda Item Two: Adjourn.

On the eighteenth day of July 2011, a motion was made by Councilmember Doug Smith to adjourn. Motion was seconded by Councilmember Erroll Tatum. Motion Carried.

Adjourned at 5:35pm.

ATTEST:


Donna Surber, City Secretary


Raymond Dunlap, Mayor

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the first day of August 2011, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm.
Citizens present: Wes Alyson and Jim Bob Parker.
Councilmember Doug Smith arrived at 6:04pm.

NEW BUSINESS:

Agenda Item One: Consider approving minutes of July 5, 2011 and July 18, 2011.

On the first day of August 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Randy McCoy to approve and accept the minutes of July 5, 2011 and July 18, 2011. Motion Carried.

Agenda Item Two: Consider allowing Elkhart ISD to attach an antenna to Newsome Well.

On the first day of August 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Randy McCoy to table this item. Motion Carried.

Agenda Item Three: Consider ordinance 08012011 to designate an official polling place.

On the first day of August 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Doug Smith to approve ordinance 08012011 to designate the First Baptist Church of Elkhart as the official polling place. Motion Carried.

Agenda Item Four: Consider purchase of RVS software and Quickbooks.

On the first day of August 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to purchase RVS software and Quickbooks being equally paid by water, sewer, garbage and general funds. Motion Carried.

Agenda Item Five: Consider approving the 2011/2012 budget.

On the first day of August 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to amend the budget and set for final approval at the September 6, 2011 meeting. Motion Carried. Councilmember Randy McCoy abstained from voting.

Agenda Item Six: Consider approving the financial report.

On the first day of August 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the financial report. Motion Carried.

Agenda Item Seven: Reports to be heard: City Secretary, Public Works Supervisor/Code Enforcement Official, Emergency Management Coordinator.
All reports were given and heard.

Agenda Item Eight: Adjourn.

On the first day of August 2011, a motion was made by Councilmember Lucia Butler to adjourn. Motion was seconded by Councilmember Doug Smith. Motion Carried.

Adjourned at 7:30pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the twenty third day of August 2011, the City of Elkhart Council convened into a called session with the following members present:

Raymond Dunlap	*	Mayor
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Dunlap called the meeting to order at 5:07 pm. Councilmembers Randy McCoy and Karen Bridges were absent

NEW BUSINESS:

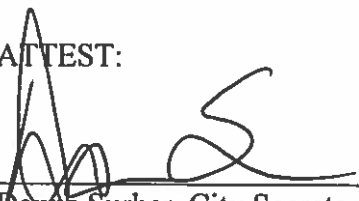
Agenda Item One: Consider repairing Jenkins Road.

On the twenty third day of August 2011, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to repair Jenkins Road. Motion Carried.

Agenda Item Two: Adjourn.

On the twenty third day of August 2011, a motion was made by Councilmember Lucia Butler to adjourn this meeting of August 23, 2011. Motion was seconded by Councilmember Doug Smith. Motion Carried. Adjourned 5:49pm.

ATTEST:



Donna Surber, City Secretary



Raymond Dunlap, Mayor

THE STATE OF TEXAS *
COUNTY OF ANDERSON *
CITY OF ELKHART *

On the twelfth day of September 2011, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm.
Citizens present: Jim Bob Parker.

NEW BUSINESS:

Agenda Item One: Consider purchasing a generator for the Elkhart Volunteer Fire Department

. On the twelfth day of September 2011, a motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to purchase a generator for the Elkhart Volunteer Fire Department. Motion Carried. Councilmember Randy McCoy abstained from voting.

Agenda Item Two: Consider reimbursing the Elkhart Volunteer Fire Department for training.

On the twelfth day of September 2011, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to reimburse the Elkhart Volunteer Fire Department \$1,150.00 (one thousand one hundred fifty dollars) for meals during training and to reimburse Randy McCoy \$579.60 (five hundred seventy nine dollars and sixty cents) and Jim Bob Parker \$1,159.20 (one thousand one hundred fifty nine dollars and twenty cents) for motel rooms rented during training. Motion Carried. Councilmembers Lucia Butler and Randy McCoy abstained from voting.

Agenda Item Three: Consider adopting 2011 tax rate.

