
APRIL 5, 2021

6:00 pm

City Hall

A. CALL OF ORDER, PLEDGE, AND INVOCATION

With a quorum present, the Regular Meeting of the City of Elkhart City Council was called to order by Mayor Jennifer McCoy at 6:00 p.m. at City Hall 110 West Parker Street, Elkhart, Texas 75839.

Present: Mayor Jennifer McCoy, Mayor Pro Tem Chuck Conner, Councilmember Lucia Butler, Councilmember Tammy Baughman, City Secretary Ami Ashworth, Public Works Director Eric Clark, Emergency Management Coordinator Randy McCoy, Municipal Judge Alan Gell.

Absent: Councilmember Daryll Faulk, Councilmember James Warren

B. PUBLIC COMMENTS

None

C. REGULAR AGENDA

1. Discuss and take action, if any, on CenterPoint Energy's GRIP Filing.

Motion was made by Mayor Pro Tem Conner, seconded by Councilmember Baughman to take no action. Upon Vote, motion carried unanimously 3-0.

2. Discuss and take action, if any, on a request from a citizen to prohibit fire department and emergency personnel response to his property in the event of an emergency.

Motion was made by Mayor Pro Tem Conner, seconded by Councilmember Baughman to take no action. Upon vote, motion carried unanimously 3-0.

3. Discuss and take action, if any, regarding purchase of property located at 105 S State Highway 287, Elkhart, TX.

Discussion was held Mayor McCoy informed council that this property will be for the police department. Mayor Pro Tem Conner has been inside the building.

Motion was made by Councilmember Baughman, seconded by Mayor Pro Tem Conner to authorize the Mayor to offer a bid of \$30,000.00 w/negotiations of up to \$40,000.00. Upon Vote, motion carried unanimously 3-0.

4. Discuss and take action, if any, on procedure for closing out water accounts after disconnecting for nonpayment.

Motion was made by Councilmember Butler, seconded by Mayor Pro Tem Conner to revised ordinance O2192019-2 to allow the city to apply customers deposit and close customers account after 10 days, if water is disconnected for nonpayment. Upon Vote, motion carried unanimously 3-0.

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5. Discuss and take action, if any, on selecting new plan options from TML's healthcare rates for qualified employees.

Motion was made by councilmember Baughman seconded, by Mayor Pro Tem Conner to allow the Mayor to choose a health plan for 2021 – 2022 fiscal year. Upon Vote, motion carried unanimously 3-0.

6. Discuss and take action, if any, establishing rules and regulations for Amusement Redemption Machines within the corporate city limits of Elkhart, Texas.

Motion was made by Councilmember Butler, seconded by Mayor Pro Tem Conner for Ordinance No. O-01062020-01 be review by the city attorney and brought back to council during the May 3, 2021 regular scheduled council meeting. Upon Vote, motion carried unanimously 3-0.

7. Discuss and take action, if any, on additional ASYST Software licenses and hardware for Utility Billing and Cash receipts.

Motion was made by Councilmember Butler, seconded by Mayor Pro Tem Conner to purchase additional hardware and software license for Asyst's Utility Billing Module. Upon Vote, motion carried unanimously 3-0.

8. Discuss ASYST Software license for the new Master Meter AMR System.

Motion was made by Mayor Pro Tem Conner, seconded by Councilmember Baughman to purchase the software license for the Asyst AMR module. Upon Vote, motion carried unanimously 3-0.

9. Discuss and take action, if any, on approving the recommendation of the Selection Review Committee to award by resolution KSA for engineering services for the City's 2021-2022 Texas Department of Agriculture, Texas Community Development Block Grant (TxCDBG) to provide application assistance and project implementation.

Motion was made by Councilmember Butler, seconded by Mayor Pro Tem Conner to approve KSA for engineering services on the 2021-2022 TxCDBG grant. Upon Vote, motion carried unanimously 3-0.

D. PUBLIC WORKS REPORT

None

E. MUNICIPAL COURT/BUDGET REPORT

Municipal Court Judge Alan Gell gave council an update on Code Enforcement Citations. Alan Gell also gave council an update on the bank statements.

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F. MAYORS REPORT

Mayor McCoy gave an update to council on the Easter event. She also informed council that the Jeffrey Wilson event is postponed until next year.

G. COUNCIL COMMENTS

Councilmember Baughman confirmed that April 17, 2021 is the clean-up day, it will be held at the EVFD. Mayor Pro Tem Conner is trying to put together a fourth of July fireworks show.

H. CLOSED SESSION

Mayor McCoy convened into closed session at 7:11 p.m.

§ 551.074. Deliberation regarding Personnel Matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

1. Discuss Billing Clerk, John Miller.
2. Discuss Interim Code Enforcement Officer Nikki Farrell.

I. RECONVENE IN REGULAR SESSION

Mayor McCoy reconvened into regular session at 8:01 p.m.

Discuss and take action, if any on matters discussed in executive session.

1. Discuss Billing Clerk John Miller.

Motion was made by Mayor Pro Tem Conner, seconded by Councilmember Butler to take no action. Upon Vote, motion carried unanimously 3-0.

2. Discuss Interim Code Enforcement Officer, Nikki Farrell.

Motion was made by Councilmember Butler, seconded by Mayor Pro Tem Conner to hire Nikki Farrell as a part time employee at \$20.00 per hour. Upon Vote, motion carried unanimously 3-0.

CITY OF ELKHART
CITY COUNCIL
REGULAR MEETING MINUTES

APRIL 5, 2021

6:00 pm

City Hall

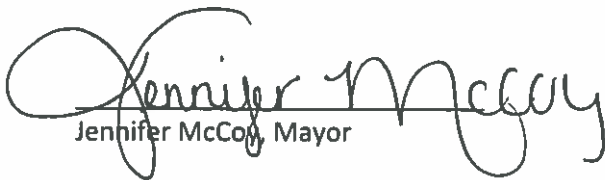
J. APPROVAL OF MINUTES

1. Minutes of March 1, 2021
2. Minutes of March 6, 2021
3. Minutes of March 15, 2021

Minutes for the March 1, March 6, and March 15, 2021 council meetings were not ready at this time.

K. ADJOURN

Motion was made by Mayor Pro Tem Conner, seconded by Councilmember Butler to adjourn meeting. Upon vote, motion carried unanimously 3-0, dismissing the meeting at 8:04 p.m.


Jennifer McCoy, Mayor
Ami Ashworth, City Secretary