

THE STATE OF TEXAS *
COUNTY OF ANDERSON *
CITY OF ELKHART *

On the Seventeenth day of December 2018, the City of Elkhart Council convened into a Regular Council Meeting at 7:00 p.m. with the following members present:

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| Mike Gordon | * | Mayor |
| Lucia Butler | * | Councilmember |
| Raymond Dunlap | * | Councilmember |
| Chuck Conner | * | Councilmember |
| Daryll Faulk | * | Councilmember |
| Taylor Bentley | * | Councilmember |

Agenda Item One: Call to order, Prayer, Pledge, Citizen Recognition.

Meeting called to order at 7:06 p.m.

Agenda Item Two: Discussion to update council on claim received on the 2012 Dodge in the total amount of claims paid by TML as \$3772.55 that includes deductible.

Mayor Gordon requested to move item Twenty to Item Two. Council lady Lucia Butler made the motion to move item Twenty to Item Two. Councilman Raymond Dunlap seconded the motion. All voted "Aye", the item was moved to number Twenty. The agenda items will remain in posted order for recording of minutes purpose only.

Council was provided a brief that funds were received and deposited on the two claims for the 2012 Dodge claims. No action taken, item was to brief council on deposits.

Agenda Item Three: Discussion with council concerning all aspects of the lost water bills due to the issue at the United States Post Office for the month of December 2018.

City Secretary Carla Sheridan reported the USPS processing plant had a problem in sending bills for the month of November 2018 for the water bills for the city. The item was reported to reassure council the bills were sent and timely and the problem being the fault of postal service issue and not the city.

Agenda Item Four: Discuss and take action concerning bids for tank inspections.

Council discussed tank inspection with Public Works Supervisor BJ Perry. Councilman Chuck Conner made the motion to table bids until January 6, 2019. Councilman Daryll Faulk seconded the motion. All voted "Aye", the motion carried.

Agenda Item Five: Discuss and take action on adjustment request to deduct balance of the EYAA water account that was pending agreement approval for a total of \$296.34.

City Secretary discussed with council regarding the balance on account being billed while waiting the pending agreement approval that clarifies billing water usage for the entity. The item is to request removing the balance of \$296.34 on the customer account. Council lady Lucia Butler made the motion to deduct the balance of the EYAA water account and zeroed out. Councilman Raymond Dunlap seconded the motion. All voted "Aye", the motion carried.

Agenda Item Six: Discuss and take action, if any, opening bids or by using other means for the sale of the 1998 Chevy truck, vin class 200801499 belonging to the City of Elkhart.

Council discussed the 1998 Chevy truck. Councilman Raymond Dunlap made the motion to accept sealed bids \$1,200 or best offer through middle of January 2019 with the right to reject any and all bids. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carries.

Agenda Item Seven: Discuss and take action, if any, regarding all aspects of the Reliable Lift Station concerning plan of action required by The Texas Commission on Environmental Quality due February 1, 2019.

Council discussed the lift station with BJ Perry and the need to contact KSA with council approval before a cost and assessment can be given to council to take action on. Discussion over the problem being in need of addressing. Council discussed the violation with TCEQ concerning the lift station and a plan of action needed by February 1, 2019. Councilman Chuck Conner made the motion to have BJ Perry contact KSA for a plan of action on Reliable Lift Station. Councilman Raymond Dunlap seconded the motion. All voted "Aye", the motion carries.

Agenda Item Eight: Discuss and take action on purchasing bulk inventory from Johnson Lab and Supply for Public Works.

Council lady Lucia Butler made the motion to purchase bulk inventory suggested by Public Works Supervisor BJ Perry from Johnson Lab. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

Agenda Item Nine: Discuss and take action on the purchase of locating equipment for the effective marking of water utilities for the City of Elkhart.

Council discussed with BJ Perry on purchasing locating equipment and was provided quotes on equipment.

Council lady Lucia Butler made the motion to purchase locating equipment for water lines for the city. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

Agenda Item Ten: Discuss and take action concerning employee uniform purchases for the fiscal year 2018-2019.

Council lady Lucia Butler made the motion to allow BJ Perry to purchase the needed employee uniforms and equipment. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

Agenda Item Eleven: Discuss and take action concerning cost of living raises for employees.