On the twelfth day of September 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Lucia Butler to adopt ordinance number 09062011 for the 2011 tax rate. Motion Carried.

Agenda Item Four: Consider adopting the 2011/2012 budget.

On the twelfth day of September 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adopt ordinance number 09012011 approving the 2011/2012 budget . Motion Carried.

Agenda Item Five: Consider approving minutes for August 1, 2011 and August 23, 2011.

On the twelfth day of September 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the minutes from August 1, 2011 and August 23, 2011. Motion Carried.

Agenda Item Six: Consider appointing Mayor Raymond Dunlap to the City of Elkhart position on the East Texas Council of Government board of directors.

On the twelfth day of September 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Lucia Butler to appoint Mayor Raymond Dunlap to the City of Elkhart position on the East Texas Council of Government board of directors. Motion Carried.

Agenda Item Seven: Consider appointing Dr. Larry Burch as the City of Elkhart Health Official.

On the twelfth day of September 2011, a motion was made by Councilmember Doug Smith and seconded by Councilmember Randy McCoy to appoint Dr. Larry Burch as the City of Elkhart Health Official. Motion Carried.

Agenda Item Eight: Consider approving new garbage rates.

On the twelfth day of September 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Doug Smith to approve customer garbage rates at 10% above charges from EISI garbage service. Motion Carried.

Agenda Item Nine: Consider approving the financial report.

On the twelfth day of September 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Lucia Butler to approve the financial report. Motion Carried.

Agenda Item Ten: Executive Session; Open Meetings Act, Section 551.074, Personnel. 90 day evaluation for Carla Sheridan. Annual salary increase for employees. Open meeting closed at 7:30 for executive session. Reconvened to open session 7:40.

Agenda Item Eleven: Consider 90 day evaluation for Carla Sheridan and annual salary increase for all city employees.

On the twelfth day of September 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to hire Carla Sheridan as a permanent full time employee with a pay increase of 50c (fifty cents) per hour and to approve a 3% pay increase to all employees effective October 1, 2011. Motion Carried.

Agenda Item Twelve: Reports to be heard: City Secretary, Public Works Supervisor/Code Enforcement Official, Emergency Management Coordinator.

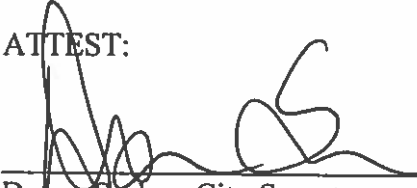
All reports were given and heard.

Agenda Item Thirteen: Adjourn.

On the twelfth day of September 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn. Motion Carried. Adjourned: 8:26


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the third day of October 2011, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:02 pm. Mayor Pro-Tem Randy McCoy arrived at 6:05pm.

NEW BUSINESS:

Agenda Item One: Consider approving minutes for September 12, 2011.

On the third day of October 2011, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to approve the minutes for September 12, 2011 as presented. Motion carried.

Agenda Item Two: Consider options for Sheridan Street during morning school hours.

On the third day of October 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to allow Elkhart ISD to place traffic cones to block off Sheridan Street during morning school traffic Monday thru Friday. Motion Carried.

Agenda Item Three: Consider options for available Oncor grant.

On the third day of October 2011, a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to approve the funding for the Oncor grant project up to \$50,000.00 (fifty thousand dollars). Motion carried.

Agenda Item Four: Consider obtaining a sewer easement on Hwy 287 in exchange for a water/sewer tap.

On the third day of October 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to obtain a sewer easement from 416 Hwy 287 South in exchange for a free water and sewer tap. Motion carried. Councilmembers Randy McCoy and Erroll Tatum abstained.

Agenda Item Five: Consider hiring a contract laborer to install water meters.

On the third day of October 2011, a motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Lucia Butler to table this item until next month. Motion Carried.

Agenda Item Six: Consider approving the financial report.

On the third day of October 2011, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to accept the financial report as read. Motion carried.

Agenda Item Seven: Reports to be heard: City Secretary, Public Works
Supervisor/Code Enforcement Official, Emergency Management Coordinator.
All reports were given and heard.

