

On the nineteenth day of March 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to purchase and place No Parking signs near the alley beside City Hall. Motion carried.

**Agenda Item Nine:** Reports to be heard: Mayor, City Secretary, Public Works and Emergency Mgmt Coordinator.

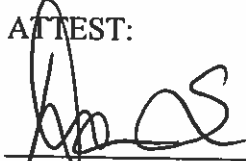
All reports were given.

**Agenda Item Ten:** Adjourn.

On the nineteenth day of March 2012, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to adjourn. Motion Carried. Adjourned: 7:30pm.

  
Raymond Dunlap, Mayor

ATTEST:

  
Donna Surber, City Secretary

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the second day of April 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm.

***NEW BUSINESS:***

**Agenda Item One:** Consider approving minutes for March 19, 2012.

On the second day of April 2012 a motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to accept the minutes as printed with striking item six to be discussed at the next regular council meeting. Motion carried.

**Agenda Item Two:** Consider awarding Elkhart Yard of the Month.

On the second day of April 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to award the Yard of the Month to Glen and Kim Butler 307 Hemby st. Motion carried.

**Agenda Item Three:** Consider options for backhoe.

On the second day of April 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to lease to own for 60 months a New Holland B95B Tractor Loader backhoe 4WD with cab from George P Bane, inc for \$65,467.00 with trading in the current city owned backhoe. Motion carried.

**Agenda Item Four:** Consider amount to be paid for election judge/clerk.

On the second day of April 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to pay the election judge \$10 per hour and the election clerk \$9 per hour. Motion carried.

**Agenda Item Five:** Consider approving 2012 Public Utility Commission Rates.

On the second day of April 2012 a motion was made by Councilmember Karen Bridges and seconded by Councilmember Erroll Tatum to approve the 2012 Public Utility Commission Rates. Motion carried.

**Agenda Item Six:** Consider options for CSDC.

On the second day of April 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to pay the bill presented from CSDC and to table the CSDC billing estimate. Motion carried.

**Agenda Item Seven:** Consider placing ads to hire part time employee.

On the second day of April 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to place an ad for a part-time code enforcement official or officer and a part time seasonal laborer for the month of April to August to be re-evaluated at the end of August. Motion carried.

**Agenda Item Eight:** Consider options for 114 Bonners Ferry Rd.

On the second day of April 2012 a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to send the property owner at 114 Bonners Ferry Rd. a letter stating the city of Elkhart is unable to perform work on private property. Motion carried.

**Agenda Item Nine:** Consider changing date for the administrative guidelines workshop.

On the second day of April 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to schedule a workshop for the administrative guidelines for April 17, 2012 5:00 pm. Motion carried.

**Agenda Item Ten:** Consider approving the financial report

On the second day of April 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to approve the financial report. Motion carried.

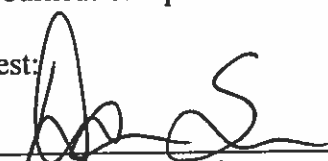
**Agenda Item Seven:** Reports to be heard: Mayor, City Secretary, Public Works and Emergency Mgmt Coordinator.

All reports were given.

**Agenda Item Eighth:** Adjourn.

On the second day of April 2012, a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to adjourn. Motion Carried.  
Adjourned: 8:47pm.

Attest:

  
\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the twenty first day of May 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:10 pm. Councilmembers Erroll Tatum and Karen Bridges were absent. Others present: Martha Drake (Grantworks), Kim Johnson (CPA), Frank and Sherry Williams.

***NEW BUSINESS:***

**Agenda Item One:** Consider approving minutes for May 7, 2012.

On the twenty first day of May 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to accept the minutes as printed. Motion carried.

**Agenda Item Two:** Consider options with Grantworks.

On the twenty first day of May 2012 a motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to apply through Grantworks for the following grants; Downtown Revitalization Program, Texas Community Development Block Grant and Planning/Capacity Building Fund. Motion carried.

**Agenda Item Three:** Consider approving the 2010/2011 audit.

On the twenty first day of May 2012 a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the 2010/2011 audit as presented by Kim Johnson from Todd, Hamaker and Johnson, LLP. Motion carried.

**Agenda Item Four:** Consider approving a duplex subdivision on Jones Rd.

On the twenty first day of May 2012 a motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to approve the duplex subdivision being built by Frank and Sherry Williams on Jones Rd. Motion carried.

Mayor Dunlap asked to table items five, six and seven due to a councilmember needing to leave early. If a councilmember leaves, there will be no quorum; therefore the meeting cannot continue.

**Agenda Item Five:** Consider ordering and placing "Children at Play" signs on Hawthorne st.

**Agenda Item Six:** Consider purchasing equipment for sewer line rehab.

**Agenda Item Seven:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator


On the twenty first day of May 2012 a motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to table items five, six and seven. Motion carried.

**Agenda Item Eight: Adjourn.**

On the twenty first day of April 2012, a motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn. Motion Carried. Adjourned:7:00pm.

Attest:

  
\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the 21<sup>st</sup> day of May, 2012, the City of Elkhart Council convened to canvass the City of Elkhart's General Election of May 12, 2012. Council Members present are as follows:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Lucia Butler	*	Councilmember
Donna Surber	*	City Secretary

Mayor Dunlap called the canvass of election returns to order and proceeded with the count of votes for the Councilmember places 1,3 and 5. 5:30pm

The Canvass of Votes is as follows:

Place 1: Doug Smith	44 votes
Place 3: Lucia Butler	43 votes
Place 5: Rhonda Brewer	22 votes
Randy McCoy	37 votes

Canvassing of the votes was completed and Mayor Dunlap called for a motion to approve and accept the vote as presented.

On this 21<sup>st</sup> day of May, 2012, a motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy by resolution 05122012 that the City of Elkhart Council approves and accepts the votes of the City's General Election of May 12, 2012 as presented. Motion Carried.

Following a motion to adjourn was asked for by the mayor.

On this 21<sup>st</sup> day of May, 2012, a motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to adjourn the canvassing meeting. Motion Carried. 5:40pm

ATTEST:

  
\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the fourth day of June 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Others present: Jim Bob Parker

**OLD BUSINESS:**

**Agenda Item One:** Consider placing "Children at Play" signs on Hawthorne st.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to purchase and place 2 (two) "Children at Play" signs on Hawthorne St. Motion carried.

**Agenda Item Two:** Consider purchasing equipment for sewer line rehab.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to purchase a trailer for \$1199.00 from Lowes, a cement mixer and 2 medium wheel barrows. Motion carried.

**NEW BUSINESS:**

**Agenda Item One:** Consider approving minutes for May 21, 2012.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to accept the minutes as printed. Motion carried.

**Agenda Item Two:** Consider nominating and electing a Mayor Pro-Tem.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to elect Randy McCoy as Mayor Pro-tem. Motion carried.

**Agenda Item Three:** Consider awarding June 2012 Yard of the month.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to award the June 2012 Yard of the month to Joy Williams. Motion carried.

**Agenda Item Four:** Consider building a pavilion near the baseball field.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to hire Donnie Fincher to build a pavilion with two (2) restrooms at the Elkhart softball field located at 423 W. Parker St. for \$17,830.00. Motion carried.

**Agenda Item Five:** Consider fire department expenses for training.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to pay for Elkhart Volunteer Fire Department training including motel expense and meals up to \$4902.50. Motion carried. Mayor Pro-tem Randy McCoy abstained from voting.

**Agenda Item Six:** Consider purchasing security cameras for city hall.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to purchase from Nalcom, video security equipment for city hall \$1092.94. Motion carried.

**Agenda Item Seven:** Consider accepting credit cards for payments.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to accept credit card payments with square credit card processing. Councilmember Erroll Tatum opposed. Motion carried.

**Agenda Item Eight:** Consider employee insurance options.

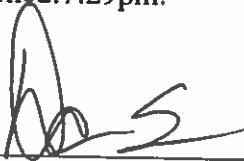
A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to renew employee health insurance with Blue Cross/Blue Shield. Motion Carried.

**Agenda Item Nine:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator

**Agenda Item Eight:** Adjourn.

A motion was made by Councilmember Erroll Tatum and seconded by Mayor Pro-tem Randy McCoy to adjourn. Motion Carried.  
Adjourned: 7:29pm.

Attest:



\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor



THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the eighteenth day of June 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:03 pm. Others present: Jim Bob Parker, Martha Drake (Grantworks). Councilmember Karen Bridges was absent.

**Agenda Item One:** Consider approving minutes for June 4, 2012.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to accept the minutes as printed. Motion carried.

**Agenda Item Two:** Consider a resolution that establishes the boundaries of the designated Historic Commercial District.; a resolution that designates areas within the designated Historic Commercial District as slum/blighted and in need of improvement; a resolution that authorizes submission of an application to the Texas Department of Agriculture for a 2010 Texas Capital Fund – Downtown Revitalization Program grant to construct sidewalk and handicap-accessibility improvements in the designated Historic Commercial District; a resolution that adopts a public access plan to be utilized during infrastructure construction projects funded through the Texas Capital Fund – Downtown Revitalization Program; a resolution that adopts a Citizens' Participation Plan (CPP) and Grievance Procedures to be followed during implementation of the Town's Community Development Block Grant Programs. (These are the same procedures the Town currently follows.)

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-tem Randy McCoy to adopt resolutions; 0618121, 0618122, 0618123, 0618124 and 0618125 in order as stated above. Motion carried

**Agenda Item Three:** Consider options for tree across from 114 Bonner's Ferry Rd.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Doug Smith to table this item. Motion carried.

**Agenda Item Four:** Consider purchasing and placing stop signs at the corners of Bridges and Lewis St.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to take no action on this item. Motion carried.

**Agenda Item Five:** Consider purchasing central air and heat for the Elkhart Volunteer Fire Station.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to purchase a heat pump from Paul Martine Palestine Air & Heat for \$4354.60. Motion carried.

**Agenda Item Six:** Consider purchasing a heavier trailer for the mower.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Lucia Butler to purchase a Top Hat trailer \$1315.00 instead of the trailer approved from Lowe's. Motion carried.

**Agenda Item Seven:** Consider approving the financial report.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to accept the financial report as printed. Motion carried.

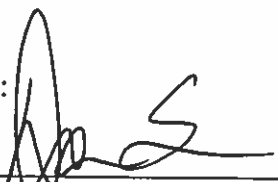
**Agenda Item Eight:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator.

All reports were given.

**Agenda Item Nine:** Adjourn.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to adjourn. Motion carried. 7:55

Attest:

  
\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the second day of July 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Councilmember Karen Bridges was absent.

**Agenda Item One:** Consider approving minutes for June 18, 2012.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to accept the minutes as printed. Motion carried.

**Agenda Item Two:** Consider and act upon adoption of the Town of Elkhart's Fair Housing Activity Statement-Texas prepared in conjunction with the Disaster Recovery Program. Round 2.1, funding cycle.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to adopt the Elkhart Fair Housing Activity Statement-Texas prepared in conjunction with the Disaster Recovery Program. Round 2.1, funding cycle. Motion carried.

**Agenda Item Three:** Consider options for tree across from 114 Bonner's Ferry Rd.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Doug Smith to table this item. Motion carried.

**Agenda Item Four:** Consider entering into a contract with KSA engineering to facilitate sewer easements for 416 HWY 287S.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to table this item. Motion carried. Mayor Pro-Tem Randy McCoy abstained from voting.

**Agenda Item Five:** Consider terminating interlocal connection with Slocum Water Supply.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to table this item until more information is received. Motion carried.

**Agenda Item Six:** Consider options of reimbursing EVFD for meals during training.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to pay \$35.00 per day per person for meals prior to leaving for training with each member returning receipts. Motion carried. Mayor Pro-Tem Randy McCoy abstained from voting.

**Agenda Item Seven:** Consider not capping commercial accounts during summer months.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to cap residential customers sewer accounts at 5,000 gallons billed, commercial accounts will not be capped. Motion carried. Councilmember Erroll Tatum abstained from voting.

**Agenda Item Eight:** Consider options for reconnect fees and additional deposits.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to charge \$50 for reconnect fee and no additional deposit required for customers disconnected for non-payment. Motion carried. Councilmember Erroll Tatum opposed.

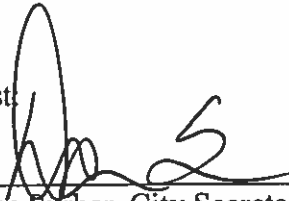
**Agenda Item Nine:** Consider approving the financial report.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to accept the financial report as presented. Motion carried.

**Agenda Item Ten:** Adjourn.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn. Motion carried. 7:30

Attest:

  
\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the sixteenth day of July 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm.

**Agenda Item One:** Consider approving minutes for July 16, 2012.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to accept the minutes as printed. Motion carried.

**Agenda Item Two:** Consider awarding August Yard of the Month.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to award August Yard of the Month to Jeremy Weisinger. Motion carried

**Agenda Item Three:** Consider options for tree across from 114 Bonner's Ferry Rd.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to table this item. Motion carried.

**Agenda Item Four:** Consider purchasing 2004 Ford truck for code enforcement.

A recess was taken from 6:37 to 6:45 to view the truck.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to take no action on this item. Motion carried.

**Agenda Item Five:** Consider enrolling Donna Surber into a Certificate Program in Public Finance.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to enroll Donna Surber into a Certificate Program in Public Finance. Motion carried.

**Agenda Item Six:** Consider terminating the interlocal connection with Slocum water Supply.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to take no action. Motion carried.

7:10 Mayor Dunlap dismissed himself from the meeting, due to a family emergency. Mayor Pro-Tem Randy McCoy continued the meeting.

**Agenda Item Seven:** Consider entering into a contract with KSA engineering to facilitate sewer easements for 416 HWY 287S..

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges table this item. Motion carried.

**Agenda Item Eight:** Consider adopting ordinance 07162012 for the 2012/2012 budget.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to take no action, due to a typing error on the agenda. Motion carried.

**Agenda Item Nine:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator.

All reports were given.

**Agenda Item Ten:** Adjourn.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn. Motion carried. 8:20

Attest:

  
\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the twentieth day of August 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

- Raymond Dunlap \* Mayor
- Randy McCoy \* Mayor Pro-Tem
- Lucia Butler \* Councilmember
- Doug Smith \* Councilmember
- Erroll Tatum \* Councilmember
- Karen Bridges \* Councilmember
- Donna Surber \* City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Citizens present: Beverly Anderson, Sigi West, Tracy Hicks and Jim Bob Parker.

**Agenda Item One:** Consider approving minutes for July 16, 2012.  
A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to accept the minutes as printed. Motion Carried.

**Agenda Item Two:** Consider approving survey of Garden of Memories Cemetery.  
A motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to approve the survey for Garden of Memories Cemetery. Motion Carried.

**Agenda Item Three:** Consider entering into a contract with KSA engineering to facilitate sewer easements for 416 Hwy 287S.  
A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to enter into a contract with KSA engineering to facilitate sewer for 416 Hwy 287S. Motion Carried, Mayor Pro-Tem Randy McCoy abstained from voting.

**Agenda Item Four:** Consider hiring Russell Drilling Co to video the inside of Day Well.  
A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to hire Russell Drilling Co to video the inside of Day Well. Motion Carried.

