

**CITY OF ELKHART  
CITY COUNCIL  
REGULAR MEETING MINUTES**

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**May 17, 2021**

**6:00 pm**

**City Hall**

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**A. CALL TO ORDER, PLEDGE, AND INVOCATION**

With a quorum present, the Regular Meeting of the City of Elkhart City Council was called to order by Mayor Jennifer McCoy at 6:18 p.m. at City Hall 110 West Parker Street, Elkhart, Texas 75839.

Pledge was given by Randy McCoy.

Present: Mayor Jennifer McCoy, , Councilmember Lucia Butler, Councilmember Tammy Baughman, City Secretary Ami Ashworth, Public Works Director Eric Clark, Randy McCoy, Sunshine Alcorta, Tiffany McClendon, Brenda Starr, Mayor Pro Tem Chuck Conner present by conference call.

Absent: Councilmember James Warren, Councilmember Daryll Faulk.

**B. PUBLIC COMMENTS**

None

**C. REGULAR AGENDA**

1. Discuss and take action, if any, from Mohammad Rahel, regarding water usage at Kwick Stop #3 Laundry facility.

Motion was made by Councilmember Baughman, seconded by Mayor Pro Tem Conner to approve an adjustment of \$3,041.80 due to a billing error, and for a new meter to be installed at the Kwick Stop Laundry facility. Upon vote, motion carried unanimously 3-0.

2. Discuss and take action, if any, on repairing or improving City Park Lane.

Motion was made by Councilmember Butler, seconded by Councilmember Baughman to take no action, bring item back on the June 7, 2021, regular scheduled meeting. Upon vote, motion carried unanimously 3-0.

3. Discuss and take action, if any, on approving list of roads for repair including any drainage concerns for the year 2021.

Motion was made by Councilmember Butler, seconded by Councilmember Baughman to take no action, bring item back on the June 7, 2021, regular scheduled meeting. Upon vote, motion carried unanimously 3-0.

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4. Discuss and take action, if any, regarding hiring a collection agency for outstanding balances in the utility billing system.

Motion was made by Councilmember Baughman, seconded by Councilmember Butler to take no action. Upon vote, motion carried unanimously 3-0.

5. Discuss and take action, if any, awarding Bid for the Water Pump Station Improvements project.

Motion was made by Mayor Pro Tem Conner, seconded by Councilmember Butler to award bid to Summit Solutions, Inc. Upon vote, motion carried unanimously 3-0.

**D. MUNICIPAL COURT/BUDGET REPORT**

None

**E. MAYORS REPORT**

City Park is on hold. The Mayor is having Sunshine going thru all of the City Secretaries Minutes and Agendas since Mayor McCoy has taken office.

**F. EMERGENCY MANAGEMENT REPORT**

None

**G. COUNCIL COMMENTS**

None

**H. CLOSED SESSION**

Mayor McCoy convened into closed session at 6:38 p.m.

*§ 551.074. Deliberation regarding Personnel Matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:*

1. Billing Clerk – Sunshine Alcorta
2. Filing Clerk – Tiffany McClendon

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**I. RECONVENE IN REGULAR SESSION**

Mayor reconvened into regular session at 7:12 p.m.

Discuss and take action, if any on matters discussed in executive session.

*§ 551.074. Deliberation regarding Personnel Matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:*

**1. Billing Clerk – Sunshine Alcorta**

Motion was made by Councilmember Baughman, seconded by Mayor Pro Tem Conner to hire Sunshine Alcorta as full-time Billing Clerk at a rate of \$12.00/hour with benefits.

**2. Filing Clerk – Tiffany McClendon**

Motion was made by Councilmember Baughman, seconded by Mayor Pro Tem Conner to hire Tiffany McClendon as full-time Filing Clerk at \$10.00/hour with benefits.

**J. ADJOURN**

Motion was made by Councilmember Butler, seconded by Councilmember Baughman to adjourn meeting. Upon vote, motion carried unanimously 3-0, dismissing the meeting at 7:14 p.m.

  
Jennifer McCoy, Mayor  
Ami Ashworth, City Secretary