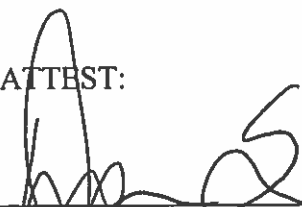
Agenda Item Eight: Adjourn.

On the third day of October 2011, a motion was made by Councilmember Karen
Bridges and seconded by Councilmember Erroll Tatum to adjourn. Motion Carried.
Adjourned: 7:27pm.



Raymond Dunlap, Mayor

ATTEST:



Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the eleventh day of October 2011, the City of Elkhart Council convened into a special called meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 5:10 pm.
Citizens present: Billy Jack Wright, Larry Bennett, Marsha Shelby, Jim Bob Parker

NEW BUSINESS:

Agenda Item One: Executive Session; Open Meetings Act, section 551.074, Personnel
Public Works Supervisor evaluation.
5:11pm

Agenda Item Two: Reconvene Into Open Session; Personnel

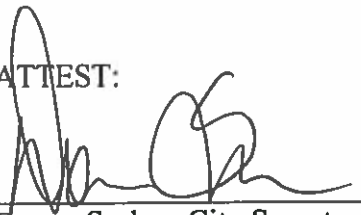
On the eleventh day of October 2011 a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith stating everyone has been verbally counseled and need to follow the items discussed or there will be consequences. Motion carried.

Agenda Item Three: Adjourn.

On the eleventh day of October 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to adjourn. Motion Carried.
Adjourned: 10:39pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the seventeenth day of October 2011, the City of Elkhart Council convened into a special called meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:11 pm. Citizens present Larry Bennett, Will Surber, Jim Bob Parker (arrived at 6:50)

NEW BUSINESS:

Agenda Item One: Executive Session; Open Meetings Act, section 551.074, Personnel Public Works Supervisor evaluation.
Howard Calloway requested to hold in open session

On the seventeenth day of October 2011 a motion was made by Councilmember Lucia Butler to terminate Howard Calloway. Motion died with no second.

On the seventeenth day of October 2011 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to have the city attorney compose two separate reprimands for Howard Calloway. The first for not informing the city of relevant information from the Texas Commission on Environmental Quality (TCEQ). The second for failing to properly follow procedures relevant to his job performance as mandated by the City of Elkhart.

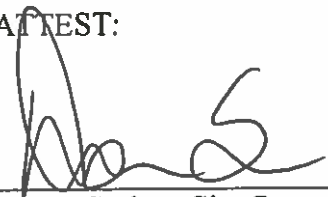
Opposed by Councilmembers Lucia Butler and Erroll Tatum.
Motion carried.

Agenda Item Three: Adjourn.

On the seventeenth day of October 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn. Motion Carried.
Adjourned: 7:50pm.


Raymond Dunlap, Mayor

ATTEST:



Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the first day of November 2011, the City of Elkhart Council convened into a special called meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 5:04 pm. Citizens present Billy Jack Wright, Gene Burns, Cathie Burns, Sharon Calloway

NEW BUSINESS:

Agenda Item One: Executive Session; Open Meetings Act, section 551.074, Personnel Public Works Supervisor evaluation and consideration of employment status and/or continued employment with the city.
Howard Calloway requested to hold in open session

On the first day of November 2011 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to table this item until the next regular council meeting. Motion carried.

Agenda Item Two: Consider Hiring ANA Lab.

On the first day of November 2011 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to hire ANA lab to test water samples. Motion carried.

Agenda Item Three: Consider hiring B & B Utilities.

On the first day of November 2011 a motion was made by Councilmember Randy McCoy and seconded by Councilmember Lucia Butler to enter into a temporary agreement with B & B utilities. Motion carried.

Agenda Item Four: Adjourn.

On the first day of November 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn. Motion Carried.
Adjourned: 5:35pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the seventh day of November 2011, the City of Elkhart Council convened into a regular session with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:04 pm. Councilmember Karen Bridges arrived at 6:05pm.

Citizens present: Judge Gary Thomas, Larry Bennett and Sharon Calloway

OLD BUSINESS:

Agenda Item One: Executive Session: Open Meetings Act, section 551.074, Personnel; Public Works Supervisor evaluation and consideration of employment status and/or continued employment with the city.