**Agenda Item Five:** Consider approving the 2012/2013 proposed budget by ordinance 082012-1.  
A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adopt the 2012/2013 budget by ordinance 082012-1. Motion Carried.

**Agenda Item Six:** Consider options for tree across from 114 Bonner's Ferry Rd.  
A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to hire Stanley Tree Service for \$975.00 to cut down and remove a dead tree across from 114 Bonner's Ferry Rd. Motion Carried.

**Agenda Item Seven:** Consider options for Jones Rd culvert near lift station.  
A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to table this item. Motion Carried.

**Agenda Item Eight:** Consider proposal for electricity to the pavilion on Hwy 294.  
A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to hire Henderson Electric to provide electricity to the pavilion on Hwy 294. Motion Carried.

**Agenda Item Nine:** Consider paying A-1 Glass for repairs at the Elkhart Fire Dept

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to pay A-1 Glass for door repairs at the Elkhart Fire Dept Building. Motion Carried, Mayor Pro-Tem Randy McCoy abstained from voting.

**Agenda Item Ten:** Consider awarding September Yard of the Month.

This decision was made by random numbering, therefore no vote was necessary.

**Agenda Item Eleven:** Consider applying for East Texas Council of Governments Grant.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to apply for the Solid waste Grant from East Texas Council of Governments. Motion Carried.

**Agenda Item Twelve:** Consider Anderson County Burn Ban options.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to adhere to the Anderson County Burn Ban. Motion Carried.

**Agenda item Thirteen:** Consider adopting 2012 property tax rate of .302123 per \$100 by ordinance 082012-2.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to adopt the 2012 property tax rate of .302123 per \$100 by ordinance 093023-2. Motion Carried.

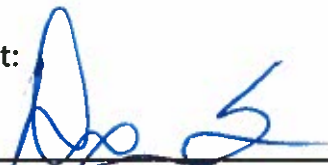
**Agenda Item Fourteen:** Consider approving the financial report.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to approve the financial report as printed. Motion Carried.

**Agenda item Fifteen:** Adjourn.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to adjourn. Motion Carried. 8:00pm

Attest:

  
\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor



THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the tenth day of September 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Citizens present: Pat Burke and Martha Drake (Grantworks).

**Agenda Item One:** Consider approving minutes for August 20,2012.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to approve the minutes as printed. Motion Carried.

**Agenda Item Two:** Consider applying for 2013-2014 Texas CDBG assistance under the Community Development Fund by resolution 091020121.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to apply for 2013-2014 Texas CDBG assistance under the Community Development Fund by resolution 091020121. Motion Carried.

**Agenda Item Three:** Consider applying for 2013-2014 Texas CDBG assistance under the Planning/Capacity Building Fund by resolution 091020122.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to apply for 2013-2014 Texas CDBG assistance under the Planning/Capacity Building Fund by resolution 091020122. Motion Carried.

**Agenda Item Four:** Consider designating a Citizens Advisory committee for the 2013-2014 Texas CDBG Planning/Capacity Building Fund by resolution 091020123.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to designate a Citizens Advisory committee for the 2013-2014 Texas CDBG Planning/Capacity Building Fund by resolution 091020123. Motion Carried.

**Agenda Item Five:** Consider resolution 091020124 to apply for grant funding from East Texas Council of Governments.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to apply for grant funding from East Texas Council of Governments by resolution 091020124. Motion Carried.

**Agenda Item Six:** Consider creating the Keep Elkhart Beautiful board by ordinance 091020125.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to create the Keep Elkhart Beautiful board by ordinance 091020125. Motion Carried.

**Agenda Item Seven:** Consider October Yard of the Month.

A motion was made by Councilmember Karen Bridges and seconded by Mayor Pro-Tem Randy McCoy to choose the Yard of the Month from the nominated list each month. The month of October will be awarded to Bennie Joe McInnis. Motion Carried.

**Agenda Item Eight:** Consider options for 2nd meeting in September.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to cancel the second meeting of September. Motion Carried.

**Agenda Item Nine:** Consider options for Jones Road culvert near lift station.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Erroll Tatum to purchase a liner for the Jones Road culvert near lift station. Motion Carried.

**Agenda Item Ten:** Consider approving the financial report.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to accept the financial report as printed.

6:47pm Mayor Dunlap called the meeting into Executive Session.

**Agenda Item Eleven:** Executive Session; Open meetings Act. Section 551.074, Personnel

- A. Consider options for two current part time employees.
- B. Consider current employees annual cost of living increase.

7:46pm Mayor Dunlap called the meeting back into open Session.

**Agenda Item Twelve:** Reconvene into Open Session; Open meetings Act Section 551.074,

Personnel

- A. Consider options for two current part time employees.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to continue the two part time positions for an additional six (6) months at 32 hours per week. Motion Carried.

- B. Consider current employees annual cost of living increase.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith effective October 1, 2012 each employee will receive a 5% pay increase. Motion Carried.

**Agenda Item Thirteen: Adjourn.**

A motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to adjourn. Motion Carried.

8:08pm

Attest:



\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_

Raymond Dunlap, Mayor

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the first day of October 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm.  
Citizens present: Shirleen Bonacci (Grantworks) and Billy Jack Wright.

**Agenda Item One:** Consider approving minutes for September 10, 2012.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to approve the minutes as printed. Motion Carried.

**Agenda Item Two:** Consider parking on corner of Bridges and 294.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to take no action on this item. Motion Carried.

**Agenda Item Three:** Consider awarding November Yard of the month.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to award November Yard of the month to Cecile Redding. Motion Carried.

**Agenda Item Four:** Consider accepting engagement letter from Todd, Hamaker & Johnson for 2011/2012 audit.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to accept the engagement letter from Todd, Hamaker & Johnson for the 2011/2012 audit. Motion Carried.

**Agenda Item Five:** Consider having only one (1) council meeting per month.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to return to having one (1) regular council meeting per month. Motion Carried.

**Agenda Item Six:** Consider Discussion and action on resolution 10012012 to participate in the HOME Reservation Program.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to approve resolution 10012012 to participate in the HOME Reservation Program. Motion Carried.

**Agenda Item Seven:** Consider purchasing a pump.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to table this item. Motion Carried.

**Agenda Item Eight:** Consider approving the financial report.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the financial report. Motion Carried.

**Agenda Item Nine: Reports to be heard: Mayor, City Secretary, Public works, Emergency Mgmt Coordinator.**

All reports were given.

**Agenda Item Ten: Adjourn.**

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to adjourn. Motion Carried.

7:30pm

Attest:

  
\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the fifth day of November 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Citizens present: Martha Drake (Grantworks), Brian Bedre, Jim Bob Parker, Vicki Saunders, Tracy Hicks, Sigi West and Sunshine Alcorta.

**Agenda Item One:** Consider approving minutes for October 1, 2012.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to approve the minutes as printed. Motion Carried.

**Agenda Item Two:** Consider reimbursing EVFD for ladder truck.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to reimburse the Elkhart Volunteer Fire Department \$4100.00 for a recently purchased 1982 ladder truck. Motion Carried. Mayor Pro-Tem Randy McCoy abstained from voting.

**Agenda Item Three:** Consider options for Day Well.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Erroll Tatum to table this item. Motion Carried.

**Agenda Item Four:** Consider options for a water distribution system analysis.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to contract with KSA engineers to conduct a water distribution system analysis. Motion Carried.

**Agenda Item Five:** Consider awarding professional service provider contracts for the 2012 Texas Department of Agriculture Texas Capital Fund Award by resolution 11052012-1.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to award the professional service provider contracts for the 2012 Texas Department of Agriculture Texas Capital Fund Award by resolution 11052012-1. Motion Carried.

**Agenda Item Six:** Consider authorizing designated signators for the Texas Community Development Block Grant 2012 Texas Capital Fund Contract by resolution 11052012-2.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to authorize designated signators for the Texas Community Development Block Grant 2012 Texas Capital Fund Contract by resolution 11052012-2. Motion Carried.

**Agenda Item Seven:** Consider appointing members to the Keep Elkhart Beautiful Board of Directors.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to appoint the Keep Elkhart Beautiful Board of Directors as follows; Donna Surber-Director Coordinator, Erroll Tatum-President, William (BJ) Perry-Vice President, Lucia Butler-Secretary, Gloria McKinney-Treasurer, Charles and Sharon Johnston-Members at large. Motion Carried.

**Agenda Item Eight:** Consider placing No Parking Signs on Hwy 287 South.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to place No Parking Signs on both sides of Hwy 287S near 416 and 415 Hwy 287S. Motion Carried.

**Agenda Item Nine:** Consider allowing mobile homes to be placed on 308 Watkins.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to not allow mobile homes to be placed at 308 Watkins. Motion Carried.

**Agenda Item 10:** Consider awarding December Yard of the month.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to award Patsy Coleman December Yard of the month. Motion Carried.

**Agenda Item Eleven:** Consider purchasing a trash pump.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Erroll Tatum to table this item. Motion Carried.

**7:20pm council meeting was recessed due to medical emergency.**

**8:20pm Council meeting reconvened with Councilmember Doug Smith absent.**

**Agenda Item Twelve:** Consider purchasing spare parts for the sewer plant rotor.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to purchase purchase parts for the sewer plant rotor. Motion Carried.

**Agenda Item Thirteen:** Consider estimates for street repaving.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to repave Warren, Hawthorn and Montgomery streets. Motion Carried.

**Agenda Item Fourteen:** Executive Session; Open Meetings Act, Section 551.074, Personnel

A. Consider employment options for part time public works employee.

B. Consider employee bonuses.

Discussion

**8:40pm Executive Session**

**9:44 Reconvene into Open Session**

**Agenda Item Fifteen:** Reconvene into Open Session; Executive Session; Open Meetings Act, Section 551.074, Personnel.

A. Consider employment options for part time public works employee.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler for Raymond Alcorta to submit to voluntary Urinalysis Drug Screen and to authorize random drug testing, test type and testing dates to be at the city's discretion. Employee may return to work after a negative drug test. A positive drug screen will be immediate termination. Motion Carried

B. Consider employee bonuses.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to pay each employee a \$400 (four hundred dollar) bonus. Motion Carried.

**Agenda Item Sixteen:** Consider approving the financial report.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to approve the financial report as presented. Motion Carried.

**Agenda Item Seventeen:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator.

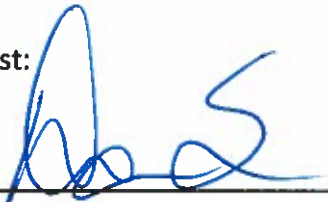
All reports were given.

**Agenda Item Eighteen: Adjourn.**

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to adjourn. Motion Carried.

10:05pm

Attest:



\_\_\_\_\_  
Donna Surber, City Secretary



\_\_\_\_\_  
Raymond Dunlap, Mayor



THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the third day of December 2012, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Councilmember Karen Bridges was absent.

**Agenda Item One:** Consider approving minutes for November 5, 2012.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to approve the minutes as printed. Motion Carried.

**Agenda Item Two:** Consider January Yard of the month.

A motion was made by Councilmember Erroll Tatum and seconded by Mayor Pro-Tem Randy McCoy to award Yard of the Month to David and Tammy Pyeatt. Motion Carried.

**Agenda Item Three:** Consider options for Day Well.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to take no action on this item. Motion Carried.

**Agenda Item Four:** Consider placing a Children at Play sign on Hemby St.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to place a Children at Play sign on Hemby St. Motion Carried.

**Agenda Item Five:** Consider placing a street light on Pilgrim St.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to table this item. Motion Carried.

**Agenda Item Six:** Consider purchasing a trash pump.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to table this item. Motion Carried.

**Agenda Item Seven: Consider 2013 Holiday Schedule.**

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to approve the 2013 Holiday Schedule with the addition of ½ day off for New Year's Eve. Motion Carried.

**Agenda Item Eight: Consider approving the financial report.**


A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to approve the financial report. Motion Carried.

**Agenda Item Nine: Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator.**

**Agenda Item Ten: Adjourn.**

A motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to adjourn. Motion Carried. 7:15

Attest:

  
\_\_\_\_\_

Donna Surber, City Secretary

  
\_\_\_\_\_

Raymond Dunlap, Mayor

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the seventh day of January 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:07 pm. Mayor Pro-Tem Randy McCoy was absent.

**Agenda Item One:** Consider approving minutes for December 3, 2012.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the minutes as printed. Motion Carried.

**Agenda Item Two:** Consider February Yard of the Month.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to award Yard of the Month to Roger and Rita Parker. Motion Carried.

**Agenda Item Three:** Consider placing new street lights.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to place new street lights at Gambrell & 294, 109 Woodcrest, 426 Hwy 287S, Pilgrim & 1817 at no installation fee by Oncor. Motion Carried.

**Agenda Item Four:** Consider purchasing Trash Pump.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to test the trash pump owned by Elkhart Volunteer Fire Department and order a new hose kit if necessary. Motion Carried.

**Agenda Item Five:** Consider approving the financial report.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to approve the financial report as presented. Motion Carried.

**Agenda Item Six:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator.

**Agenda Item Seven:** Adjourn

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to adjourn. Motion Carried


7:43



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Raymond Dunlap, Mayor

Attest:



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Donna Surber, City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

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CITY OF ELKHART

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On the fourth day of February 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:04 pm. Citizens present were recognized; Eddie Ray Bedre, Stephanie Armstrong, Ron Armstrong, Brian Bedre and Jeremy Weisinger.

**Agenda Item One:** Consider approving minutes for January 7, 2013.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Erroll Tatum to approve the minutes as printed. Motion Carried.

**Agenda Item Two:** Consider Ron Armstrong's proposal for a game room.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to approve Ron and Stephanie Armstrong's proposal for a teen game room at 304 W Parker St. Motion Carried.

**Agenda Item Three:** Jeremy Weisinger's presentation of the upcoming Summer League's plans.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to take no action. Motion Carried.

**Agenda Item Four:** Consider options for Brian Bedre's mobile home park expansion.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Doug Smith to approve placement of three (3) additional mobile homes to Bedre Lane. Motion Carried. Councilmember Lucia Butler abstained.

**Agenda Item Five:** Consider purchasing a chlorinator for the wastewater plant.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to purchase a chlorinator at the estimate of \$9360.00 (nine thousand three hundred sixty dollars) for the wastewater plant. Motion Carried.

**Agenda Item Six:** Consider March Yard of the Month.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to have the Keep Elkhart Beautiful board of directors designate the Yard of the Month. Motion Carried

**Agenda Item Seven:** Consider allowing the on call operator to take a city vehicle home.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to table this item until further information is provided. Motion Carried.

**Agenda Item Eight:** Consider resolutions for Fair Housing Policies and complaints.

A motion was made by Council Lucia Butler and seconded by Councilmember Karen Bridges to approve Resolution 020413-1 Local Fair housing Policies and Practices; Resolution 020413-2 Recording and Reporting of Fair Housing Complaints. Motion Carried.

**Agenda Item Nine:** Consider ordinance 02042013 calling the May 11, 2013 Election.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to approve ordinance 02042013 calling the May 11, 2013 general election. Motion Carried.

