

THE STATE OF TEXAS

COUNTY OF ANDERSON

CITY OF ELKHART

On the Seventh day of January 2019, the City of Elkhart Council convened into a Regular Council Meeting at 6:00 p.m. with the following members present:

Mike Gordon	*	Mayor *Absent
Lucia Butler	*	Councilmember
Raymond Dunlap	*	Councilmember
Chuck Conner	*	Councilmember
Taylor Bentley	*	Councilmember
Daryll Faulk	*	Councilmember *Absent

**Agenda Item One:** Call to order, Prayer, Pledge, Citizen Recognition.

Mayor Pro Tem Raymond Dunlap called the meeting to order at 6:02 p.m. Mayor Gordon and Councilman Daryll Faulk were absent. Recite of prayer and pledge.

**Agenda Item Two:** Discuss and consider the recommendation of the Selection Review Committee to award by resolution for engineering services for the City's 2019/2020 Texas Department of Agriculture TxCDBG application assistance and project implementation, if awarded.

Chief Evaluator Council lady Lucia Butler addressed the council to report the CDBG grant committee recommendation of KSA Engineering Firm for the grant.

Council lady Lucia Butler made the motion to use KSA Engineer Tracy Hicks for the CDBG project. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

**Agenda Item Three:** Discuss and take action if any, hearing from KSA regarding all aspects of the Reliable Lift Station concerning plan of action required by The Texas Commission on Environmental Quality due February 1, 2019.

Council discussed the problems at Reliable Lift Station, the TCEQ violation concerning the overflow at the location and the corrective action taken by Public Works Supervisor BJ Perry to help prevent further occurrence of overflow. The council also discussed a plan of action to resolve all matters concerning the backflow at the location.

Council lady Lucia Butler made the motion to allow KSA Engineer Tracy Hicks to send a letter to TCEQ with a plan of action for Reliable Lift Station. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

**Agenda Item Four:** Discuss and take action concerning all aspects of the City of Elkhart Water and Sewer System 10 year plan with Tracy Hicks KSA Engineer.

City Secretary Carla Sheridan reported to the council on the need to publically announce the renewal of the 10 year plan annually by council to help keep up with what has been accomplished from year to year concerning the 10 year plan.

Councilman Raymond Dunlap made the motion to work toward the 10 year plan. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

**Agenda Item Five:** Discuss and take action installing a 110 outlet near tower at 110 W. Parker for use of tornado siren/controls.

The installation of a 110 outlet was reported as completed since the project was under the limit for council approval. The outlet was installed to help with the control all three sirens simultaneously.

Council lady Taylor Bentley made the motion to take no action. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

**Agenda Item Six: Executive Session:** Council will convene in Executive Session Texas Government Code Section 551.074 (*Personnel Matters*) to discuss employee Ryan Gean pay rate.

Council convened in closed session at 6:41 p.m.

**Agenda Item Seven: Reconvene:** Discuss and take action on agenda item Six: Executive Session Item.

Council reconvened at 7:12 p.m.

Council lady Lucia Butler made the motion to increase the pay of employee Ryan Gean .60 cents. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

**Agenda Item Eight:** Discuss and take action on adoption of Ordinance No. 01072019-2, an Ordinance establishing and implementing rates for water, sewer, garbage, and deposit rates for the City of Elkhart.

Council lady Lucia Butler made the motion to table agenda item eight until the January 22, 2019 meeting. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carried.

**Agenda Item Nine:** Discuss and take action concerning all aspects of purchasing new vehicles and/or the sale of existing vehicles for the City of Elkhart.

Council lady Lucia Butler made the motion to table the item until the January 22, 2019 meeting. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

**Agenda Item Ten:** Discuss and take action concerning request to place no thru traffic signs for truck traffic on Montgomery, Bridges, N. Main and Day Rd.

Council lady Lucia Butler made the motion to move Agenda Item Ten and Agenda Item Fourteen ahead on the agenda. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried to move the items. The items will remain in posting order for the purpose of recording the minutes.

Councilman Chuck Conner made the motion to purchase no through trucks signs for Montgomery, Bridges, N. Main and Day Rd. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carried.

