



**MINUTES OF THE
SPECIAL COUNCIL MEETING
Of the Elkhart City Council
June 8, 2019 at 3:30 P.M.
City Hall, 110 West Parker, Elkhart, Texas**

The City of Elkhart City Council convened in a special called meeting on Saturday, June 8, 2019 at 3:30 p.m. Present were Ms. Jennifer McCoy, Mayor, Raymond Dunlap, Mayor Pro Tem, and Councilpersons Daryll Faulk, Chuck Conner, and Lucia Butler, and City Administrator, Judith Cantrell. Also in attendance were Connie Davis, Randy McCoy and Carmen Rickel.

CALL TO ORDER:

CALL TO ORDER, PLEDGE AND PRAYER

Mayor McCoy called the meeting to order at 3:35 p.m. The pledge of allegiance was recited and Ms. Carmen Rickel offered the evening's prayer.

AGENDA ITEMS FOR CONSIDERATION:

EXECUTIVE SESSION

At 3:37 p.m., Council convened in Executive Session Pursuant to Texas Government Code Section 551.074 to discuss personnel matters including:

1. The appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an Interim City Secretary.
2. The review and discussion resumes of potential candidates, if any, for the Interim City Secretary position.
3. The employment status and resignation of the current Billing Clerk.
4. The appointment of and/or employment and duties of an interim Billing Clerk.
5. The review and discussion of resumes of potential candidates for the Billing Clerk position, if any, whether interim or permanent.

A certified agenda was completed and signed, and the documents were placed into a sealed envelope, clearly identified as "Certified Agenda of Special Called Meeting of June 8, 2019."

RECONVENE INTO OPEN SESSION

At 4:33 p.m., Council reconvened into open session and took the following actions:

- Item No. 1:** Councilperson Lucia Butler motioned on Item No. 1 to appoint Ami Ashworth, previously working under contract labor for the City, as the City's Interim City Secretary, effective June 8, 2019, at a rate of pay equivalent to the currently budgeted salary for the position of City Secretary. The Motion was seconded by Councilperson Darryl Faulk, and the motion passed unanimously.
- Item No. 2:** The Council took no action at this time.
- Item No. 3:** Council took no action as to the resignation of Ms. Albanese as the position has been vacated and requires no further action.
- Item No. 4:** Councilperson Darryl Faulk motion to hire Biff Knight, the current part-time Code Enforcement Officer, as the interim billing clerk, in addition to his code enforcement duties, bringing Mr. Knight on as full-time with the City, at a set total rate of pay of \$18.75 per hour. Councilperson Chuck Conner seconded the motion, and the motion passed unanimously.
- Item No. 5:** The Council took no action at this time.

ADJOURNMENT

Councilperson Chuck Conner motioned to adjourn the meeting for the evening. Councilperson Darryl Faulk seconded the motion and the motion carried unanimously. The Council dismissed at 4:41 pm.

AGREED AS TO FORM AND CONTENT:

ATTESTED:


Jennifer McCoy, Mayor


Judith Cantrell, City Administrator