**Agenda Item Ten:** Consider entering into an agreement with ETCOG for GIS Services.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to approve the agreement with East Texas Council of Governments for a one year contract to initiate Geographic Information System services to GPS map all water meters, fire hydrants, valves and any other pertinent information to the city of Elkhart's water and sewer system. Motion carried.

**Agenda Item Eleven:** Consider approving the customer newsletter.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Erroll Tatum to approve the customer newsletter as printed. Motion Carried.

**Agenda Item Twelve:** Consider approving the financial report.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the financial report as printed. Motion Carried.

**Agenda Item Thirteen:** Reports to be heard: Mayor, City secretary, Public Works, Emergency Management Coordinator, Keep Elkhart Beautiful.

All reports were given.

**Agenda Item Fourteen:** Adjourn.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to adjourn.

8:15



Raymond Dunlap

Raymond Dunlap, Mayor

Attest:



Donna Surber

Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the fourth day of March 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Citizens present were recognized; David Hudson (Perdue Brandon Fielder Collins & Mott LLP Attorneys at Law).

**Agenda Item One:** Consider approving minutes for February 4, 2013.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to approve minutes for February 4, 2013 as printed. Motion Carried.

**Agenda Item Two:** Consider acceptance of minimum bid offer for the tax sale struck off property previously owned by Michael L Armstrong, Cause No. 369-11-4540.

A motion was made by Councilmember Lucia Butler and seconded by Karen Bridges to reject the lowest bid of \$3000.00 by William E. Adcock, Jr. and to accept the highest bid of \$4210.00 by John Chaffin for the tax sale struck off property previously owned by Michael L Armstrong, Cause No. 369-11-4540, as presented by David Hudson. Motion Carried.

**Agenda Item Three:** Consider options with City alley between Gammage st and Hwy 287.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to take no action on this item. Motion Carried.

**Agenda Item Four:** Consider allowing on call operator to take city vehicle home.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to allow the on call operator to take a city vehicle home as an on call vehicle. Motion Carried.

**Agenda Item Five:** Consider proclamation in recognition of The Great American Cleanup.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to proclaim recognition of the The Great American Cleanup for the month of March. Motion Carried.



**Agenda Item Six:** Consider resolution 03042013 designating clean up days.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Karen Bridges to designate a Saturday in April and October as clean up days for the City of Elkhart by resolution 03042013. Motion Carried.

**Agenda Item Seven:** Consider options for Woodcrest street sewer line.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to table this item for more information. Motion Carried.

6:44pm

**Agenda Item Eight:** Executive Session; Open Meetings Act, Section 551.074, Personnel

A. Status of part time employees.

6:59pm

**Agenda Item Nine:** Reconvene Into Open session; Personnel

A. Status of part time employees.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to offer a full time position to part time employee Ben Hamon. Motion Carried.

**Agenda Item Ten:** Consider approving the financial report.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to accept the financial report as printed. Motion Carried.

**Agenda Item Eleven:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator, Keep Elkhart Beautiful

**Agenda Item Twelve:** Adjourn.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to adjourn. Motion Carried.

7:47pm



Raymond Dunlap, Mayor

Attest:



Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the first day of April 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Councilmember Karen Bridges was absent. Citizens present were recognized; Kim Johnson (auditor), Shirleen Bonacci (Grantworks)

**Agenda Item One:** Consider approving the 2011/2012 audit.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to accept the 2011/2012 audit as presented by Kim Johnson. Motion Carried.

**Agenda Item Two:** Consider approving minutes for March 4, 2013.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to approve minutes for March 4, 2013 as printed. Motion Carried.

**Agenda Item Three:** Consider awarding contract administrator for the Home Reservation Grant.

Bids were acknowledged and a motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to award contract administrator for the Home Reservation Grant to Grantworks by Resolution 04012013-1. Motion Carried.

**Agenda Item Four:** Consider proclaiming April as Fair Housing Month.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to proclaim April 2013 as Fair Housing Month. Motion Carried.

**Agenda Item Five:** Consider contributing \$17,042.50 to fund the completion of the upcoming street and drainage project.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to approve contributing \$17,042.50 to fund the completion of the upcoming street and drainage grant project and to amend the current budget to reflect this approved amount. Motion Carried.

**Agenda Item Six:** Review and consider award of construction contract for Streets and Drainage Project in the amount of \$403,087.50 to Longview Bridge and Road, Ltd.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to award construction contract for Streets and Drainage Project in the amount of \$403,087.50 to Longview Bridge and Road, Ltd. Motion Carried.

**Agenda Item Seven:** Review and consider award of construction contract for Newsome Well Generator in the amount \$73,605.00 to Timberline Constructors, Inc. pending Environmental Review clearance.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to award a construction contract for Newsome Well Generator in the amount \$73,605.00 to Timberline Constructors, Inc. pending Environmental Review clearance. Motion Carried.

**Agenda Item Eight:** Consider opening a bank account for Keep Elkhart Beautiful and designating signators.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to open a bank account at Elkhart State Bank for Keep Elkhart Beautiful with signators; Raymond Dunlap, Donna Surber and Gloria McKinney. Motion Carried

**Agenda Item Nine:** Consider appointing a presiding judge, alternate judge and early voting clerk for the May 11, 2013 election.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to appoint Charles Hobbs as presiding judge, Courtney Kennedy as alternate judge and Donna Surber as early voting clerk for the May 11, 2013 by resolution 04012013-2. Motion Carried.

**Agenda Item Ten:** Consider options for Woodcrest St. sewer line.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Erroll Tatum to revisit this item with the upcoming budget year due to the city's recent audit report. Motion Carried.

**Agenda Item Eleven:** Consider approving the financial report.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to accept the financial report as printed. Motion Carried.

**Agenda Item Eleven:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator, Keep Elkhart Beautiful

**Agenda Item Twelve:** Adjourn.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to adjourn. Motion Carried.

7:30pm



Raymond Dunlap, Mayor

ATTEST:



Donna Surber, City Secretary

THE STATE OF TEXAS

\*

COUNTY OF ANDERSON

\*

CITY OF ELKHART

\*

On the sixth day of May 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:02 pm. Mayor Pro-tem Randy McCoy was absent. Citizens present were recognized; Joy Williams.

**Agenda Item One:** Joy Williams will be discussing late fees.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to take no action. Motion Carried.

**Agenda Item Two:** Consider approving April 1, 2013 minutes.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the April 1, 2013 minutes as printed. Motion Carried.

**Agenda Item Three:** Consider work order from KSA for fire department survey.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to approve the \$1,750.00 work order from KSA for fire department survey. Motion Carried.

**Agenda Item Four:** Consider speed bumps to be placed on Hawthorne St.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to place two speed bumps on Hawthorne St. Motion Carried.

**Agenda Item Five:** Consider repairs to the drive at the Elkhart City Park/Baseball field.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to repair the drive at the Elkhart City Park/Baseball field with an interlocal agreement with Anderson County. Motion Carried.

**Agenda Item Six:** Consider naming the city park.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to name the park "Elkhart City Park". Motion Carried.

**Agenda Item Seven:** Consider employee health insurance bid renewals.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to approve the Blue Cross Blue Shield renewal for employee health insurance. Motion Carried.

**Agenda Item Eight:** Consider the financial report.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to accept the financial report as printed. Motion Carried

**Agenda Item Nine:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator, Keep Elkhart Beautiful

**Agenda Item Ten:** Adjourn.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to adjourn. Motion Carried.

7:30pm



Raymond Dunlap, Mayor

Attest:



Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the sixteenth day of May, 2013, the City of Elkhart Council convened to canvass the City of Elkhart's General Election of May 11, 2013. Council Members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

Mayor Dunlap called the canvass of election returns to order and proceeded with the count of votes for the Councilmember places Mayor, two and four. Citizens present: Billy Jack Wright and William Yonts.

2:30pm

The Canvass of Votes is as follows:

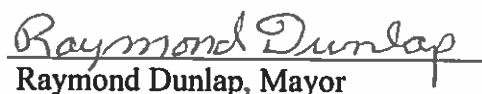
Mayor: Raymond Dunlap	67 votes
Place 2: Erroll Tatum	43 votes
Billy Jack Wright	35 votes
Place 4: Karen Bridges	70 votes

Canvassing of the votes was completed and Mayor Dunlap called for a motion to approve and accept the vote as presented.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges by resolution 05162013 that the City of Elkhart Council approves and accepts the votes of the City's General Election of May 11, 2013 as presented. Motion Carried.

Following a motion to adjourn was asked for by the mayor.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to adjourn the canvassing meeting. Motion Carried. 2:35pm

  
Raymond Dunlap, Mayor

ATTEST:

\_\_\_\_\_  
Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the twenty third day of May 2013, the City of Elkhart Council convened into a called council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:11 pm. Councilmember Karen Bridges was absent. Citizens present were recognized; Chris Sheridan.

**Agenda Item One:** Consider accepting accounts payable/payroll clerk resignation.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-tem Randy McCoy to accept the resignation of Gloria McKinney, accounts payable/payroll clerk. Motion Carried.

6:43pm

**Agenda Item Two:** Executive Session; Open Meetings Act, Section 551.074, Personnel

A. Consider applications for vacated accounts payable/payroll clerk.

7:36pm

**Agenda Item Three:** Reconvene Into Open session; Personnel

A. Consider applications for vacated accounts payable/payroll clerk

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucai Butler to interview three (3) candidates Monday June 3, 2013 at 5:00pm for the vacated accounts payable/payroll clerk. Motion Carried.

**Agenda Item Four:** Adjourn.

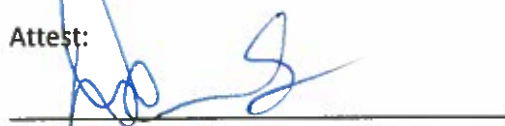
A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to adjourn. Motion Carried.

7:43pm



Raymond Dunlap, Mayor

Attest:



Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the third day of June 2013, the City of Elkhart Council convened into a called council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 5:00 pm.

**Agenda Item One:** Executive Session; Open Meetings Act, Section 551.074, Personnel

Consider applicants for vacated accounts payable/payroll clerk.

5:01pm

6:10pm

**Agenda Item Two:** Reconvene into Open Session; Executive Session; Open Meetings Act, Section 551.074, Personnel.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to hire Jan Stuteville as accounts payable/payroll clerk. Motion Carried.

**Agenda Item Three:** Adjourn

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to adjourn. Motion carried.

6:11pm



Raymond Dunlap, Mayor

Attest:



Donna Surber, City Secretary



THE STATE OF TEXAS

\*

COUNTY OF ANDERSON

\*

CITY OF ELKHART

\*

On the third day of June 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:11 pm. Citizens present were recognized; Mr. and Mrs. Jimmy Herren.

**Agenda Item One:** Jimmy Herren will be discussing water pressure to his home on 294 West..

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Erroll Tatum to contact the pump manufacture to ask about any improvements or repairs before the July meeting. Motion Carried.

**Agenda Item Two:** Consider approving May 6, 2013 minutes.

**Agenda Item Three:** Consider approving May 16, 2013 minutes.

**Agenda Item Four:** Consider approving May 23, 2013 minutes.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to approve the minutes for May 6, 16 and 23, 2013. Motion Carried.

**Agenda Item Five:** Consider electing a Mayor Pro-Tem for 2013/2014.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to appoint Randy McCoy as Mayor Pro-Tem for 2013/2014. Motion Carried.

**Agenda Item Six:** Consider the financial report.

A motion was made by Councilmember Doug Smith and seconded by Mayor Pro-Tem Randy McCoy to accept the financial report as printed. Motion Carried

**Agenda Item Seven:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator, Keep Elkhart Beautiful

**Agenda Item Eight:** Adjourn.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn. Motion Carried.

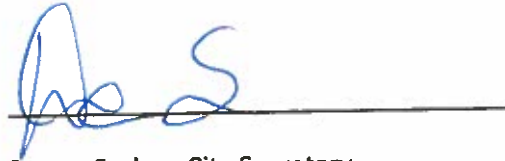
7:40pm



Raymond Dunlap

Raymond Dunlap, Mayor

Attest:



Donna Surber

Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the first day of July 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

- Raymond Dunlap \* Mayor
- Randy McCoy \* Mayor Pro-tem
- Lucia Butler \* Councilmember
- Erroll Tatum \* Councilmember
- Donna Surber \* City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Councilmembers Karen Bridges and Doug Smith were absent. Citizens present were recognized; Patsy Fox, Jim Wetzel, Jamie Calfee, Tracy Hicks and Sigi West.

**Agenda Item One:** Billy Jack Wright to discuss Elkhart City Park property boundaries.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to take no action due to Mr. Wright not being present. Motion Carried.

**Agenda Item Two:** James Wetzel to discuss Eagle Railcar expansion.

Mr. Wetzel and Jamie Calfee were present to discuss Eagle Railcar's planned expansion. A property tax abatement was requested. A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to table this item until further information is received. Motion Carried.

**Agenda Item Three:** Patsy Fox to discuss drainage on Gammage/Hwy 287 South.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to table this until cost estimates are received. Motion Carried.

**Agenda Item Four:** Tracy Hicks with KSA engineers to discuss future plans for water/sewer system.

A motion was made by Councilmember Erroll Tatum and seconded by Mayor Pro-tem Randy McCoy to table this until more information is received. Motion Carried.

**Agenda Item Five:** Consider water pressure issues on 294 West.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Erroll Tatum to take no action on this item. Motion Carried.

**Agenda Item Six:** Consider approving minutes from June 3, 2013.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to approve the minutes from June 3, 2013. Motion Carried

**Agenda Item Seven:** Consider appointing Charlie Hobbs as Keep Elkhart Beautiful Treasurer.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Lucia Butler to table this item. Motion Carried.

**Agenda Item Eight:** Consider removing Gloria McKinney from the Keep Elkhart Beautiful bank account and appointing a new signator.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Lucia Butler to remove Gloria Mckinney from the Keep Elkhart Beautiful bank account and appointing Erroll Tatum as signator for the account. Motion Carried.

**Agenda Item Nine:** Consider letter to be sent to landowners for overgrown lots.

A motion was made by Councilmember Erroll Tatum and seconded by Mayor Pro-Tem Randy McCoy to table this item. Motion Carried.

**Agenda Item Ten:** Consider names to be placed on account at Elkhart State Bank for the safety deposit box.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Erroll Tatum to have Raymond Dunlap and Donna Surber listed for the safety deposit box at Elkhart State Bank. Motion Carried.

**Agenda Item Eleven:** Consider the financial report.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-tem Randy McCoy to approve the financial report as printed. Motion Carried.

**Agenda Item Twelve:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator, Keep Elkhart Beautiful

**Agenda Item Thirteen:** Adjourn.

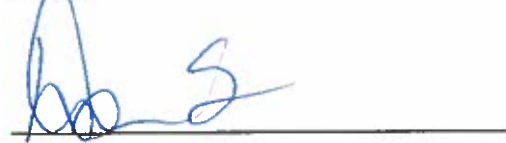
A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to adjourn. Motion Carried.

8:09pm



Raymond Dunlap, Mayor

Attest:



Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the fifth day of August 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Lucia Butler	*	Councilmember
Erroll Tatum	*	Councilmember
Doug Smith	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Councilmember Karen Bridges was absent. Citizens present were recognized; Patsy Fox and Billy Jack Wright.