Mayor Dunlap called for the Executive Session to convene at 6:15pm. Per Howard Calloway's request the session was held in an open meeting.

On the seventh day of November 2011 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to terminate Howard Calloway. Councilmembers opposed were; Doug Smith, Karen Bridges and Randy McCoy.

On the seventh day of November 2011 a motion was made by Councilmember Doug Smith and seconded by Councilmember Randy McCoy to demote Howard Calloway from Public Works Supervisor and continue his employment with the city as a Public Works/Code enforcement employee at the rate of \$13.50 per hour. Mr. Calloway's position will be 30 hours public works 10 hours code enforcement and to be on weekend call on a rotating schedule. Councilmember Lucia Butler voted Nay. Councilmember Erroll Tatum abstained from voting. Councilmember Doug Smith made a motion to rescind his motion. Councilmember Lucia Butler seconded the motion.

On the seventh day of November 2011 a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to demote Howard Calloway from Public Works Supervisor and continue his employment with the city as a Public Works/Code enforcement employee at the rate of \$13.50 per hour. Mr. Calloway's position will be 2 hours per day on code enforcement with the rest of the work week to be in public works and to be on weekend call on a rotating schedule. Motion Carried.

Agenda Item One: Consider hiring a contract laborer to install water meters.

On the seventh day of November 2011 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to take no action on this item. Motion Carried.

NEW BUSINESS:

Agenda Item One: Consider approving minutes for October 3, 2011; October 11, 2011; October 17, 2011 and November 1, 2011.

On the seventh day of November 2011, a motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to approve the minutes for October 3, 2011; October 11, 2011; October 17, 2011 and November 1, 2011 as presented. Motion carried.

Agenda Item Two: Consider purchasing respirators for the chlorine rooms at both wells.

On the seventh day of November 2011, a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to allow purchase two (2) respirators from ISI with 2 (two) carrying cases. Motion Carried.

Agenda Item Three: Consider replacing ventilation fans at chlorine rooms.

On the seventh day of November 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to have Henderson Electric replace ventilation fans in all 3 (three) chlorine rooms. Motion carried.

Agenda Item Four: Consider sponsoring Pineywood RCD for Ewaste Group.

On the seventh day of November 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to sponsor Pineywood RCD for an Ewaste Group collection day, to be coordinated with Donna Surber and Judge Gary Thomas. Motion carried.

Agenda Item Five: Consider approving the financial report.

On the seventh day of November 2011, a motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Doug Smith to not accept the financial report as printed. The November report will be represented in December with more details.

Motion Carried.

Agenda Item Six: Adjourn.

On the seventh day of November 2011, a motion was made by Councilmember Randy McCoy and seconded by Councilmember Erroll Tatum to adjourn. Motion Carried.

Adjourned: 9:19pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the twenty eighth day of November 2011, the City of Elkhart Council convened into a special called meeting with the following members present:

Raymond Dunlap	*	Mayor
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 5:09 pm. Mayor Pro-Tem Randy McCoy was absent.

NEW BUSINESS:

Agenda Item One: Executive Session; Open Meetings Act, section 551.074, Personnel

- a. Public Works employee, Howard Calloway, consideration of employment status and/or continued employment with the city.
 - b. Consider dissolving the position of Public Works Supervisor and creating a lead person position.
 - c. Interviews for public works position.
- 5:10pm for executive session.

Agenda Item Two: Reconvene Into Open Session; Personnel
7:40pm

- a. On the twenty eighth day of November 2011 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to terminate Howard Calloway, effective immediately. Motion carried. Councilmember Doug Smith abstained.
- b. On the twenty eight day of November 2011 a motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to eliminate the position of Public Works Supervisor and create lead public works position. Motion carried.
- c. On the twenty eighth day of November 2011 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to table this item. Motion carried.

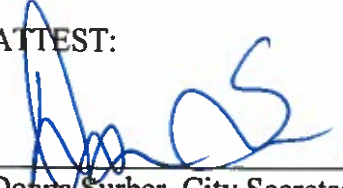
Agenda Item Three: Adjourn.

On the twenty eighth day of November 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to adjourn. Motion Carried.

Adjourned: 7:53pm.