Councilman Raymond Dunlap made the motion to give across the board 5% cost of living raise. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

Agenda Item Twelve: Discuss and take action presenting a individual monthly recognition award for citizens in Elkhart, Texas.

Discussion of recognition awards for the City of Elkhart for multiple entities and individuals and the desire to acknowledge those entities and individuals within our city. The need for a form on nominations was also discussed.

Council lady Lucia Butler made the motion to present a monthly recognition award for citizens and businesses inside and outside the city limits of Elkhart. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carries.

Agenda Item Thirteen: Discuss and take action on approval of minutes for the month of November 2018.

Councilman Raymond Dunlap made the motion to approve the minutes with changes to names on council members being present on the November 5, 19, 26 and 27 minutes. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

Agenda Item Fourteen: Present council with the newly amended leak adjustment policy approved during the December 3, 2018 council meeting.

Council reviewed final leak adjustment policy. No action taken. Item previously approved, presentation of approved policy.

Agenda Item Fifteen: Discuss and take action on approval of financials for the month of November 2018.

Council lady Lucia Butler made the motion to approve financials for the month of November. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carries.

Agenda Item Sixteen: Discuss and take action on the EISD # 402 adjustment of \$1,732.00 previously approved and paid by EISD and consider issuing a check for adjustment amount for cleaner records.

Account was approved for a leak adjustment and the school payment was received for full balance. I suggested to refund the school for cleaner records.

Council lady Lucia Butler made the motion to refund \$1732.00 for EISD for account number 402. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carries.

Agenda Item Seventeen: Discuss and take action on purchasing a sewer camera for Public Works.

Councilman Raymond Dunlap made the motion to purchase the sewer camera. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carries.

Agenda Item Eighteen: Discuss and take action concerning the request of the city attorney to draft a letter of non compliance of ordinances and building permits concerning location at 101 Pilgrim.

Council lady Lucia Butler made the motion to take no action. Council lady Taylor Bentley seconded the motion. All voted "Aye", the motion carries.

Agenda Item Nineteen: Discuss and take action concerning pavilion door repair at the city park.

Damage to the door at pavilion was discussed. It was also discussed correcting doors according to ADA guidelines. Council lady Taylor Bentley made the motion to seek bids to repair doors with adjustments with ADA regulations. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

Agenda Item Twenty: Discuss and consider the recommendation of the Selection Review Committee to award by resolution for administrative services for the City's 2019/2020 Texas Department of Agriculture TxCDBG application assistance and project implementation, if awarded.

The item was moved by motion and recorded as such on agenda item Two.

Council lady Butler announced that the committee selection for Grant Administrator being Traylor and Associates. Council lady Lucia Butler made the motion to award by Resolution No. 12172018-1 to approve Traylor and Associates as Grant Administrator. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

Agenda Item Twenty One: Discuss and take action on quote submitted by Nalcom for the Fire Chief to be able to control all three sirens with radio control.

Secretary reported, "I talked to Randy about item, I had him send me the quote." Radios were discussed concerning radios for siren control. "In order for Randy to control siren, he would have to have a special radio." Radios included with grant was also discussed and the previous conversation with Judge over radios being included in grant. Councilman Chuck Conner reported we need this to tie in all three sirens.

Council lady Lucia Butler made the motion to accept bid from Nalcom for \$1,455.00 to link all three sirens. Councilman Daryll Faulk seconded the motion. All voted "Aye", the motion carries.

Agenda Item Twenty Two: Discuss and take action on purchasing a new pump for the School Lift Station after second lightning strike.

Council lady Taylor Bentley made the motion to purchase a new pump for the school lift station in the amount of \$6,889.89 from WPS and to place on the insurance. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries.

Agenda Item Twenty Three: Discussion to update council on siren testing date selected as the second Tuesday of each month at 12:00 p.m.

Council was provided a date of testing sirens being each second Tuesday of the month at noon. No action was taken.

Agenda Item Twenty Four: Adjournment.

Council lady Lucia Butler made the motion to adjourn. Councilman Chuck Conner seconded the motion. All voted "Aye", the motion carries. 10:18 p.m.



Mike Gordon
Mayor

ATTEST:



Carla Sheridan- City Secretary