**Agenda Item One:** Billy Jack Wright to discuss Elkhart City Park property boundaries.

Mr. Wright voiced his concerns of the public upsetting or injuring his horses. It was brought to his attention the city has an ordinance stating no livestock (including horses) are to be within the city limits. Mr. Wright replied he would not move his horses.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to take no action on this item. Motion Carried.

**Agenda Item Two:** Eagle Railcar expansion.

The expansion requesting tax abatement is not within the city limits. A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to take no action on this item. Motion Carried.

**Agenda Item Three:** Patsy Fox to discuss drainage on Gammage/Hwy 287 South.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to ask community service workers to clean the drainage ditch. Motion Carried.

**Agenda Item Four:** Future plans for water/sewer system.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to table this until more information is received. Motion Carried.

**Agenda Item Five:** Consider approving July 1,2013 minutes.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-tem Randy McCoy to approve minutes with the correction to agenda item nine. Motion Carried.

**Agenda Item Six:** Consider appointing Keep Elkhart Beautiful Treasurer.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to appoint Jan Stuteville as Treasurer of Keep Elkhart Beautiful. Motion Carried

**Agenda Item Seven:** Consider letters to be sent to landowners for overgrown lots.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to take no action on this item. Motion Carried.

**Agenda Item Eight:** Consider dates for 2013 Tax Rate hearing and 2013/2014 Budget Workshop.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to hold 2013 Tax Rate hearing 5:45pm and 2013/2014 Budget Workshop 6:00pm August 19, 2013. Motion Carried.

**Agenda Item Nine:** Consider Newsome well repairs.

This was to inform the council of the Newsome well pump not operating. Palestine Well Service was called as an emergency repair, and the work was completed before the council meeting.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to take no action on this item. Motion Carried.

**Agenda Item Ten:** Consider purchasing a Clarifier Skimmer Assembly.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Doug Smith to purchase the Clarifier Skimmer Assembly as presented for \$33575.00 from Amwell. Motion Carried.

**Agenda Item Eleven:** Consider placing signs for blind child walking to school.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to place signs from the child's residence on Hawthorne St toward the School. Motion Carried

**Agenda Item Twelve:** Consider options for water/trash pump.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to purchase a 4" water/trash pump. Motion Carried

**Agenda Item Thirteen:** Consider Robison Ambulance service account as residential.

A motion was made by Council member Lucia Butler and seconded by Councilmember Doug Smith to leave Robison Ambulance Services as a commercial account. Motion Carried. Mayor Pro-Tem Randy McCoy abstained from voting.

**Agenda Item Fourteen:** Consider the financial report.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the financial report as printed. Motion Carried.

**Agenda Item Fifteen:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator, Keep Elkhart Beautiful

**Agenda Item Sixteen:** Adjourn.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to adjourn. Motion Carried.

8:43pm



Raymond Dunlap, Mayor

Attest:



Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the ninth day of September 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm.

Citizens present: Billy Jack Wright

**Agenda Item One:** Consider approving minutes for August 5, 2013.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to approve the minutes as printed. Motion Carried.

**Agenda Item Two:** Consider plans for water/sewer system.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to table this item. Motion Carried.

**Agenda Item Three:** Consider adopting the 2013/2014 budget.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to table this item. Motion Carried.

**Agenda Item Four:** Consider adopting the 2013 tax rate.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to table this item. Motion Carried.

**Agenda Item Five:** Consider Fire station building expansion.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to accept the bid proposal from Rodney Richbourg to expand the Elkhart Volunteer Fire Station building. Motion Carried.

**Agenda Item Six:** Consider Commercial/Residential rates differences.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Lucia Butler to take no action on this item. Motion Carried.

**Agenda Item Seven:** Consider designating 423 W Parker St. as the Elkhart City Park.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to designate 423 W. Parker St as the Elkhart City Park. Motion Carried.

**Agenda Item Eight:** Consider appointing Dr. Larry Burch as the Local Health Authority.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to appoint Dr. Larry Burch as the Local Health Authority. Motion Carried.

**Agenda Item Nine:** Executive Session; Open Meetings Act, Section 551.074, Personnel

A. Employee evaluations and 90 day evaluation.

B. Employee Cost of Living Increase.

C. Contacting attorney to send certified letter to citizen.

Discussion

**6:21pm Executive Session**

**7:20 Reconvene into Open Session**

**Agenda Item Ten:** Reconvene into Open Session; Executive Session; Open Meetings Act, Section 551.074, Personnel.

A. Employee evaluations and 90 day evaluation.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to increase Jan Stuteville's pay 50c per hour for 90 day evaluation. Motion Carried

B. Employee Cost of Living Increase.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve a 5% increase for each employee effective October 1, 2013. Motion Carried.

C. Contacting attorney to send certified letter to citizen.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to have the city's attorney send the citizen a letter as discussed. Motion Carried.

**Agenda Item Eleven:** Consider approving the financial report.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to approve the financial report as presented. Motion Carried.

**Agenda Item Twelve:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator.

All reports were given.

**Agenda Item Thirteen:** Adjourn.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adjourn. Motion Carried.

10:05pm

Attest:

  
\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor



THE STATE OF TEXAS

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COUNTY OF ANDERSON

\*

CITY OF ELKHART

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On the sixteenth day of September 2013, the City of Elkhart Council convened into a called council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Lucia Butler	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 5:15 pm. Councilmember Doug Smith was absent.

**Agenda Item One:** Consider ordinance 091613-01 adopting the 2013/2014 Budget.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Karen Bridges to adopt ordinance 091613-01 approving the 2013/2014 budget as presented. Motion Carried.

**Agenda Item Two:** Consider ordinance 090913 -02 to adopt the 2013 tax rate.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to adopt ordinance 090913 setting the tax rate for 2013. Motion Carried.

**Agenda Item Three:** Adjourn.

A motion was made by Councilmember Lucia Butler and seconded by Erroll Tatum to adjourn. Motion Carried.

5:16



Raymond Dunlap, Mayor

Attest:



Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the seventh day of October 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Karen Bridges	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Councilmember Erroll Tatum was absent.

Citizens present: Billy Jack Wright, Miranda Harris (Grantworks), Johnnie Chaffin, Dr. DeSpain (Elkhart ISD Superintendent), Sarah Pegues (Grapeland Messenger) and Charles Hobbs. Citizens were recognized.

**Agenda Item One:** Consider approving minutes for September 9 and 16, 2013.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to approve the minutes as printed. Motion Carried.

**Agenda Item Two:** Dr. DeSpain from Elkhart ISD to discuss plans for the elementary campus.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Karen Bridges to table this item. Motion Carried.

**Agenda Item Three:** Consider resolution 100713-1 to award administration and engineering services for CDBG project Contract 713151.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adopt by resolution 100713-1 awarding Grantworks as administration and KSA engineering firm for CDBG project Contract 713151. Motion Carried.

**Agenda Item Four:** Consider resolution 100713-2 appointing designated signators for CDBG program contract 713151.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to appoint the Mayor, Mayor Pro-Tem and City Secretary as designated signators for CDBG program contract 713151 by resolution 100713-2. Motion Carried.

**Agenda Item Five:** Consider relocating Oncor pole at Elkhart Volunteer Fire station.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to enter an agreement with Oncor to relocate the electric pole at the fire station for \$1500, due to expansion. Motion Carried. Mayor Pro-Tem Randy McCoy abstained.

**Agenda Item Six:** Consider purchasing water meters.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to purchase the additional meters needed to be in place before January 1, 2014. Motion Carried.

**Agenda Item Seven:** Consider purchasing steps for the Newsome well generator.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to take no action on this item. Motion Carried.

**Agenda Item Eight:** Consider Day Rd easements.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the easements needed for Day Rd water lines. Motion Carried.

**Agenda Item Nine:** Future plans for water/sewer system.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to table this item until further information is received from KSA engineers. Motion Carried.

**Agenda Item Ten:** Consider purchasing low tank level call out alarm.

A motion was made by Mayor Pro-Tem and seconded by Councilmember Lucia Butler to table this item until two bids are received. Motion Carried.

**Agenda Item Eleven:** Executive Session; Open Meetings Act, Section 551.074, Personnel

A. Employee evaluations and 90 day evaluation.

Discussion

7:06pm Executive Session

7:20 Reconvene into Open Session

**Agenda Item Twelve:** Reconvene into Open Session; Executive Session; Open Meetings Act, Section 551.074, Personnel.

A. Employee evaluations and 90 day evaluation.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to increase Ben Hamon's pay 50c per hour for 90 day evaluation with a \$560 lump sum for retroactive pay. Motion Carried

**Agenda Item Thirteen:** Consider approving the financial report.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the financial report as presented. Mayor Pro-Tem Randy McCoy abstained. Motion Carried.

**Agenda Item Fourteen:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator.

All reports were given.

**Agenda Item Fifteen:** Adjourn.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to adjourn. Motion Carried.

7:55pm

Attest:

  
\_\_\_\_\_  
Donna Surber, City Secretary

  
\_\_\_\_\_  
Raymond Dunlap, Mayor

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the fourth day of November 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:03 pm. Citizens present: Billy Jack Wright, Brenda Walker (Oncor) , Beverly Anderson, Jeremy Weisinger and Jeanette Cooper. Citizens were recognized.

**Agenda Item One:** Consider approving minutes for October 7, 2013.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the minutes as printed. Motion Carried.

**Agenda Item Two:** Dr. DeSpain from Elkhart ISD to discuss plans for the elementary campus.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to take no action on this item. Motion Carried.

**Agenda Item Three:** Beverly Anderson to discuss speed bumps for Main and N Bridges.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to petition the residents living on Main and N. Bridges St. before deciding on this matter. Motion Carried.

**Agenda Item Four:** Beverly Anderson to discuss sign for Howell St. purchased by Garden of Memories Cemetery Association.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Erroll Tatum to place a sign purchased by Garden of Memories Cemetery Association on Howell St. Motion Carried.

**Agenda Item Five:** Consider removing or lowering Gammage St. speed bumps.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to have complainant petition the residents of Gammage St. before a decision is made to remove or lower speed bumps. Motion Carried.

**Agenda Item Six:** Consider engagement letter from Todd, Haymaker & Johnson for 2012/2013 audit.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Lucia Butler to accept the engagement letter from Todd, Haymaker & Johnson for 2012/2013 audit. Motion Carried.

**Agenda Item Seven:** Consider appointing an Anderson County Central Appraisal District Board of Director representative for the 2014-2015 term.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to appoint Raymond Dunlap as representative to the Anderson County Central Appraisal District Board of Director. Motion Carried.

**Agenda Item Eight:** Future plans for water/sewer system.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to table this item. Motion Carried.

**Agenda Item Nine:** Consider purchasing a low tank level call out alarm.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to purchase a low tank level call out alarm from Henderson Electric for \$1863.66. Motion Carried.

**Agenda Item Ten:** Consider approving the financial report.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to approve the financial report as presented. Motion Carried.

**Agenda Item Eleven:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Mgmt Coordinator, Keep Elkhart Beautiful.

All reports were given.

**Agenda Item Twelve:** Adjourn.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to adjourn. Motion Carried.

7:16pm

Attest:



Raymond Dunlap, Mayor

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Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the second day of December 2013, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Doug Smith	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Councilmember Karen Bridges was absent.  
Citizens present: Billy Jack Wright, Sigi West and Tracy Hicks (KSA Engineer).  
Citizens were recognized.

**Agenda Item One:** Consider approving minutes for November 4 and 12, 2013.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the minutes as printed. Motion Carried.

**Agenda Item Two:** Matt Hays to discuss Reliable lift station.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to table this item. Motion Carried.

**Agenda Item Three:** Future plans for water/sewer system and applying for funding with the Texas Water Development Board.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to have Tracy Hicks with KSA engineering to apply for funding with the Texas Water Development Board to drill a new water well. Motion Carried.

**Agenda Item Four:** Consider resolution 120213 to apply for East Texas Council of Government's grant.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Doug Smith to adopt resolution 120213 to apply for East Texas Council of Government's grant. Motion Carried.

**Agenda Item Five:** Executive Session; Open Meetings Act, Section 551.074, Personnel  
Employee Christmas Bonuses  
Discussion

**6:41pm Executive Session**

**6:50 Reconvene into Open Session**

**Agenda Item Six:** Reconvene into Open Session; Executive Session; Open Meetings Act, Section 551.074, Personnel.

A. Employee Christmas Bonuses.

A motion was made by Councilmember Doug Smith and seconded by Councilmember Erroll Tatum to pay each employee \$400 for Christmas bonuses. Motion Carried

**Agenda Item Seven:** Consider approving the financial report.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Doug Smith to approve the financial report as presented. Motion Carried.

**Agenda Item Eight: Reports to be heard: Mayor, City Secretary, Public Works, Emergency  
Mgmt Coordinator.**

All reports were given.

**Agenda Item Nine: Adjourn.**

A motion was made by Councilmember Doug Smith and seconded by Mayor Pro-Tem  
Randy McCoy to adjourn. Motion Carried.

7:22pm

Attest:

  
\_\_\_\_\_  
Raymond Dunlap, Mayor

\_\_\_\_\_  
Donna Surber, City Secretary

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the sixth day of January 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Lucia Butler	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Doug Smith	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Citizens present: Billy Jack Wright, Kim Johnson, Linda Chaffin, Jack Coleman, James Warren and Chuck Skinner.

**Agenda Item One:** Minutes from December 2, 2013.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to approve the December 2, 2013 minutes as presented. Motion Carried.

**Agenda Item Two:** Consider 2012/2013 audit presented by Kim Johnson.

A motion was made by Councilmember Erroll Tatum and seconded by Mayor Pro-tem Randy McCoy to approve 2012/2013 audit as presented by Kim Johnson from Todd, Hamaker & Johnson, LLP. Motion Carried.

**Agenda Item Three:** Beverly Anderson to discuss speed limit sign for North Main St.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Doug Smith to place a 30mph sign on North Main St. Motion Carried.

**Agenda Item Four:** Linda Chaffin to discuss placing mobile home on Gammage St.

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Erroll Tatum to take no action on this item. Motion Carried.

**Agenda Item Five:** Chuck Skinner and James Warren from Palestine Regional Medical Center to Discuss services available in our area.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to designate Palestine Regional EMS as the city of Elkhart's primary ambulance service. Motion Carried.

**Agenda Item Six:** Billy Jack Wright to discuss:

A. Burn barrels behind the city office

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Karen Bridges to purchase a cross shredder for the city office instead of using burn barrels. Motion Carried.

B. Ordinance No. 112-081307

A motion was made Mayor Pro-tem Randy McCoy and seconded by Councilmember Karen Bridges to table this item to research Mr. Wright's property's city limit boundaries. Motion Carried.

C. City employee complaint

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Doug Smith to take no action on this item. Motion Carried.



**Agenda Item Seven: Consider options for Reliable lift station.**

A motion was made by Councilmember Doug Smith and seconded by Councilmember Karen Bridges to table this item. Motion Carried.