Raymond Dunlap, Mayor

ATTEST:



Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the fifth day of December 2011, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Citizens present: Beverly Anderson, Joey Sanders and Gregg Lewis. Councilmember Karen Bridges arrived at 6:05pm.

OLD BUSINESS:

Agenda Item One: Executive Session; Open Meetings Act, section 551.074, Personnel Interviews and consider hiring public works personnel.

This was combined with the new business executive session.

NEW BUSINESS:

Agenda Item One: Consider approving minutes for November 7, 2011.

On the fifth day of December 2011 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to accept the minutes as printed. Motion carried.

Agenda Item Two: Consider offering the driveway to Newsome Well as public access to property surrounding the well.

On the fifth day of December 2011 a motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Lucia Butler to grant continued access to Andy Keeton to access his property through the city's driveway to Newsome Well. If any modifications or changes to the road are planned, Mr. Keeton will need to present those changes to the council before initiating. Motion carried.

Agenda Item Three: Consider ~~hiring~~ appointing a representative for the Anderson County Appraisal District.

On the fifth day of December 2011 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to appoint Raymond Dunlap as the Elkhart City representative for the Anderson County Appraisal District. Motion carried.

Agenda Item Four: Consider approving the City of Elkhart holiday Schedule for 2012.

On the fifth day of December 2011 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the City of Elkhart holiday schedule for 2012 as presented. Motion carried.

Agenda Item Five: Consider accepting an engagement letter with Todd, Hamaker & Johnson for the city's annual audit.

On the fifth day of December 2011 a motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to accept the engagement letter with Todd, Hamaker & Johnson for the city's annual audit. Motion carried.

Agenda Item Six: Consider passing TXDOT's school zone ordinance.

On the fifth day of December 2011 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to adopt ordinance 12052011 for TXDOT school zone. Motion carried.

Agenda Item Seven: Consider purchasing a new truck.

On the fifth day of December 2011 a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to purchase a new ½ ton pickup. Motion carried.

Agenda Item Eight: Executive Session; Open meetings Act, section 551.074, Personnel 6:45pm

- a. Consider appointing a lead public works employee.
- b. Consider employee Christmas bonuses.

Reconvened to open session 8:56pm
(Action for old business only)

On the fifth day of December 2011 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to hire Gregg Lewis as Outside City Operations Coordinator starting salary \$3000.00 per month and insurance. Motion carried.

Agenda Item Nine: Consider approving the financial report for November and December.

On the fifth day of December 2011 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to approve the financial reports. Motion carried.


Agenda Item Four: Adjourn.

On the fifth day of December 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn. Motion Carried.
Adjourned: 9:08pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

*

CITY OF ELKHART

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On the twenty seventh day of Decemberr 2011, the City of Elkhart Council convened into a special called meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 4:07 pm.

NEW BUSINESS:

Agenda Item One: Executive Session; Open Meetings Act, section 551.074, Personnel
Consider counter offer from Gregg Lewis for the position of
Outside City Operations Coordinator.
4:08pm for executive session.

Agenda Item Two: Reconvene Into Open Session; Personnel
5:03pm

On the twenty seventh day of December 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to offer Gregg Lewis \$3300.00 per month salary plus insurance and a three (3) year contract after a ninety (90) day probation period. Motion carried.

Agenda Item Three: Adjourn.

On the twenty seventh day of December 2011, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to adjourn. Motion Carried. Adjourned: 5:07pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the third day of January 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:07 pm.

NEW BUSINESS:

Agenda Item One: Consider approving minutes for November 28, 2011; December 5, 2011 and December 27, 2011.

On the third day of January 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to accept the minutes as printed. Motion carried.

Agenda Item Two: Consider offering the driveway to Newsome Well as public access to property surrounding the well.

On the third day of January 2012 a motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Lucia Butler to take no action. Motion carried.

Agenda Item Three: Consider adopting a Sanitary Control Easement Ordinance #01032012.

On the third day of January 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adopt Sanitary Control Easement Ordinance #01032012. Motion carried.

Agenda Item Four: Consider amending ordinance #12052011.

On the third day of January 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to amend ordinance #12052011. Motion carried.

Agenda Item Five: Consider estimates for fence construction/repair and a door for the chlorine room at the School Well.

