

THE STATE OF TEXAS *

COUNTY OF ANDERSON *

CITY OF ELKHART *

On the Fifteenth day of October 2018, the City of Elkhart Council convened into a Regular Council Meeting at 6:00 p.m. with the following members present:

Mike Gordon	*	Mayor
Raymond Dunlap	*	Mayor Pro Tem
Chuck Conner	*	Councilmember
Lucia Butler	*	Councilmember

Agenda Item One: Call to order, Prayer, Pledge, Citizen Recognition.

Citizens present Sarah Nolan, Connie Davis, Billy Jack Wright, Kim Cole, Chad Ignanti, Jennifer McCoy, Taylor Bentley.

Meeting called to order at 6:00 p.m., Recite of Prayer and Pledge.

During Citizen Recognition, Billy Jack Wright addressed the council and expressed dissatisfaction over handling of city finances over the years.

Agenda Item Two: Discuss and take action concerning all aspects of Kim’s travel center and easement discussed at a previous meeting.

Council heard from Chad Ignanti and Kim Cole in regards to the easement discussed at a previous meeting. The council also reviewed an email from the city attorney requesting that Kim’s submit an assignment agreement to the city for protection of the city in regards to the new water line.

Councilman Raymond Dunlap made the motion to request that Kim’s submit the requested assignment agreement suggested by the city attorney and to allow Kim’s to proceed forward while the city waits for the easement. Councilman Chuck Conner seconded the motion. All voted “Aye”, the motion carried.

Agenda Item Three: Discuss and take action regarding the creation and adoption of an Official Policy Book for the City of Elkhart for the establishment of order and establishing an adopted numbering order of policies moving forward.

Council discussed the presented policy book and discussed the need for adopting the policy book. Council Lady Lucia Butler made the motion to adopt the policy book. Councilman Chuck Conner seconded the motion. All voted “Aye”, the motion carried.

Agenda Item Four: Discuss and take action, if any, concerning adoption of presented policy number 10152018-1 for clarification and establishing order for trash service guidelines within the city limits of the City of Elkhart.

Citizen Billy Jack Wright requested the Mayor to move item five to item four. The Mayor asked council for a motion on the request. No motion was made to move the item.

Council lady Lucia Butler made the motion to table item four to the November 19, 2018 meeting until after having consulted with the city attorney. Councilman Chuck Conner seconded the motion. All voted “Aye”, the motion carried.

Agenda Item Five: Discuss and take action hearing from Billy Jack Wright concerning his request for removal of trash service from his water bill and removal of service permanently from his account.

Council Lady Lucia Butler made the motion to table item five until the council is fully seated. Councilman Chuck Conner seconded the motion. All voted “Aye”, the motion carried.

Agenda Item Six: Discuss and take action renewing class c wastewater license for BJ Perry.

Councilman Chuck Conner made the motion to renew now and from now on as long as employed with the City of Elkhart.

Council Lady Lucia Butler seconded the motion. All voted "Aye", the motion carried.

Agenda Item Seven: Discuss and take action, if any, concerning options for the sale of the water filter at Newsome Well.

Public Works Supervisor BJ Perry discussed the item with council. "The filter is not even on our permit, we can sell it." Councilman Conner discussed contacting Red River for auctioning filter. Council Lady Lucia Butler made the motion to sale or use other means, the filter at Newsome Well. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Eight: Discuss and take action concerning parts inventory for the water department.

Public Works Supervisor discussed the need to replenish parts and stock shelves for repairs. Council Lady Lucia Butler made the motion to table the item until budget time. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Nine: Discuss and take action on approval of financials and payroll report for the month of September 2018.

Councilman Raymond Dunlap made the motion to accept the financials and payroll report as presented. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Ten: Discuss and take action on approval of minutes for the month of September 2018.

Council Lady Lucia Butler made the motion to approve the minutes for the month of September 2018. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Eleven: Discuss and take action concerning the request to sign Work Order No. 32 for Project No. EK-052 presented by KSA for Water System Hydro-pneumatic Pressure System Study for the fee of \$20,000.00.

Council discussed email presented from KSA with an explanation of the pressure study needed for system improvements and repairs that are state mandated.

Council Lady Lucia Butler made the motion to sign the Work Order for Water System Hydro-pneumatic Pressure System Study with KSA. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Twelve: Discuss and take action on selection of a grant committee.

Councilman Raymond Dunlap made the motion to approve members of the committee as Jennifer McCoy, Taylor Bentley, Lucia Butler and Carla Sheridan for the grant committee. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Thirteen: Discuss and take action raising the Notary fee from \$5.00 to \$6.00.

Councilman Raymond Dunlap made the motion to raise the notary fee from \$5.00 to \$6.00. Council Lady Lucia Butler seconded the motion. All voted "Aye", the motion carried.

Agenda Item Fourteen: Discuss and take action on request by Christina Crockett Anderson County Emergency Management to sign Resolution adopting the HMAP (Hazard Mitigation Action Plan) for the City of Elkhart.

Council Lady Lucia Butler made the motion to adopt the Resolution adopting the Hazard Mitigation Action Plan. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Fifteen: Discuss and take action concerning raising the fax fee from \$3.00 to \$5.00 for up to 5 pages and .25 per page after 5 pages.

Councilman Chuck Conner made the motion to raise the fax fee from \$3.00 to \$5.00 for up to 5 pages and .25 for each page after 5. Council Lady Lucia Butler seconded the motion. All voted "Aye", the motion carried.

Agenda Item Sixteen: Discuss, consider and take action, if any, concerning adjustments for the month of September 2018 for account 861 and 307 late fee removal, account 1771 and 920 account error taking payment, 1626 request credit moved to deposit on another existing account for same customer.

Agenda Item Seventeen: Discuss and take action on adoption of 2019 Holiday Schedule.

Councilman Raymond Dunlap made the motion to accept the Holiday Schedule as presented adding December 23rd to the Holiday Schedule. Council Lady Lucia Butler seconded the motion. All voted "Aye", the motion carried.

Agenda Item Eighteen: Discuss and take action, if any, concerning amendments to the following sections of the employee handbook; 8.9, 3.8 and 5.19.

Council Lady Lucia Butler made the motion to table to the November 5th council meeting to present updated handbook before approving. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

Agenda Item Nineteen: Adjournment.

Councilman Chuck Conner made the motion to adjourn at 8:25 p.m. . Council Lady Lucia Butler seconded the motion. All voted "Aye", the motion carried. The council meeting of October 15, 2018 adjourned at 8:25 p.m.



Mike Gordon
Mayor

ATTEST:



Carla Sheridan– City Secretary