**Agenda Item Eight: Consider purchasing Pontoon Bodies from Luft Werks for the sewer plant.**

A motion was made by Karen Bridges and seconded by Councilmember Erroll Tatum to purchase pontoon bodies from Luft Werks for \$8593.00 and to amend the budget to reflect this purchase, if necessary. Motion Carried.

**Agenda Item Nine: Consider awarding McKinney & Moore Texas Capital Fund Downtown Revitalization 2012 TCF Contract No. 712172.**

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to award McKinney & Moore Texas Capital Fund Downtown Revitalization 2012 TCF Contract No. 712172. Motion Carried.

**Agenda Item Ten: Consider applying for the Texas Department of Public Safety hazard Mitigation Grant for a siren warning system.**

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Erroll Tatum to apply for the Texas Department of Public Safety hazard Mitigation Grant for a siren warning system.

**Agenda Item Eleven: Consider adopting Ordinance No. 01062014, Calling an election for:**

- A. Councilmembers place 1,3 and 5.
- B. Extending Councilmember terms to 4 years.
- C. Reauthorizing ¼% sales tax for street maintenance.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to adopt ordinance No. 01062014, Calling an election for:

- A. Councilmembers place 1,3 and 5.
- B. Extending Councilmember terms to 4 years.
- C. Reauthorizing ¼% sales tax for street maintenance.

Motion Carried.

**Agenda Item Twelve: Consider approving the 2014 Holiday Schedule.**

A motion was made by Councilmember Karen Bridges and seconded by Mayor Pro-tem Randy McCoy to approve the 2014 Holiday Schedule as printed. Motion Carried.

**Agenda Item Thirteen: Consider approving the financial report.**

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Doug Smith to approve the financial report as printed.

**Agenda Item Fourteen: Reports to be heard: Mayor, City Secretary, Public works, Emergency Management Coordinator and Keep Elkhart Beautiful.**

**Agenda Item Fifteen: Adjourn.**

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to adjourn. Motion Carried.

8:47

  
Raymond Dunlap, Mayor

Attest:

\_\_\_\_\_  
Donna Surber, City Secretary

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the third day of February 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Lucia Butler	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Councilmember Doug Smith was absent. Citizens present: Billy Jack Wright and Jack Coleman.

**Agenda Item One: Minutes from January 6, 2014.**

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Lucia Butler to approve the January 6, 2014 minutes as presented. Motion Carried.

**Agenda Item Two: Consider options for Reliable lift station.**

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to table this item. Motion Carried.

**Agenda Item Three: Billy Jack Wright to discuss Ordinance No. 112-081307.**

A motion was made by Mayor Pro-tem Randy McCoy and seconded by Councilmember Erroll Tatum to write a letter to Billy Jack Wright stating "A0031 Hertz, Joseph Block 956 Tract 4C is in the city limits of Elkhart. We acknowledge that only 1 (one) acre on Hwy 294 West is in the City Limits." Motion Carried. Councilmember Lucia Butler abstained.

**Agenda Item Four: Consider purchasing a gas detector.**

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Erroll Tatum to purchase a gas detector from Gas Alert for \$717.90. Motion Carried.

**Agenda Item Five: Consider changes/enforcement to Ordinance No 274-092908**

A motion was made by Councilmember Karen Bridges and seconded by Mayor Pro-tem Randy McCoy to hand deliver a copy of ordinance no 274-092908 to property owners to inform the owners of the city ordinance. Motion Carried.

**Agenda Item Six: Consider approving the financial report.**

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to approve the financial report as printed.

**Agenda Item Seven: Reports to be heard: Mayor, City Secretary, Public works, Emergency Management Coordinator and Keep Elkhart Beautiful.**

**Agenda Item Eight: Adjourn.**

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to adjourn. Motion Carried.

7:38



Raymond Dunlap

Raymond Dunlap, Mayor

Attest:

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Donna Surber, City Secretary

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the third day of March 2014, the City of Elkhart Council convened into a special council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Lucia Butler	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:01 p.m. Councilmember Doug Smith was absent. Citizens present: Billy Jack Wright, Jeremy Weisinger, and Ty Woodall, Jr.

**Agenda Item One:** Minutes from the February 3, 2014 Council meeting.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to approve the February 3, 2014 minutes as presented. Motion Carried.

**Agenda Item Two:** Consider options for Reliable life station.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to table this item. Motion Carried.

**Agenda Item Three:** Consider CDBG Grant.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to table this item. Motion carried.

**Agenda Item Four:** Consider Woodcrest Street sewer project.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to table this item. Motion Carried.

**Agenda Item Five:** Consider Elkhart ISD Elementary Campus sewer.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-tem Randy McCoy to pay \$7,400.00 of the \$22,448.00 bid to upgrade the sewer lines at the Elkhart Elementary campus with an encroachment letter signed by the Elkhart ISD. Motion Carried.

**Agenda Item Six:** Consider Hwy 287 North TXDOT/City Sewer line.

A motion was made by Councilmember Erroll Tatum and seconded by Mayor Pro-Tem Randy McCoy to table this item. Motion Carried.

**Agenda Item Seven:** Consider Elkhart City Park/Elkhart Athletic Association projects.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Lucia Butler to agree to the new field staying as is with addition of nets before any games are played. Any future changes must come before the city council. Motion Carried.

**Agenda Item Eight:** Consider acceptance of minimum bid offer for the tax sales struck off property previously owned by Michelle Gaylord Rayburn and Charles Gaylord, Cause No. 369-12-4837.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to approve Resolution No. 030314 accepting the minimum bid offer for the tax sale struck off

property previous owned by Michelle Gaylord Rayburn and Charles Gaylord, Cause No. 369-12-4837.  
Motion Carried.

**Agenda Item Nine:** Consider purchasing a tractor.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to purchase a 55HP New Holland tractor for \$27,000.00 from Collins Tractor with a maximum financing of three years to be paid from with Street Funds. Motion Carried.

**Agenda Item Ten:** Consider approving the financial report.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to approve the financial report as printed.

**Agenda Item Eleven:** Reports to be heard: Mayor, City Secretary, Public Works, Emergency Management Coordinator and Keep Elkhart Beautiful.

**Agenda Item Twelve:** Adjourn.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy to adjourn. Motion Carried.

8:35

  
Raymond Dunlap, Mayor

Attest

\_\_\_\_\_  
Donna Surber, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the seventeenth day of March 2014, the City of Elkhart Council convened into a called council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Lucia Butler	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 5:00 pm. Councilmember Doug Smith was absent.

**Agenda Item One:** Consider Woodcrest Street sewer project.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to award the bid of \$15010.00 to AAA sanitation with the inclusion of replacing grass and amending the budget if necessary. Motion Carried.

**Agenda Item Two:** Adjourn

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to adjourn. Motion Carried.

5:23



Raymond Dunlap, Mayor

Attest:

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Donna Surber, City Secretary

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the Seventh day of April 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Donna Surber	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Citizens present were recognized; Billy Jack Wright, Tony Cain (Progressive); Tracy Hicks and Sigi from KSA Engineers; Justin Dunn and his father Paul Dunn, Boy Scout (Eagle Project).

**Agenda Item One:** Consider Minutes from March 3 and 17, 2014/

A motion was made by Mayor Pro-Tem Randy McCoy, seconded by Councilmember Lucia Butler to accept the Minutes as presented. Motion carried.

**Agenda Item Two:** Consider renewing Progressive Waste contract.

A motion was made by Councilmember Lucia Butler, seconded by Mayor Pro-Tem Randy McCoy to renew the contract with Progressive Waste as presented by Tony Cain. Motion Carried.

**Agenda Item Three:** Consider options for Reliable Lift Station.

A motion was made by Councilmember Lucia Butler, seconded by Mayor Pro-Tem Randy McCoy to accept the bid as written by Samuel B. Cailouet from Pierce Pump at a budget price of \$7,500.00. Motion carried.

**Agenda Item Four:** Consider CDBG Grant.

A motion was made by Councilmember Lucia Butler, seconded by Erroll Tatum, to use CDBG grant funds for completion of improvements to the Newsom Well and use any remaining funds for the School Well, abandoning the elevated storage tank in the near future. Motion Carried.

**Agenda Item Five:** Consider Hwy 287 North TXDOT/City sewer line.

A motion was made by Lucia Butler, seconded by Erroll Tatum, to table this item until easements were obtained from landowners. Motion carried.

**Agenda Item Six:** Reconsider Woodcrest Street sewer project.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Erroll Tatum to stay with the original bid as written. Motion carried.

**Agenda Item Seven:** Consider appointing Jan Stuteville as Court Clerk.

A motion was made by Councilmember Erroll Tatum, seconded by Councilmember Lucia Butler, to table motion until further information is gathered. Motion carried.

**Agenda Item Eight:** Consider Mobile Food Bank in Elkhart.

A motion was made by Councilmember Erroll Tatum, seconded by Councilmember Lucia Butler, that no action was needed by the city on this matter. Motion carried.

**Agenda Item Nine:** Consider proclaiming April as Fair Housing Month.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy proclaiming April 2014 as Fair Housing Month. Motion Carried.

**Agenda Item Ten:** Consider Resolution 04072014 appointing May 10, 2014 Election: Presiding Judge- Charles Hobbs; Alternate Judge-Abby Osmond; Early Voting Clerk-Donna Surber.

A motion was made by Councilmember Erroll Tatum and seconded by Mayor Pro-Tem Randy McCoy, to pass Resolution 04072014. Motion carried.

**Agenda Item Eleven:** Consider supporting Justin Dunn's Eagle Scout Project.

A motion was made by Councilmember Lucia Butler, seconded by Mayor Pro-Tem Randy McCoy to support Justin Dunn's Eagle Scout Project, with financial assistance. Motion carried.

**Agenda Item Twelve:** Consider Elkhart Athletic Association's batting cage request.

A motion was made by Mayor Pro-Tem Randy McCoy, seconded by Lucia Butler, to table. Motion carried. Councilmember Erroll Tatum abstained.

**Agenda Item Thirteen:** Executive Session: Open Meetings Act, Section 551.074, Personnel Consider employee salaries/pay rates.

Executive Session: 7:14pm

**Agenda Item Fourteen:** 8: 16pm Reconvene into Open Session; Executive Session; Open Meetings Act, Section 551.074, Personnel.

A motion was made by Councilmember Lucia Butler, seconded by Councilmember Erroll Tatum to take no action at this time. Motion Carried.

**Agenda Item Fifteen:** Consider the Financial statement.

A motion was made by Mayor Pro-Tem Randy McCoy, seconded by Councilmember Erroll Tatum to accept the Financial Report. Motion carried.

**Agenda Item Sixteen:** Reports to be heard: Mayor, City Secretary, Public Works, Code Enforcement, Emergency Management Coordinator, Keep Elkhart Beautiful.

All reports were given.

**Agenda Item Seventeen:** Adjourn.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Lucia Butler to adjourn. Motion Carried.

8:52pm



Raymond Dunlap, Mayor

ATTEST:

  
Jan Stuteville, Interim City Secretary



THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the fourteenth day of April 2014, the City of Elkhart Council convened into a special council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Lucia Butler	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Jan Stuteville	*	Accounts Payable/Payroll Clerk

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 p.m.  
Citizens present: Billy Jack Wright

**Agenda Item One: Executive Session; Open Meetings Act, Section 551.074, Personnel**

- A. City Secretary resignation Letter
- B. Appoint Interim City Secretary

6:01 p.m.: Executive Session

6:15 p.m.: Reconvene into Open Session

**Agenda Item Two: Reconvene into Open Session; Executive Session; Open Meetings Act; Section 551.074, Personnel:**

- A. City Secretary Resignation Letter
- B. Appoint Interim City Secretary.

A motion was made by Mayor Pro-Tem Randy McCoy, and seconded by Councilmember Lucia Butler to accept resignation of Donna Surber as City Secretary and appoint Jan Stuteville as Interim City Secretary. Motion carried.

**Agenda Item Three: Consider Resolution 04142014 Appointing Early Voting Clerk for May 10, 2014 Election.**

A motion was made by Councilmember Lucia Butler, seconded by Erroll Tatum to table this item. Motion carried.

**Agenda Item Four: Consider two weekdays for the main early voting polling place (City of Elkhart Office to be open 12 consecutive hours.**

A motion was made by Councilmember Erroll Tatum for the early voting polling place (City of Elkhart Office) to remain open for 12 consecutive hours, Thursday, May 1, 2014 and Monday, May 5, 2014, from 7am to 7pm. The motion was seconded by Councilmember Karen Bridges. Motion carried.

**Agenda Item Five and Six: Executive Session: Open Meeting Act, Section 551.074, Personnel.**

Public Works Supervisor Evaluation. Open Session by request of the Employee, William G. Lewis.

A motion was made by Councilmember Erroll Tatum to create an "Employee Complaint File" and place all complaints in this file, not in individual "employee" files, seconded by Mayor Pro-Tem Randy McCoy. Motion carried.

**Agenda Item Seven: Adjourn.**

A motion was made by Councilmember Lucia Butler to adjourn the meeting, seconded by Erroll Tatum. Motion carried.

Time: 6:41 pm

  
Raymond Dunlap, Mayor

Attest  
  
Jan Stuteville, Interim City Secretary

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the Twenty-second day of April 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Erroll Tatum	*	Councilmember
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 11:18 am. Councilmember Doug Smith was absent from the meeting.

**Agenda Item One:** Consider Resolution 042214 appointing May 10, 2014 Election: Early Voting Clerk – Jan Stuteville.

A motion was made by Councilmember Erroll Tatum to appoint Jan Stuteville as early voting clerk, seconded by Karen Bridges. Motion carried.

**Agenda Item Two:** Adjourn.

A motion was made by Councilmember Lucia Butler to adjourn, seconded by Mayor Pro-Tem Randy McCoy. The motion carried.  
11:21 am.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, Interim City Secretary

THE STATE OF TEXAS

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COUNTY OF ANDERSON

\*

CITY OF ELKHART

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On the fifth day of May 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Erroll Tatum	*	Councilmember
Jan Stuteville	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:01 pm. Citizens present were recognized; Billy Jack Wright; Elkhart Summer League-Kimberly Cooper, Amanda Westbrook, Jennifer DeFreece, Jennifer Canaday, Jeremy Weisinger.

**Agenda Item One:** Consider for approval the minutes from the April 7, 2014 regular Council Meeting, Called Council Meeting of April 14, 2014 and April 22, 2014.

A motion was made by Councilmember Karen Bridges and seconded by Councilmember Erroll Tatum, to accept the minutes with corrections as noted. Motion Carried. (Corrections made).

**Agenda Item Two:** Hear resident Nelson R. Stephenson concerning his need for relief from ongoing sewer problems at his residence, 110 Woodcrest St.

A motion was made by Mayor Pro-Tem Randy McCoy, seconded by Lucia Butler, to take no action. Motion carried.

**Agenda Item Three:** Hear from Jeremy Weisinger regarding the Elkhart Summer League Association.

A motion was made by Mayor Pro-Tem Randy McCoy to approve the League's parking lot improvements on the right side of the property, the construction of batting cages next to Field 1, the construction of a fence beside new field to thwart traffic, and to forgo the need of protective netting as long as children 10 and under are the only ones to use the new field. The motion was seconded by Councilmember Lucia Butler. Motion carried.