On the third day of January 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to table this item. Motion carried.

Agenda Item Six: Consider having regular council meetings on the 1st and 3rd Monday of each month.

On the third day of January 2012 a motion was made by Councilmember Karen Bridges and seconded by Councilmember Erroll Tatum to hold regular council meetings on the 1st and 3rd Monday of each month. Motion carried.

Agenda Item Seven: Consider purchasing a better trailer for the riding lawnmower.

On the third day of January 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to table this item.
Motion carried.

Agenda Item Eight: Consider allowing the on call person to have 24 hour access to a city vehicle.

On the third day of January 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Erroll Tatum to take no action on this item.
Motion Carried

Agenda Item Nine: Consider amending Ordinance 245-120307 Administrative Guidelines Section IV Item V Section 5.1 from 180 days to 90 days.

On the third day of January 2012 a motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to amend Ordinance 245-120307 Administrative Guidelines Section IV Item V Section 5.1 from 180 days to 90 days for employee probation period. Motion Carried.

Agenda Item Ten: Executive Session; Open meetings Act, section 551.074, Personnel 6:35pm

a. Consider appointing a lead public works employee.
Reconvened to open session 6:59pm

Agenda Item Eleven: Reconvene to open session: Executive Session; Open meetings Act, section 551.074, Personnel

On the third day of January 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to offer the lead public work employee position to Joseph Branson with an hourly raise of \$.65 (sixty five cents). Opposing vote by Councilmember Erroll Tatum. Motion carried.

Agenda Item Twelve: Consider approving the financial report

On the third day of January 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to approve the financial report.
Motion carried.

Agenda Item Thirteen: Adjourn.

On the third day of January 2012, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to adjourn. Motion Carried.
Adjourned: 7:37pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the seventeenth day of January 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:05 pm. Citizens present: Wes Allison, Cleo Hickman, Cathi Burns and Keith Lively. 6:09 pm Councilmember Doug Smith arrived.

OLD BUSINESS:

Agenda Item One: Consider estimates for fence construction/repair and a door for the chlorine room at the School Well.

On the seventeenth day of January 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to table this item. Motion carried.

Agenda Item Two: Consider purchasing a better trailer for the riding lawnmower.

On the seventeenth day of January 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to purchase boards to replace the floor of the trailer and to have a ramp built for the current trailer by Joe's Auto and Welding in Grapeland. Motion carried.

NEW BUSINESS:

Agenda Item One: Consider approving minutes for January 3, 2012.

On the seventeenth day of January 2012 a motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to accept the minutes as printed. Motion carried.

Agenda Item Two: Consider options for Day Well.

On the seventeenth day of January 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to table this item. Motion carried.

Agenda Item Three: Consider paying mileage for on call person.

On the seventeenth day of January 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to take no action. Motion carried.

Agenda Item Four: Consider options for Elkhart ISD tower placement.

On the seventeenth day of January 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to approve placing a tower outside Newsome Well's fence after Elkhart ISD meets with Gregg Lewis and presents a site proposal to the council. Motion carried.

Agenda Item Five: Consider purchasing safety lights for city vehicles.

On the seventeenth day of January 2012 a motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges purchase and install safety light for the 3 newest city vehicles. Motion carried.

Agenda Item Six: Consider designating 413 Hwy 287S as an Elkhart Volunteer Fire Department substation.

On the seventeenth day of January 2012 a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to designate 413 Hwy 287S as an Elkhart Volunteer Fire Department substation, upon approval from TML. Mayor Pro-Tem Randy McCoy abstained from voting. Motion carried.

Agenda Item Seven: Consider purchasing signs for Elkhart Volunteer Fire Station and Substation.

On the seventeenth day of January 2012 a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to purchase signs for the Elkhart Volunteer Fire Station and substation. Motion carried.

Agenda Item Eight: Executive Session; Open meetings Act, section 551.074, Personnel.

Consider final employment date for current Wastewater plant operator.
Meeting closed for executive session 7:40pm.

Agenda Item Nine: Reconvene into Open Session Executive Session; Open meetings Act, section 551.074, Personnel.

8:05pm On the seventeenth day of January 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to take no action. Councilmember Lucia Butler voted against. Motion Carried.