**Agenda Item Eleven:** Discuss and take action on adding a street light on the corner of Hertz and Pilgrim.

Councilman Chuck Conner made the motion to add a street light on the corner of Pilgrim and Hertz. Council lady Taylor Bentley seconded the motion. Council lady Lucia Butler abstained. Remaining members voting "Aye", the motion carries.

**Agenda Item Twelve:** Discuss and take action selecting a nominee for monthly recognition award to present on January 22, 2019.

City Secretary nominated the Elkhart Volunteer Fire Department for being a vital part of the community. Councilman Raymond Dunlap made the motion to nominate the EVFD for the monthly recognition award. Council lady Lucia Butler seconded the motion. Councilman Chuck Conner abstained. The remaining members voting "Aye", the motion carried.

**Agenda Item Thirteen:** Discuss and take action on approval of minutes for the month of December 2018.

Council lady Taylor Bentley made the motion to table the item until the January 22, 2019 meeting. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried.

**Agenda Item Fourteen:** Discuss and take action on quote submitted by Nalcom addressed to EVFD instead of the City of Elkhart and resubmit corrected quote to state for council records for the Emergency Management Coordinator of Elkhart, Randy McCoy to control all three sirens from hand held radio.

Council lady Lucia Butler made the motion to move Agenda Item Ten and Agenda Item Fourteen ahead on the agenda. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carried to move the items. The items will remain in posting order for the purpose of recording the minutes.

Council discussed the original quote submitted to EVFD and resubmitted to the City of Elkhart for clarity on the item. Council heard from Emergency Management Coordinator, Randy McCoy with concerns that the invoice was actually for the City of Elkhart sirens to simultaneously alert and not for the use of the EMC specifically or through a handheld radio. The City Secretary reported that she thought the quote being submitted was for a radio to control all three sirens with a keypad. The discussion continued and clarified that the quote was for the sirens to all operate on one channel simultaneously in the benefit of the City of Elkhart and did not include a radio. The item was clarified to be a part installed that would allow all three sirens to alert when set off for emergency notification purposes for the City of Elkhart.

Council lady Lucia Butler made the motion to accept the quote submitted by Nalcom addressed to the City of Elkhart. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

**Agenda Item Fifteen:** Discussion on presenting council with documentation adding the school lift station, bulk supply parts ordered and sewer camera to insurance with TML.

Report by City Secretary to council was provided concerning the insurance addition. A response from TMLIRP Insurance had not been received showing the items were covered at the time of meeting. Therefore, no documentation could be provided at this time.

Councilman Chuck Conner made the motion to table Agenda Item Fifteen. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carried.

**Agenda Item Sixteen:** Discuss and take action on billing adjustment request for billing error acct 1840 Dale.

Council was provided documentation of the billing error for the account.

Council lady Taylor Bentley made the motion to correct the billing error. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

**Agenda Item Seventeen:** Discuss and take action Discuss and take action on adoption of Ordinance No. 01072019-1 requiring an annual audit of insurance with TML (Texas Municipal League) by August 31 annually.

The council was provided reasoning of the need for an annual audit from the City Secretary Carla Sheridan. The Secretary reported the annual audit will cause more accountability and better oversight of items being added and dropped as needed for the city.

Councilman Chuck Conner made the motion to adopt Ordinance No. 01072019-1 requiring an annual audit by August 31 annually. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carries.

**Agenda Item Eighteen:** Discussion with council concerning waiving late fees on route one of approx. 124 customers due to error within billing software after the November mailing issue.


**Agenda Item Nineteen:** Discuss and take action on renewal of TRWA membership dues for the amount of \$1,823.75.

Council discussed the annual renewal fee of the Texas Rural Water Association (TRWA) membership and the benefits of being a member with TRWA.

Council lady Lucia Butler made the motion to approve the renewal of the membership with TRWA for \$1,823.75. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

**Agenda Item Twenty:** Adjournment.

Councilman Chuck Conner made the motion to adjourn at 8:50 p.m.. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carried. The meeting of January 7, 2019 adjourned at 8:50 p.m.

  
Mike Gordon, Mayor

ATTEST:

  
Carla Sheridan- City Secretary