**Agenda Item Five: (Items 4 & 5 moved at request of Mayor)** Consider removing Donna Surber from all Credit Cards and Debit Cards and replacing with Jan Stuteville.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Erroll Tatum to removed Ms. Surber and replace with Jan Stuteville. Motion carried.

**Agenda Item Four:** Consider approving Jan Stuteville to be authorized signatory/depositor for the City of Elkhart, including all accounts at the Elkhart State Bank and any grants.

A motion was made by Councilmember Erroll Tatum and seconded by Karen Bridges, to approve Jan Stuteville as signatory/depositor for the City of Elkhart, including all accounts at the Elkhart State Bank and any grants. Motion Carried.

**Agenda Item Six:** Consider for approval amending Ordinance 240 06042007, May 5, 2014, concerning Code Enforcement Officer Position.

A motion was made by Councilmember Lucia Butler and seconded by Mayor Pro-Tem Randy McCoy, to Amend Ordinance 240 06042007 on May 5, 2014, naming Bj Perry as Code Enforcement Officer. Motion Carried.

**Agenda Item Seven:** Consider charging different fees for different size meters (1" and ¾").

A motion was made by Mayor Pro-Tem Randy McCoy, seconded by Councilmember Lucia Butler to table this matter until prices are confirmed. Motion Carried.

**Agenda Item Eight:** Consider for approval amending Resolution 04072014, changing election judge to Courtney Kennedy.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Erroll Tatum to name Courtney Kennedy as Election Judge for the May 10, 2014 General Election. Motion Carried

**Agenda Item Nine:** Consider approving amount to be paid to Election Judge and Election Clerk, \$10 and \$9, respectively.

A motion was made by Councilmember Erroll Tatum and seconded by Karen Bridges to approve the amounts to be paid to election officials. Motion Carried.

**Agenda Item Ten:** Proclamation Proclaiming National Nursing Home Week, May 11, 2014 through May 17, 2014 using the theme, "Living the Aloha Spirit".

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler to proclaim National Nursing Home Week as stated above. Motion Carried.

**Agenda Item Eleven:** Executive Session, Open Meeting Act, Section 551.074, Personnel.

Consider Employee Promotion; salaries/pay rates.

Discussion.

7:12pm Executive Session

7:31pm Reconvene Into Open Session

**Agenda Item Twelve:** Reconvene into Open Session, Executive Session; Open Meeting Act, Section 551.074, Personnel

A. A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to promote Jan Stuteville to City Secretary Position. Motion carried.

B. A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Councilmember Lucia Butler, in lieu of replacing third person in office, pay raises would be given to office personnel. Motion Carried.

**Agenda Item Thirteen:** Consider the Financial Report.

A motion was made by Councilmember Lucia Butler and seconded by Councilmember Karen Bridges to accept the financial report, with instructions to verify Sales Tax amount to Street Fund. Motion Carried.

**Agenda Item Fourteen:** Mayor, City Secretary, Public Works, Code Enforcement, Emergency Management Coordinator, Keep Elkhart Beautiful.

Reports were heard.


**Agenda Item Fifteen:** Adjourn.

A motion was made by Mayor Pro-Tem Randy McCoy and seconded by Karen Bridges to adjourn. Motion carried.

8:55pm

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary

THE STATE OF TEXAS  
COUNTY OF ANDERSON  
CITY OF ELKHART

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On the sixteenth day of May 2014, the City of Elkhart Council convened into a called council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-Tem
Lucia Butler	*	Councilmember
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Jan Stuteville	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 12:02 pm.

**Agenda Item One:** Canvass of the City of Elkhart General Election of May 10, 2014.

After reviewing the Tally, a motion was made by Councilmember Lucia Butler to accept the Tally and approve Resolution 05162014, as presented. The motion was seconded by Councilmember Erroll Tatum. The motion carried.

**Agenda Item Two:** Administering the Oath of Office to newly elected officials.

Mayor Pro-Tem Randy McCoy and Councilmember Place 3, Billy Jack Wright took the Oath of Office.

**Agenda Item Three:** Proposition 1: Extend Term of Mayor and Council members term to four years.

After review the tally for Proposition 1, which failed by vote of 36 for vs 49 against, Councilmember Karen Bridges made a motion to accept the tally for the extension of terms to four years as failed, which is included in Resolution 05162014. The motion was seconded by Councilmember Erroll Tatum and the motion carried.

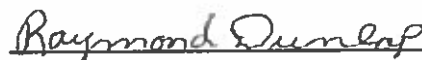
**Agenda Item Four:** Proposition 2: Reauthorization of the local sales and use tax in the City of Elkhart at the rate of  $\frac{1}{4}$  of 1% to continue revenue for maintenance and repair of municipal streets.


After review of the tally for Proposition 2, which passed by a vote of 67 for and 16 against, a motion was made by Councilmember Erroll Tatum to accept the tally for Proposition 2, seconded by Councilmember Karen Bridges. The motion carried.

**Agenda Item Five:** Adjourn.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to adjourn. Motion Carried.

12:16 pm

  
Raymond Dunlap, Mayor

Attest:  
  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the second day of June 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Billy Jack Wright	*	Councilmember
Jan Stuteville	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Everyone present were asked to recite the Pledge of Allegiance. Citizens present were recognized; William Yonts, Robert Woody (to Discuss Agenda Item Four), Cynthia Smith, Paul Dunn, Justin Dunn (to present his completed Eagle Scout project), Lucia Butler, Mark Riddle (to Discuss Agenda Item Five), Brandon L. LeCompte from the Grapeland Messenger, Grace Gaddy from the Palestine Herald Press.

**Agenda Item One and Two:** Consider approving minutes of the May 5, 2014 Council Meeting and May 16, 2014 Council Meeting.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges to accept the minutes of May 5, 2014 and May 16, 2014. The motion carried.

**Agenda Item Three:** Consider and elect Mayor Pro Tem for Term 2014/2015.

By recommendation of the Mayor Raymond Dunlap, Councilmember Randy McCoy was nominated for Mayor Pro Tem. Councilmember Billy Jack Wright requested his name be added to the nomination. Councilmember Billy Jack Wright made a motion to cease nominations, seconded by Erroll Tatum. Motion Carried.

With a vote of two to one by the other Councilmembers, Councilmember Randy McCoy was elected as Mayor Pro Tem for 2014/2015.

**Agenda Item Four:** Hear from Resident concerning Woodcrest Sewer Line project.

A motion was made by Councilmember Billy Jack Wright, seconded by Mayor Pro Tem Randy McCoy, to place sod at the residence of Robert Woody, 205 Woodcrest and to charge resident a minimum water bill for a couple months, after checking with Texas Municipal League as to the legalities of such offer. Motion Carried.

**Agenda Item Seven (moved at request of Mayor):** Consider appointment to Occupy Vacant Place 1, due to the loss of Councilmember Doug Smith.

A recommendation was made by Mayor Raymond Dunlap to fill Place 1 vacancy by Lucia Butler. A motion was made by Mayor Pro Tem Randy McCoy to appoint Lucia Bulter as Councilmember Place 1. Karen Bridges seconded the motion. Councilmembers Karen Bridges, Erroll Tatum and Mayor Pro Tem Randy McCoy voted 'aye'. Councilmember Billy Jack Wright voted no.

**Agenda Item Five:** Hear from resident considering purchasing 4 lots.

Resident Mark Riddle informed the council on his plans to purchase 4 lots on Oakdale and eventually put two mobile homes on two of the lots. A motion was made by Councilmember Billy Jack Wright, seconded by Mayor Pro Tem Randy McCoy to take no action on this information. Motion carried.

**Agenda Item Six : Consider Resignation of Secretary of Keep Elkhart Beautiful.**

A motion was made by Mayor Pro Tem Randy McCoy to accept the resignation of Lucia Butler as Secretary of Keep Elkhart Beautiful, seconded by Councilmember Karen Bridges. Councilmember Karen Bridges, Erroll Tatum and Mayor Pro Tem Randy McCoy voted 'aye'. Councilmember Billy Jack Wright voted no. The motion carried.

**Agenda Item Eight: Consider Renewal of Principal Life Insurance Company (Dental and Life).**

A motion was made by Councilmember Billy Jack Wright and seconded by Councilmember Erroll Tatum to continue participation in the Principal Life Insurance Company (Dental and Life) for employees of the City. Motion Carried.

**Agenda Item Nine: Discuss Security and Liability of City Property and Buildings.**

A motion was made by Councilmember Billy Jack Wright, seconded by Erroll Tatum, that the Mayor will contact Texas Municipal League, Christy Adams, at 512-231-7400, to consider the legalities of an individual or elected City Councilmember's right to be in the City Office to collect and organize filing of Ordinances and Resolutions for the City. The motion carried.

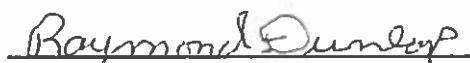
**Agenda Item Ten: Consider the Financial Report.**

A motion was made by Councilmember Erroll Tatum, seconded by Karen Bridges to accept the May Financial reports. The motion Carried.

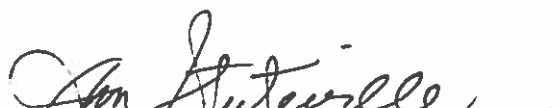
**Agenda Item Eleven:** The reports from the Mayor, City Secretary, Public Works (By William J. Perry), Emergency Management Coordinator, and Keep Elkhart Beautiful were heard.

**Agenda Item Twelve: Adjournment.**

A motion was made by Councilmember Erroll Tatum to adjourn the meeting, and was seconded by Karen Bridges. Motion Carried. 8:03 pm.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the fourteenth day of July 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Billy Jack Wright	*	Councilmember
Lucia Butler	*	Councilmember
Jan Stuteville	*	City Secretary


A quorum being present, Mayor Raymond Dunlap called the meeting to order.

**Agenda Item One:** Consideration of Sewer Line Replacement on Sheridan Rd. due to the School's Construction Project.

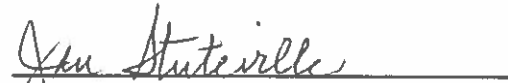
A motion was made by Councilmember Lucia Butler, seconded by Councilmember Karen Bridges to approve the bid from Kingham Construction, "Remove existing clay tile and install 10" pvc sewer (approximately 110') along Parker St. Remove 2'0" wide section of asphalt at existing driveway and patch", at a cost of \$7,130.00. The motion carried.

**Agenda Item Two:** Adjourn.

A motion was made by Councilmember Erroll Tatum to adjourn the meeting, and was seconded by Billy Jack Wright. Motion Carried. 5:04 pm.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary



THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the twenty-second day of July 2014, the City of Elkhart Council convened into a budget workshop council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Billy Jack Wright	*	Councilmember
Lucia Butler	*	Councilmember
Jan Stuteville	*	City Secretary

A quorum being present, Mayor Dunlap called the meeting to order at 4:30 pm.

**Agenda Item:** Review of Proposed 2014/2015 City of Elkhart Budget.

Discussion of the General Fund Budget, item by item.

**Agenda Item Two:** Adjournment of Budget Workshop.

Councilmember Billy Jack Wright made motion to adjourn the Budget Workshop at 6:58 p.m., seconded by Councilmember Karen Bridges. The motion carried with all voting 'aye'.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the thirty-first day of July 2014, the City of Elkhart Council convened into a budget workshop council meeting with the following members present:

Raymond Dunlap	*	Mayor
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Billy Jack Wright	*	Councilmember
Lucia Butler	*	Councilmember
Jan Stuteville	*	City Secretary

Mayor Pro Tem Randy McCoy was absent from this meeting


A quorum being present, Mayor Dunlap called the meeting to order at 4:30 pm.

**Agenda Item:** Review of Proposed 2014/2015 City of Elkhart Budget.

Discussion of the Streets Budget was discussed. Work began on the Water/Sewer/Garbage Budget, with most line items discussed and reviewed.

**Agenda Item Two:** Adjournment of Budget Workshop.

Councilmember Billy Jack Wright made motion to adjourn the Budget Workshop at 6:15 p.m., seconded by Councilmember Erroll Tatum. The motion carried with all voting 'aye'.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the fourth day of August 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Randy McCoy	*	Mayor Pro-tem
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Billy Jack Wright	*	Councilmember
Lucia Butler	*	Councilmember
Jan Stuteville	*	City Secretary

A quorum being present, Mayor Pro Tem Randy McCoy called the meeting to order at 6:00 pm. Everyone recited the Pledge of Allegiance. Citizens present were recognized: Connie Davis; William Yonts; Nikki Thomas; Sarah Pryor; Denise Warren; Dawn Edwards; Catherine Faust; Rhonda Till; Mary Spears; Janet Smith; Douglas Brookshire; Vernon Williams; John Chaffin; Dr. Ray De Spain; Chris Morris; Larry Lasiter; Geri Lynn Wright. Those wanting to speak who were not on the agenda were given that opportunity. Speakers were Connie Davis and John Chaffin.

**Agenda Item One:** Consider approving minutes of the July 7, 2014 Council Meeting and the Special Council Meeting of July 14, 2014.

Councilmember Billy Jack Wright made a motion that the minutes be accepted as written. The motion was seconded by Councilmember Lucia Butler. With all voting 'aye' the motion carried.

**Agenda Item Two:** Public Hearing-To review performance and obtain comments regarding the 2012 Texas CDBG program-Community Development Contract 712172.

The council and citizens present were told of the completion and closing the Contract concerning the sidewalks, given the dimensions and with no public comment at this time, (John Chaffin did make a public comment at the beginning of the council meeting concerning the ramp and flooding his property), the Public Hearing was closed.

**Agenda Item Two:** Hear from Dr. De Spain, Mr. Larry Lasiter, Mr. Chris Morris concerning on-going construction at the school.

A motion was made by Councilmember Erroll Tatum to contact the City's Engineer on Tuesday morning, provide engineer with both proposals and let him see which was best for the City. Upon his review, the council would agree with his recommendation. Karen Bridges seconded the motion. With all council voting 'aye', the motion carried.

**Agenda Item Three:** Hear from Elkhart Oaks Care Center, Administrator Dawn Edwards, for introduction and request for sign placement.

The Council heard from Administrator Dawn Edwards.

Executive Session; Open Meetings Acts, Section 551.074 at 7:15 p.

Reconvene into Open Session at 7:42 p.

Councilmember Lucia Butler made a motion to place White on Green directional signs, saying "Nursing Home" on streets where original signs were placed. Councilmember Erroll Tatum seconded the motion. With all council voting 'aye', the motion carried.

Councilmember Karen Bridges had to leave the Council Meeting at 7:55 p.m.

**Agenda Item Four:** Councilmember Billy Jack Wright to discuss Chapter 7 of the Employment Law Manual for Texas Cities by the Texas Municipal League. Discuss letter from City Attorney concerning the same matter.

A motion was made by Erroll Tatum to contact TML, get instructions for contacting the Attorney General's Office to obtain a "ruling" on this matter. Councilmember Billy Jack Wright seconded the motion. The motion passed with Councilmember Lucia Butler abstaining.

**CORRECTION:** A motion was made by Erroll Tatum (Billy Jack Wright suggested contacting TML to get directions for contacting the Attorney General, this is a difficult thing to do, TML will send you the same thing), to contact the Attorney General to resolve this issue.