Agenda Item Ten: Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator.

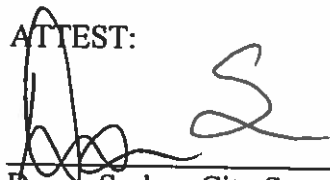
Reports were given.

Agenda Item Eleven: Adjourn.

On the seventeenth day of January 2012, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to adjourn. Motion Carried.
Adjourned: 8:29pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the sixth day of February 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:05 pm. Citizens present: Wes Allison, Cloy Richards (Grantworks) and Don Dobie (Dobie's carwash)

OLD BUSINESS:

Agenda Item One: Consider estimates for fence construction/repair and a door for the chlorine room at the School Well.

On the sixth day of February 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to accept the estimate from Cowboy Construction to construct/repair fences and replace a door at the School Well. Motion Carried. Councilmember Doug Smith abstained.

Agenda Item One: Consider options for Day Well.

On the sixth day of February 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to table this item. Motion Carried.

NEW BUSINESS:

Agenda Item One: Consider approving minutes for January 17, 2012.

On the sixth day of February 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to accept the minutes with corrections. Motion carried.

Agenda Item Two: Consider approving plans submitted for Elkhart ISD tower at Newsome Well.

On the sixth day of February 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith approve the plan submitted for Elkhart ISD tower at Newsome Well. Motion carried.

Agenda Item Three: Consider purchasing dual chlorinators.

On the sixth day of February 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to purchase dual chlorinators for Newsome Well, School Well and the Wastewater chlorine room. Motion carried.

Agenda Item Four: Consider reimbursing Gregg Lewis for health/dental insurance.

On the sixth day of February 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to reimburse Gregg Lewis for health/dental insurance. Motion carried.

Agenda Item Five: Consider calling May 12, 2012 General Election.

On the sixth day of February 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to adopt ordinance 02062012 calling the May 12, 2012 general election. Motion carried.

Agenda Item Six: Executive Session; Open meetings Act, section 551.074, Personnel 6:40pm

- a. Consider final employment date for current Wastewater plant operator.
- b. Consider setting pay scale for water/sewer license.

Reconvened to open session 7:12pm

Agenda Item Seven: Reconvene to open session: Executive Session; Open meetings Act, section 551.074, Personnel

- a. On the sixth day of February 2012 a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to terminate Darrell Morgan effective February 1, 2012. Motion carried.
- b. On the sixth day of February 2012 a motion was made Councilmember Lucia Butler and seconded by Councilmember Doug Smith to pay a \$100 (one hundred dollar) bonus and a \$2 (two dollar) per hour pay raise upon passing any water/wastewater licensing test. Motion Carried.

Agenda Item Eight: Consider approving the financial report

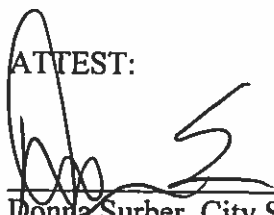
On the sixth day of February 2012 a motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to approve the financial report. Motion carried.

Agenda Item Nine: Adjourn.

On the sixth day of February 2012, a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to adjourn. Motion Carried. Adjourned: 7:37pm.


Raymond Dunlap, Mayor

ATTEST:



Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the twenty first day of February 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Councilmember Karen Bridges was absent.

OLD BUSINESS:

Agenda Item One: Consider options for Day Well.

On the twenty first day of February 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to remove this item from the agenda. Motion Carried.

NEW BUSINESS:

Agenda Item One: Consider approving minutes for February 6, 2012.

On the twenty first day of February 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to accept the minutes as presented. Motion carried.

Agenda Item Two: Consider notary fees charged to customers.

On the twenty first day of February 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to charge \$5.00 (five dollars) for notary services. Motion carried.

Agenda Item Three: Consider becoming an affiliate with Keep Texas Beautiful.

On the twenty first day of February 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith apply to become an affiliate with Keep Texas Beautiful. Motion carried.

Agenda Item Four: Consider naming a private road beside 417 Hwy 287 South.

On the twenty first day of February 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to name the road beside 417 Hwy 287 South, Private Road 2871 (PVT RD 2871). Motion carried.

