



**REGULAR MEETING**  
**City Council Meeting**  
**Monday, August 2, 2021 at 6:00 p.m.**  
**110 W Parker St**  
**Elkhart, TX 75839**

*The city may meet in closed session regarding any item on this agenda, if necessary, as permitted by Texas Government Code, Chapter 551, Subsection D.*

**REGULAR MEETING**

**A. CALL TO ORDER, PLEDGE, AND INVOCATION**

With a quorum present, a Regular Meeting of the City of Elkhart City Council was called to order by Mayor Pro Tem Chuck Conner at 6:03 p.m. at City Hall 110 West Parker Street, Elkhart, Texas 75839. Mayor Jennifer McCoy was running late. Invocation was given by Councilmember James Warren.

Present: Mayor Jennifer McCoy (arriving at 6:10); Mayor Pro Tem Chuck Conner; Councilmembers: James Warren, Lucia Butler, Tammy Baughman; Interim City Secretary Jan Stuteville; Public Works Director Eric Clark.

**B. PUBLIC COMMENTS**

None.

**C. REGULAR AGENDA**

1. Discuss and take action, if any, concerning policies for water usage in regards to filling residential pools.

Motion was made by Mayor Pro Tem Chuck Conner to make no concessions for residential swimming pools. The motion was seconded by Councilmember James Warren. With all voting 'aye' the motion carried.

2. Discuss and take action, if any, on installing speed bumps in various locations throughout the city.

Motion was made by Councilmember Lucia Butler to take no action at this time on speed bumps in the city. The motion was seconded by Councilmember James Warren. With all voting 'aye' the motion carried.

3. Discuss and take action, if any, to consider a resolution declaring the office of Council Place 2 vacant due to the members failure to comply with section 22.041 (b) of the Local Government Code.

Motion was made by Councilmember Tammy Baughman to declare Council Place 2 vacant due to the members failure to comply with section 22.041 (b) of the Local Government Code. The motion was seconded by Mayor Pro Tem Chuck Conner. With all voting 'aye' the motion carried.

4. Discuss and take action, if any, to consider the appointment of an officer to fill the vacancy in Council Place 2 to serve until the next regular municipal election.

Motion was made by Councilmember Tammy Baughman to nominate Karen Bridges. Mayor Pro Tem Chuck Conner seconded the motion. With all voting 'aye' the motion carried.

5. Discuss and take action, if any, setting schedule for Fiscal Year 2021/2022 Budget Workshops.

Motion was made by Mayor Pro Tem Chuck Conner to schedule to the Fiscal Year 2021/2022 Budget Workshops for August 16 and August 17, 2021 at 5:00 p.m. consecutively. The motion was seconded by Councilmember Lucia Butler. With all voting 'aye' the motion carried.

6. Discuss and take action, if any, concerning implementation of animal registration of all animals in the City Limits.

Motion was made by Councilmember Lucia Butler to implement animal registration and requiring proof of Rabies Vaccination. The motion was seconded by Councilmember Tammy Baughman. With all voting 'aye' the motion carried.

7. Discuss and take action, if any, concerning bid received from Athens Contractors, LLC regarding Drainage improvement and culvert work.

After review of the bids received, Councilmember Lucia Butler made a motion to accept the 3 bids from Athens Contractors, LLC. Estimate 1274; Oakcrest to Pilgrim; Oakdale to Oakhill; Oak Hill to Lilly; Lilly to Montgomery; Montgomery to Crockett (Hwy 287) and Ridgeview to Oakwood. Estimate 1275: Main St from W. Parker; Hawthorne to Main; Warren to Watkins; Hawthorne to Main; Watkins from W. Parker. Estimate 1278: South Bridges Culvert. Mayor Pro Tem Chuck Conner seconded the motion. With all voting 'aye' the motion carried.

#### **D. PUBLIC WORKS REPORT**

Public Works Director Eric Clark reported on the New Meters with hopes of completion in October 2021. He also discussed issues at the Lift Station due to heavy rains; Leaks repaired due to rain storms on State Hwy. 861; He reported on the Infrastructure Projects, indicating Phase I was completed, Phase 2 is almost completed, and work on Phase 3 will be starting soon; A pump control went out and extra chlorine was use, but was repaired; He has a maintenance program for all equipment, and he reported Gammage would be closed during the coming week for construction.

#### **E. MUNICIPAL COURT/BUDGET REPORT**

No report.

#### **F. MAYOR'S REPORT**

Mayor Jennifer McCoy reported on the upcoming School Supply Give away; in conjunction with the EVFD Hamburger sales and FUMC homemade ice cream sales. The City-Wide Garage Sale is being planned for October 2, 2021. Halloween "Candy Day" is schedule for October 29, 2021.



**G. EMERGENCY MANAGEMENT**

Randy McCoy informed the City Council of an up coming Disaster Drill during the Month of October, in conjunction with El Dorado.

**H. CLOSED SESSION**

The City Council went into Closed Session at 7:17 p.m.

1. Council will discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an Interim City Secretary. (Section 551.074 of the Texas Government Code.)
2. To Discuss pending litigation. (Section 551.071 of the Texas Government Code.)

**I. RECONVENE INTO REGULAR SESSION.**

The City Council reconvened into Regular Session at 7:32 p.m.

1. Motion was made by Councilmember Lucia Butler to hire Jan Stuteville as Interim City Secretary. The motion was seconded by Councilmember Tammy Baughman. With all voting 'aye' the motion carried.
2. Motion was made by Councilmember Lucia Butler to take no action on litigation. The motion was seconded by Mayor Pro Tem Chuck Conner. With all voting 'aye' the motion carried.

**J. COUNCIL COMMENTS**

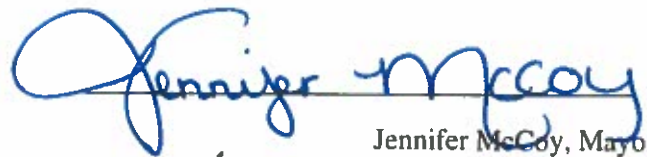
There were no comments.


**K. APPROVAL OF MINTUES**

Motion was made by Mayor Pro Tem to approve the minutes of June 7, 2021, June 21, 2021, and July 12, 2021. The motion was seconded by Councilmember Lucia Butler. With all voting 'aye' the motion carried.

**L. ADJOURN**

There being no further business of the City of Elkhart Council, Mayor Pro Tem Chuck Conner made a motion to adjourn the meeting. Councilmember Tammy Baughman seconded the motion. With all voting 'aye' the Regular Council Meeting of the City of Elkhart was adjourned at 7:50 p.m.

  
Jennifer McCoy, Mayor

  
Jan Stuteville, Interim City Secretary