**Agenda Item Five:** Executive Session: Open Meetings Act, Section 551.074. Personnel. Discuss Licensing fee scale and bonuses. Entered at 8:12 p.m.

**Agenda Item Six:** Reconvene into Open Session; Open Meetings Act, Section 551.074. Personnel. 8:17 p.m.

Councilmember Billy Jack Wright made a motion to table this matter until the September Council Meeting. The motion was seconded by Councilmember Lucia Butler. With all voting 'aye', the motion carried.

**Agenda Item Seven:** Award from TCEQ.

The TCEQ has awarded the City of Elkhart the Innovative or Proactive Water System Award.

No motion was needed.

**Agenda Item Eight:** Consider dates for 2015 Tax Rate hearing.


A motion was made by Councilmember Lucia Butler, seconded by Councilmember Billy Jack Wright to table this matter. With all voting 'aye', the motion carried.

**Agenda Item Nine:** Consider Financial Report.


A motion was made by Councilmember Erroll Tatum to accept the Financial Report as presented. Councilmember Billy Jack Wright seconded the motion, and with all voting 'aye', the motion carried.

**Agenda Item Ten:** Adjourn.

A motion was made by Councilmember Billy Jack Wright to adjourn the meeting, and was seconded by Erroll Tatum. Motion Carried. 9:04 pm.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the eleventh day of August 2014, the City of Elkhart Council convened into a budget workshop council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro Tem
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Billy Jack Wright	*	Councilmember
Lucia Butler	*	Councilmember
Jan Stuteville	*	City Secretary

Councilmember Karen Bridges was absent at the meeting, until 4:10 p.m.

A quorum being present, Mayor Dunlap called the meeting to order at 3:30 pm.

**Agenda Item:** Review of Proposed 2014/2015 City of Elkhart Budget.

Discussion of the Water/Sewer/Garbage Budgets were discussed, after corrections were made to the previous budget worksheets. Line items were reviewed, figures agreed upon.

**Agenda Item Two:** Adjournment of Budget Workshop.

Councilmember Erroll Tatum made motion to adjourn the Budget Workshop at 4:35 p.m., seconded by Councilmember Lucia Butler. The motion carried with all voting 'aye'.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the Twenty-sixth day of August, 2014, the City of Elkhart Council convened into a Special Council meeting with the following members present:

Raymond Dunlap	*	Mayor
Karen Bridges	*	Councilmember
Erroll Tatum	*	Councilmember
Billy Jack Wright	*	Councilmember
Lucia Butler	*	Councilmember
Jan Stuteville	*	City Secretary

Mayor Pro-Tem Randy McCoy was absent from the meeting due to an emergency as a First Responder.


A quorum being present, Mayor Raymond Dunlap called the meeting to order.

**Agenda Item One:** Consideration of Resolution 08262014-1. A resolution of the City of Elkhart, Texas authorizing the filing of grant applications with the East Texas Council of Governments for two regional solid waste grant programs grants: Authorizing Jan Stuteville, City Secretary, to act on behalf of the city of Elkhart in all matters related to the applications and pledging that if a grant is received the City of Elkhart will Comply with the grant requirements of the East Texas Council of Governments, The Texas Commission on Environmental Quality and the State of Texas.

A motion was made as such by Councilmember Karen Bridges for Jan Stuteville, City Secretary, to act on behalf of the City of Elkhart in grant matters associated with the East Texas Council of Governments. The motion was seconded by Lucia Butler. The motion carried with all voting "aye".

**Agenda Item Two:** Adjourn.

A motion was made by Councilmember Erroll Tatum to adjourn the meeting, and was seconded by Councilmember Karen Bridges. Motion Carried. 5:18 pm.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the eighth day of September 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Billy Jack Wright	*	Councilmember
Lucia Butler	*	Councilmember
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Jan Stuteville	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm.

**Agenda Item One:** Consider Minutes of the August 4, 2014 council meeting.

Motion was made by Councilmember Erroll Tatum to accept the Minutes with corrections to Agenda Item Two and Agenda Item Four. The items were corrected on the original minutes. The motion carried with all voting "aye".

**Agenda Item Two:** Consider Minutes of the Budget workshop meetings of July 22, 2014, July 31, 2014, and August 11, 2014 and a Special Meeting of August 26, 2014.

A motion was made by Councilmember Erroll Tatum and seconded by Councilmember Karen Bridges, to accept the minutes. The motion carried.

**Agenda Item Three:** Consider Ordinance 09082014-T to adopt the 2013 tax rate.

Mayor Pro Tem Randy McCoy made a motion to accept the tax rate of 0.2972. The motion was seconded by Lucia Butler. Council Members Karen Bridges, Randy McCoy and Lucia Butler voted "aye". Council Members Billy Jack Wright and Erroll Tatum opposed. The motion passed.

**Agenda Item Four:** Consider appointing Councilmember to East Texas Council of Governments Board of Directors, and adopting Resolution 260-09082014.

Councilmember Billy Jack Wright would like to be considered for this position. Councilmember Erroll Tatum recommended the Mayor Raymond Dunlap be reappointed. The Mayor nominated Councilmember Lucia Butler to serve. Mayor Pro Tem moved that motions ceased, Councilmember Erroll Tatum seconded the motion.

Votes were brought to the table. Billy Jack Wright, one vote. Lucia Butler, no votes. Raymond Dunlap, 4 votes. Mayor Raymond Dunlap has been elected to serve on East Texas Council of Governments Board of Directors, with the wording of the resolution to be changed.

**Agenda Item Five:** Consider Appointing Dr. Larry Burch to serve as the Local Health Authority.

A motion was made by Mayor Pro Tem Randy McCoy, seconded by Lucia Butler, to appoint Larry Burch as the Local Health Authority. The motion passed.

**Agenda Item Six:** Consider providing Water Meter, Sewer Tap and Water and Sewer Services to the First Responder Station on Hwy 287.

A motion was made by Councilmember Lucia Butler, seconded by Councilmember Erroll Tatum, to furnish the Water Meter, Sewer Tap, and provide water and sewer for the First Responders on US Hwy 287. The motion carried.

**Agenda Item Seven:** Consider purchasing two -24X30' Culverts for Woodcrest.

A motion was made by Councilmember Billy Jack Wright, seconded by Councilmember Karen Bridges, to approve the purchase of the culverts for Woodcrest at a cost \$1,107.00 through MDN in New Caney including the cost of rock. The motion passed. Mayor Pro Tem Randy McCoy opposed.

**Agenda Item Eight:** Consider running camera down Day Well to identify problem and to proceed with solution to meet TCEQ well requirements.

A motion was made by Councilmember Billy Jack Wright to bring Agenda Item Eight, Day Well, back to the council with Costs and Estimates of Camera work and/or Drilling. Councilmember Karen Bridges seconded the motion. The motion passed with all voting "aye".

**Agenda Item Nine:** Consider the purchase of 2 or 3' Honda pump and repair current 3" pump with new motor.

A motion was made by Mayor Pro Tem Randy McCoy to allow Public Works Coordinator Gregg Lewis to repair/replace motor on current Honda Pump. Councilmember Lucia Butler seconded the motion. With all voting "aye", the motion carried. The purchase of a second pump was delayed until current bids could be obtained.

**Agenda Item Eleven (Moved):** Consider purchase of Reliable Lift Station.

A motion was made by Mayor Pro Tem Randy McCoy to bring this back to the Council at the September 22, 2014 called meeting. Councilmember Erroll Tatum seconded the motion. The motion carried.

**Agenda Item Ten:** Consider purchase of Spare Drive Motor for Paddle Wheel Rotor.

A motion was made by Mayor Pro Tem Rand McCoy in the Previous agenda item, to also bring this back to the Council at the September 22, 2014 called Meeting with current bids. Councilmember Erroll Tatum seconded the motion. Motion carried.

**Agenda Item Twelve:** Consider letter from Christy Drake-Adams, TML legal. Consider discussion with legal counsel before taking final action on the matter.

A motion was made by Councilmember Karen Bridges to allow Councilmember Lucia Butler to volunteer her time as she has been doing, working on the filing and organization. The motion was seconded by Councilmember Erroll Tatum with an amendment to include the Resolutions and Ordinances. Councilmembers Randy McCoy, Karen Bridges and Erroll Tatum voted "aye", Councilmember Billy Jack Wright voted "no", and Councilmember Lucia Butler abstained. Motion passed.

**Agenda Item Thirteen:** Executive Session; Open Meetings Act, Section 551.074.

Council went into executive session at 8:50 p.m.

**Agenda Item Fourteen:** The council Reconvened into Open Session; Executive Session; Open Meetings Act, Section 551.074, at 9:17.

- A. **Employee Evaluations:** A motion was made by Councilmember Lucia Butler to take no action on the Employee Evaluations and Item C. to bring the Ordinance concerning Licensing Pay Scale and Bonus to the September 22, 2014 called meeting. This was seconded by Mayor Pro Tem Randy McCoy. The motion carried.
- B. **Employee Cost of Living Increase:** A motion was made by Councilmember Erroll Tatum to give the staff of the City of Elkhart a 3% increase across the board. Councilmember Lucia Butler seconded the motion. The motion carried.



**Agenda Item Fifteen: Consider the Financial Report.**

A motion was made by Councilmember Erroll Tatum to accept the financial reports. Councilmember Lucia Butler seconded the motion. The motion carried with Councilmember Billy Jack Wright voting no.

**Agenda Item Sixteen: Reports to be heard from Mayor, City Secretary, Public Works, Emergency Management Coordinator, Keep Elkhart Beautiful.**

Reports were heard.

**Agenda Item Seventeen: Adjournment.**

Councilmember Karen Bridges made a motion to adjourn the meeting at 10:17. Councilmember Erroll Tatum seconded the motion. The motion carried.



Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the twenty-second day of September, 2014 the City of Elkhart held a Public Meeting on the proposed Budgets for Fiscal year 2014/2015 with the following present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro Tem
Billy Jack Wright	*	Councilmember
Karen Bridges	*	Councilmember
Lucia Butler	*	Councilmember
Jan Stuteville	*	City Secretary

Others present: Carla Sheridan, Accounts Payable/Billing Clerk; William G. Lewis, Outside Supervisor; William B. Perry, Code Enforcement/Outside Employee; Alex Huddleston, Palestine Herald Press.

Mayor Raymond Dunlap called the meeting to order at 4:33 p.m. for public comment. There being no public comment. The Mayor called the meeting adjourned at 4:48 p.m. and the Council went into a Special called meeting.

  
RAYMOND DUNLAP, MAYOR

Attest:

  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the twenty-second day of September 2014, the City of Elkhart Council convened into a special called council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Karen Bridges	*	Councilmember
Billy Jack Wright	*	Councilmember
Lucia Butler	*	Councilmember
Jan Stuteville	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 4:48 p.m. Councilmember Erroll Tatum was absent from this meeting.

**Agenda Item One:** Consider October 1, 2014 through September 30, 2015 budgets for the City of Elkhart; Adoption of Ordinance 09222014-01.

A motion was made by Councilmember Lucia Butler to accept the Budget as presented for the fiscal year October 1, 2014 through September 30, 2015. The motion was seconded by Councilmember Karen Bridges. Mayor Pro Tem Randy McCoy, and Councilmembers Erroll Tatum, Lucia Butler, and Karen Bridges all voted "aye". Councilmember Billy Jack Wright voted against.

**Agenda Item Two:** Reconsider purchase of culverts for Woodcrest.

An amendment was made to the September 4, 2014 motion to buy 2 – 24 X 30 culverts at a price of \$1107.00 to a motion to buy 2 – 36 X 30' culverts for Woodcrest at a price of \$2110.00, by Mayor Pro Tem Randy McCoy, which was seconded by Lucia Butler. With all voting "aye", the motion carried.

**Agenda Item Three:** Consider options for the Day Well to meet TECQ requirements.

A motion was made by Mayor Pro Tem Randy McCoy to hire Palestine Water Well Service for the videoing of the Day Well. Councilmember Lucia Butler seconded the motion. With all voting "aye", the motion carried.

**Agenda Item Four:** Consider the purchase of 2 or 3" pump.

Mayor Pro Tem Randy McCoy asked the council to move on to Agenda Item Five and bring Agenda Item Four back to the Council at the October 6, 2014 Council Meeting, making this a motion. The motion was seconded by Councilmember Lucia Butler. With all council voting "aye", the motion carried.

**Agenda Item Five:** Consider purchase of spare motor drive for the Paddle Wheel Rotor.

A motion was made by Councilmember Lucia Butler to approve the purchase of the Spare Motor Drive for the Paddle Wheel Rotor at a cost of \$4107.00. The motion was seconded by Councilmember Karen Bridges. The motion carried with all voting "aye".

**Agenda Item Six:** Consider Employee Insurance Coverage increase of 7.3% through Blue Cross and Blue Shield.

A motion was made by Mayor Pro Tem Randy McCoy to renew the Employee Insurance Coverage with Blue Cross and Blue Shield. The motion was seconded by Councilmember Karen Bridges. The motion carried with all voting "aye".

**Agenda Item Seven:** Executive Session; Open Meetings Act, Section 551-074. Personnel, at 6:12 p.m.

- A. Employee Evaluations.
- B. Licensing Pay Scale and Bonus.

**Agenda Item Eight:** Reconvene into Open Session, 6:55 p.m.; Executive Session; Open Meetings Act, Section 551-071, Personnel:

- A. Mayor Pro Tem Randy McCoy made a motion to being making Annual Employee Evaluations for individual employees beginning at the October Council Meeting and;
- B. Continuing his motion, to make the Licensing Pay Scale and bonuses remain the same for current employees. Councilmember Lucia Butler seconded the motion, and with all voting "aye", the motion carried.

**Agenda Item Nine:** Adjourn:

A motion was made by Councilmember Lucia Butler to adjourn. The motion was seconded by Mayor Pro Tem Randy McCoy. With all council voting "aye", the motion carried.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the sixth day of October 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Erroll Tatum	*	Councilmember
Karen Bridges	*	Councilmember
Billy Jack Wright	*	Councilmember
Lucia Butler	*	Councilmember
Jan Stuteville	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Everyone recited the Pledge of Allegiance. Citizens present were recognized: Geri Lynn Wright, Connie Davis, Mike Gordon, Bill Yonts, Gregory Champagne, Mr. Everett, Alex Huddleston from Palestine Herald Press, Brandon LeCompte from the Grapeland Messenger, Sheriff Greg Taylor. Billy Jack Wright addressed the council concerning Administrative Guidelines.

**Agenda Item One:** Consider approving minutes of the September 8, 2014, Regular Council Meeting, Consider the minutes of the Called Meeting, September 22, 2014. Consider the minutes of the Public Hearing, September 22, 2014.

Mayor Pro Tem Randy McCoy made a motion to accept the minutes of September 8, 2014, September 22, 2014 and the Public Hearing Minutes of September 22, 2014. Councilmember Lucia Butler seconded the motion. With all voting 'aye' the motion carried.

**Agenda Item Two:** Consider Johnnie Chaffin's request for a culvert at Watkins and Hawthorne.

Mr. Chaffin addressed the council on his problems with water/drainage at Watkins and Hawthorne. Councilmember Lucia Butler made a motion to bring this back to the Council in November, after researching the situation. The motion was seconded by Councilmember Karen Bridges. With all voting 'aye', the motion passed.