Agenda Item Five: Consider amending ordinance 173-060997 pertaining to employee vacation time.

On the twenty first day of February 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Erroll Tatum to amend ordinance 173-060997, giving any new hired employees 1 (one) week of vacation after 1 (one) year of service. All current employees will continue to receive 2 (two) weeks of vacation time per year of service. All employees will receive vacation time on their annual hire date. After 5 (five) years of service each employee will receive an additional 1 (one) week of vacation time. 1 (one) week equals 40 (forty) hours. Motion carried.

Agenda Item Six: Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator.

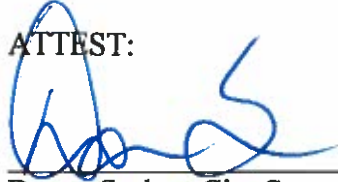
All reports were given.

Agenda Item Seven: Adjourn.

On the twenty first day of February 2012, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn. Motion Carried. Adjourned: 7:05pm.


Raymond Dunlap, Mayor

ATTEST:


Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

*

CITY OF ELKHART

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On the fifth day of March 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Mayor Pro-Tem Randy McCoy arrived at 6:01. Councilmember Karen Bridges was absent.

NEW BUSINESS:

Agenda Item One: Consider approving minutes for February 21, 2012.

On the fifth day of March 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to accept the minutes with corrections. Motion carried.

Agenda Item Two: Consider contract renewal with TXU Energy.

On the fifth day of March 2012 a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to twenty four (24) month contract with TXU Energy. Motion carried.

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Agenda Item Three: Consider options for Oscar Warren property.

On the fifth day of March 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Erroll Tatum to take no action on this agenda item. Motion carried.

Agenda Item Four: Consider options for chlorine system at the wastewater plant.

On the fifth day of March 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to purchase a timer to work with the chlorinator. Motion carried.

Agenda Item Five: Consider options for the Elkhart Baseball Field.

On the fifth day of March 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to approve \$500 (five hundred dollars) to be used to purchase lime, grass seeds and other needed products for maintenance of the grounds at the city owned baseball complex at Hwy 294 West. Motion carried.

Agenda Item Six: Consider approving the financial report

On the fifth day of March 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the financial report. Motion carried.

Agenda Item Seven: Reports to be heard: Mayor, City Secretary, Public Works and Emergency Mgmt Coordinator.

All reports were given.

Agenda Item Eighth: Adjourn.

On the fifth day of March 2012, a motion was made by Councilmember Erroll Tatum and seconded by Mayor Pro-Tem Randy McCoy to adjourn. Motion Carried.

Adjourned: 8:10pm.

Raymond Dunlap
Raymond Dunlap, Mayor

ATTEST:



Donna Surber, City Secretary

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the nineteenth day of March 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:02 pm. Councilmember Doug Smith arrived at 6:03. Councilmember Karen Bridges was absent.

NEW BUSINESS:

Agenda Item One: Consider approving minutes for March 5, 2012.

On the nineteenth day of March 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to accept the minutes as printed. Motion carried.

Agenda Item Two: Consider planned project for Jones Road land purchased by Frank Williams.

On the nineteenth day of March 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to remove this item from the agenda. Motion carried.

Agenda Item Three: Consider options for Yard of the Month.

On the nineteenth day of March 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to have the Elkhart City Council decide monthly the Yard of the Month. Motion carried.

Agenda Item Four: Consider imposing a fee for auto draft customers.

On the nineteenth day of March 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to no longer mail receipts to auto draft customers, due to postage. Motion carried.

Agenda Item Five: Consider appointing Judge for May 12, 2012 election.

On the nineteenth day of March 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to appoint Deborah Woody and Bob Woody as Presiding Judge and Clerk of May 12, 2012 election. Motion carried.

Agenda Item Six: Consider options for customer cutoffs for nonpayment

On the nineteenth day of March 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to continue cutoff procedures as usual, but to only allow 1 (one) payment extension in writing every 6 (six) months. Motion carried.

Agenda Item Seven: Consider scheduling workshop for administrative guidelines.

On the nineteenth day of March 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to schedule a workshop Monday April 23, 2012 for administrative guidelines . Motion carried.

Agenda Item Eight: Consider placing No Parking sign near alley beside City Hall.