**Agenda Item Three:** Hear from Gregory Champagne of Discount Pools concerning signage at Hwy. 287/19 and Hwy 294.

He offered up the possibility of a marquee on the City Property to advertise "downtown" businesses. A marquee stating welcome to Elkhart with advertisement of the downtown businesses was suggested. A motion was made by Councilmember Billy Jack Wright to bring this item back to the council meeting in November, the idea of a Marquee on City Property. The motion was seconded by Councilmember Lucia Butler, with all voting 'aye' the motion passed.

**Agenda Item Four:** Hear from Billy Jack Wright concerning gate on Watkins Street.

After discussion, no motion was needed to be taken.

**Agenda Item Five:** Hear discussion from Gregg Lewis concerning tree removal in two locations.

After discussion by Gregg Lewis, Outside Supervisor, concerning tree removal on Gammage and a tree on Watkins and Warren Streets, Councilmember Karen Bridges made a motion to allow Gregg Lewis to contact Windstream and any other utilities to help in the tree removal on Gammage and on Watkins and Warren Streets. Mayor Pro Tem Randy McCoy seconded the motion. With all voting 'aye', the motion carried.

**Agenda Item Six: Discuss Reliable Lift Station.**

After discussion by Outside Supervisor Gregg Lewis, it was recommended by him that the engineer be notified to upgrade the total lift station to solve this problem. Mayor Pro Tem Randy McCoy made a motion to get contract of the school/contractors to see if this was done correctly. Motion was seconded by Karen Bridges. With all voting 'aye', the motion carried.

**Agenda Item Seven: Convene into Executive Session at 7:12 p.m.; Open Meetings Act, Section 551.074, Personnel.**

- A. Employee Evaluations.
- B. Employee requested discussion.

**Agenda Item Eight: Reconvene into Open Session at 9:45; Executive Session; Open Meetings Act, Section 551.074, Personnel.**

- A. Employee Evaluations.

Mayor Pro Tem Randy McCoy made a motion to accept the employee evaluations as presented, the motion was seconded by Councilmember Lucia Butler, with all voting 'aye' the motion carried.

- B. Employee requested discussion.

Councilmember Billy Jack Wright made a motion the council accept all the discussion that has been made regarding our employees and we reserve the right to take further action if necessary in this matter. Councilmember Karen Bridges seconded the motion, with all voting 'aye' the motion carried.

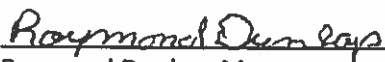
**Agenda Item Nine: Consider the financial reports for September, 2014.**

Councilmember Lucia Butler made a motion to accept the financial reports, seconded by Councilmember Karen Bridges. The motion carried with all voting 'aye'.

**Agenda Item Ten: Reports were heard.**

**Agenda Item Eleven: Adjourn.**

A motion was made by Councilmember Lucia Butler to adjourn the council meeting at 10:06 pm. The motion was seconded by Councilmember Karen Bridges, with all voting 'aye' the motion carried.

  
\_\_\_\_\_  
Raymond Dunlap, Mayor

Attest:

  
\_\_\_\_\_  
Jan Stuteville, City Secretary

THE STATE OF TEXAS \*  
COUNTY OF ANDERSON \*  
CITY OF ELKHART \*

On the third day of November 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

- Raymond Dunlap \* Mayor
- Randy McCoy \* Mayor Pro-tem
- Erroll Tatum \* Councilmember
- Karen Bridges \* Councilmember
- Billy Jack Wright \* Councilmember
- Lucia Butler \* Councilmember
- Jan Stuteville \* City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:00 pm. Everyone recited the Pledge of Allegiance. Citizens present were recognized: Connie Davis, Charles Hobbs, Gretchen Swaim, John Chaffin, Gregory and Patrica Champagne, Micheal Sanchez, Jerry Pritchett, Jennifer DeFreeze, Mike Gordon, David Robinson, Nicole Herring, Geri Lynn Wright.

**Agenda Item One:** Consider approving minutes of the October 6, 2014, Regular Council Meeting:

Councilmember Lucia Butler made a motion to accept the minutes of October 6, 2014, with corrections. Councilmember Karen Bridges seconded the motion. With all voting 'aye', the motion carried.

**Agenda Item Two:** Discussion of report from Gere Pritchett, Palestine Water Well Service, on Video of Day Well.

Mr. Pritchett discussed the problems with the well. Mayor Pro Tem Randy McCoy made a motion asking Mr. Pritchett to put this all down on paper, make a bid and bring it all back to the Council. This motion was seconded by Councilmember Lucia Butler. With all voting 'aye', the motion carried.

**Agenda Item Three:** Hear from Engineer Tracy Hicks concerning Texas Water Development Board, State Fiscal Year 2015 Drinking Water State Revolving Fund Application Invitation.

After discussion of this application invitation Engineer Tracy Hicks, a motion was made by Mayor Pro Tem Randy McCoy to send TWDB an email stating the City was not interested in pursuing this loan at this time. The motion was seconded by Councilmember Erroll Tatum, with all voting 'aye', the motion carried.

**Agenda Item Four:** Hear from Resident Floyd Blake concerning enacting an Ordinance to freeze tax increases for any resident over 65 years of age.

A motion was made by Councilmember Billy Jack Wright to accept this ordinance establishing an Ad Valorem Tax Freeze as presented. There was no second, so the motion failed.

After discussion Mayor Pro Tem Randy McCoy made a motion to study the effects of the ordinance on the city budget, considering the low rate of taxes now. Councilmember Lucia Butler seconded the motion. Councilmember Lucia Butler, Councilmember Karen Bridges and Mayor Pro Tem Randy McCoy all voted 'aye', Councilmember Erroll Tatum abstained, and Councilmember Billy Jack Wright voted no. With three 'aye' votes, the motion carried.

**Agenda Item Five:** Meet the Board of EYAA (Elkhart Youth Athletic Association).

Wes Canaday introduced the board members of the EYAA. He also informed the council, one member of his group would try and attend council meetings, so they could work in cooperation with the City. There being no action needed on this item, the council moved to the next item.

**Agenda Item Six:** Hear from Gregory Champagne concerning signage on 289/19 and 294. *ig*

After discussion with Gregory Champagne and the Council, Mayor Pro Tem Randy McCoy made a motion to get three bids on the sign as presented and return to the council during the December

Council meeting. This motion was seconded by Councilmember Karen Bridges. With all voting 'aye', the motion carried.

**Agenda Item Seven: Consider signage for City park.**

After discussion, Councilmember Erroll Tatum made a motion to have steel poles provided by the City and Gregory Champaign, Owner of Discount Pools, would provide the sign, to read "Elkhart City Park and Athletic Complex." Councilmember Lucia Butler seconded the motion. Councilmember Billy Jack voted against. With Councilmembers Erroll Tatum, Lucia Bulter, Karen Bridges and Mayor Pro Tem Randy McCoy voting 'aye', the motion carried. \*

**Agenda Item Eight: Hear from Public Works Coordinator Gregg Lewis concerning tree removal in two locations.**

A motion was made by Councilmember Lucia Butler to accept the \$600.00 bid, by Stanley Tree Service to remove the tree at Warren St. and Watkins St and to take no action on Gammage Street until Windstream is contacted. The motion was seconded by Councilmember Erroll Tatum. The motion carried with all voting 'aye'.

**Agenda Item Nine: Discuss the need for Backflow Preventers on the new Grant Homes.**

After discussion, no action was taken at this time and the Contractor would be contacted to discuss this item.

**Agenda Item Ten: Hear from BJ Perry, Code Enforcement Officer, concerning theft of services.**

BJ Perry could not make the meeting, but he wrote a report for the Council. The report was read by City Secretary Jan Stuteville. There was no action taken on this report.

**Agenda Item Eleven: Discussion of resolution to the drainage problem at Watkins and Hawthorne.**

After discussion by council, a motion was made by Councilmember Erroll Tatum requesting Gregg Lewis, Public Works Coordinator, to evaluate the situation during a rain, with possible scrapping of the ditches. The motion was seconded by Mayor Pro Tem Randy McCoy. The motion carried with all voting 'aye'.

**Agenda Item Twelve: Consider Financial Reports.**

After discussion of the Financial Reports a motion was made by Councilmember Billy Jack Wright with the expense to UP on the rental of the Caboose being in question. The motion was seconded by Mayor Pro Tem Randy McCoy. With all voting 'aye', the motion carried.


**Agenda Item Thirteen: Reports to be heard: Mayor, City Secretary, Public Works Coordinator, Emergency Management Coordinator, Keep Elkhart Beautiful. Reports were heard.**

**Agenda Item Fourteen: Adjournment.**

A motion was made by to adjourn at 9:10 by Councilmember Karen Bridges. The motion was seconded by Councilmember Erroll Tatum. With all voting 'aye', the motion carried.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary



THE STATE OF TEXAS \*

COUNTY OF ANDERSON \*

CITY OF ELKHART \*

On the first day of December 2014, the City of Elkhart Council convened into a regular council meeting with the following members present:

Raymond Dunlap	*	Mayor
Randy McCoy	*	Mayor Pro-tem
Erroll Tatum	*	Councilmember
Billy Jack Wright	*	Councilmember
Lucia Butler	*	Councilmember
Jan Stuteville	*	City Secretary

A quorum being present, Mayor Raymond Dunlap called the meeting to order at 6:02 pm. Everyone recited the Pledge of Allegiance. Citizens present were recognized: Connie Davis, Cathy Faust, Haley Hoar, Charlie Hobbs, Siglinda West, Brenda Walker, Mike Gordon, Geri Lynn Wright, and Ken Comstock, Brother Barney Walker, Gregory Champagne. Citizens who brought concerns to the floor were Cathy Faust, Barney Walker, Charlie Hobbs, and Mike Gordon.

**Agenda Item One:** Consider approving minutes of the November 3, 2014, Regular Council Meeting:

Councilmember Lucia Butler made a motion to accept the minutes of November 3, 2014, with corrections to be made to Agenda Item Six. Mayor Pro Tem Randy McCoy seconded the motion. With all voting 'aye', the motion carried.

**Agenda Item Two:** Ordinance No. 12012014—An Ordinance of the City Council of the City of Elkhart, Texas, ordering a special local option election to be held on the 9<sup>th</sup> day of May, 2014, for the purpose of approving the legal sale of beer and wine; Designating polling places; ordering notices of election to be given; providing a repealing clause; providing a severability clause; and providing for an effective date.

Motion was made by Councilmember Lucia Butler to accept Ordinance No. 12012014 as written above. A seconded was made by Mayor Pro Tem Randy McCoy. Randy McCoy, Lucia Butler, Erroll Tatum all voted 'aye'. Councilmember Billy Jack Wright voted against. The motion carried.

**Agenda Item Three:** Awarding bid on Grant 713151, Rehabilitation of Newsome 206,000 Gallon Standpipe, pending TCEQ approval.

Siglinda West presented the bids, with Williams Painting & Sandblasting of Flint, Texas, for \$186,130.00. TCEQ approval was received as of November 25, 2014. Mayor Pro Tem Randy McCoy made a motion to award the Bid to Williams Painting and Sandblasting of Flint, Texas for Grant 713151, in the amount of \$186,130.00. Councilmember Erroll Tatum seconded the motion. With all voting aye the motion carried.

**Agenda Item Four:** Hear from Regions Bank.

Councilmember Erroll Tatum made a motion to take no action as Regions Bank did not attend. Councilmember Lucia Butler seconded the motion. With all voting 'aye', the motion carried.

**Agenda Item Five:** Consider bids on city signs.

After lengthy discussion on the city signs: Mayor Pro Tem Randy McCoy made a motion to accept the bid of \$400.00 on the poles for the Park Sign with Discount Pools providing the actual sign. Councilmember Erroll Tatum seconded the motion. With all voting 'aye', the motion carried.

A motion was made by Mayor Pro Tem Randy McCoy to get three bids for the City Sign, as presented with base, columns and header, complete and with electrical. The motion was seconded by Councilmember Erroll Tatum. The motion carried with all voting 'aye'.

**Agenda Item Six:** Consider written estimate on Day Well from Palestine Water Well Service.

After discussion, Councilmember Erroll Tatum made a motion to plug the Day Well. The motion was seconded by Councilmember Billy Jack Wright. The motion carried with all voting 'aye'.

**Agenda Item Seven:** Consider purchase of back up C/2 Booster Pump for Newsome.

A motion was made by Mayor Pro Tem Randy McCoy to purchase the C/2 Booster Pump for Newsome Well. The motion was seconded by Councilmember Lucia Butler. The motion carried with all voting 'aye'.

**Agenda Item Eight:** Consider repairs of city streets and private drive with asphalt.

A motion was made by Mayor Pro Tem Randy McCoy to re-bid the job with 2 inch depth and suitable for road base, with inclusion of review the streets on the list and repave certain streets. The motion was seconded by Councilmember Lucia Butler. The motion carried with all voting 'aye'.

**Agenda Item Nine:** Discussion of Reliable Lift Station solution, Review Engineering Work Order for Study.

KSA Work order was presented by Siglinda West for a Study solving problems at Reliable Lift Station. A motion was made by Councilmember Erroll Tatum to approve to approve the work order for the study of the Reliable lift station. The motion was seconded by Councilmember Lucia Butler. There were 3 votes for (Randy McCoy, Lucia Butler, and Erroll Tatum) and one vote against (Billy Jack Wright). The motion carried.

**Agenda Item Ten:** Request for Printer Billing at a price of \$600.00.

A motion was made by Councilmember Erroll Tatum to approve the purchase of a printer. The motion was seconded by Lucia Butler. The motion carried with all voting 'aye'.

**Agenda Item Eleven:** Executive Session; Open Meetings Act, Section 551.074: Employee Christmas Bonuses and Holiday schedule for 2015: 9:02 p.m.

**Agenda Item Twelve:** Reconvene into Open Session; 9:14 p.m. Executive Session; Open Meetings Act, Section 551.074: Employee Christmas Bonuses and Holiday schedule

Councilmember Billy Jack Wright made a motion to give the staff \$400.00 for Christmas Bonuses. Councilmember Lucia Butler seconded the motion. The motion carried with all voting 'aye'.

Councilmember Lucia Butler made a motion to accept the 2015 Holiday Schedule. Councilmember Erroll Tatum seconded the motion. The motion carried with all voting 'aye'.

**Agenda Item Thirteen:** Consider the Financial Analysis.

After discussion, a motion was made by Councilmember Lucia Butler to accept the financial analysis. The motion was seconded by Councilmember Erroll Tatum. The motion carried.

**Agenda Item Fourteen:** Reports were heard: Mayor, City Secretary, Public Works, Code Enforcement, Emergency Management Coordinator, and Keep Elkhart Beautiful.

**Agenda Item Fifteen:** Adjournment.

A motion was made by Councilmember Lucia Butler, seconded by Mayor Pro Tem Randy McCoy, to adjourn the meeting. The motion carried with all voting 'aye'. 10:05 p.m.

  
Raymond Dunlap, Mayor

Attest:

  
Jan Stuteville, City Secretary